

1888 · CENTENNIAL YEAR · 1988



——— “MANET” ———

“The hill remains, connecting the present with the past,
The city remains, continuous in its history and development,
The free spirit of it remains.

The fame of it remains,
and will remain, forever.”

——— 1988 ———

ANNUAL REPORT

——— THE CITY OF QUINCY ———

Francis L. McCauley, Mayor

The Dates of the City Seal of Quincy

1625 – Settlement at Mount Wollaston

1640 – (May 23) Separation from Boston “to be a Town called Braintree”

1792 – (February 22) Incorporation of the North Precinct of Braintree as the Town of Quincy

1888 – (June 11) Incorporation of the Town of Quincy as the City of Quincy

MANET is Latin for “IT REMAINS”

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In Memoriam



Richard J. Koch, Sr. passed away August 23, 1987

Dick Koch served as Executive Secretary to the Park and Recreation Board from 1962 to 1974. In 1974 he was appointed Commissioner of Natural Resources and in 1976 was reappointed as Executive Secretary. In 1983 Mr. Koch was appointed as Executive Director, Park, Forestry and Cemetery Departments.

An extraordinary public servant, he will be missed.



The City of Quincy
Centennial Celebration
1888 - 1988



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Mayor Francis X. McCauley

Mayor's Message — 100th Anniversary

It is my pleasure as Mayor to address the citizens on the occasion of the 100th anniversary of Quincy as a City.

There are many wonderful things happening in the City this year. We have made great strides since our forefathers voted to incorporate Quincy as a City in 1888, and obviously, many changes have taken place.

Quincy is the eighth largest community in Massachusetts, with a population of 88,122.

It is evident that over the years, elected officials, community agencies and neighborhood leaders have worked hard to make Quincy a fine place to live, to work and to raise a family.

Today, the City of Quincy faces many challenging issues and projects.

Government officials and citizens have joined forces to preserve the natural environment of Quincy through rezoning land to "open space."

City and state officials were instrumental in the creation of the Massachusetts Water Resources Authority, the agency which will clean up Quincy Bay. The clean up will allow all of our citizens to enjoy this great natural resource.

Downtown Quincy is undergoing a revitalization. There are two large projects taking place in this area of the City.

On the site of the familiar Bargain Center, the Presidents Place project promises to revitalize the northern rim of downtown Quincy, while the Remick's building is currently undergoing renovation.

There are major municipal projects going on in Quincy. The renovation and addition to the Quincy Police Station and the Quincy City Hospital replacement are two dynamic projects.

The Quincy Police Station will be upgraded to a better, more attractive building, adding much needed space. The front of the addition boasts a wonderful colored stone replica of the City seal.

The hospital project, when completed, will make the hospital one of the finest health care facilities in the area.

It is difficult to guess what visions the Honorable Charles H. Porter had for the City when he was inaugurated as the first Mayor, January 7, 1889, but I think he would be pleased with how far we have come as a City in the last century.

And, today as Mayor, I have to wonder what exciting events will face our future generations.

I am sure that with the cooperation of all its citizens, the City of Quincy will continue to be a great City.

MAYORS OF THE CITY OF QUINCY 1888-1988

Quincy held its first election as a City, December 4, 1888. On January 7, 1889, The Honorable Charles H. Porter took oath as its first Mayor.

In the intervening years, the executive office has been filled by the following men:

The Honorable Henry O. Fairbanks	1891-1893
The Honorable William A. Hodges	1894-1895
The Honorable Charles F. Adams	1896-1897
The Honorable Russell A. Sears	1898
The Honorable Harrison A. Keith	1899
The Honorable John O. Hall	1900-1901
The Honorable Charles M. Bryant	1902-1904
The Honorable James Thompson	1905-1907
The Honorable William T. Shea	1908-1911
The Honorable Eugene R. Stone	1912-1913
The Honorable John L. Miller	1914
The Honorable Chester I. Campbell	1915
The Honorable Gustave B. Bates	1916
The Honorable Joseph L. Whiton	1917-1920
The Honorable William A. Bradford	1921-1922
The Honorable Gustave B. Bates	1923-1924
The Honorable Perley E. Barbour	1925-1926
The Honorable Thomas J. McGrath	1927-1932
The Honorable Charles A. Ross	1933-1934
The Honorable Thomas S. Burgin	1935-1942
The Honorable Charles A. Ross	1943-1949
The Honorable Thomas S. Burgin	1950-1951
The Honorable David S. McIntosh	1952-1953
The Honorable Amelio Della Chiesa	1954-1965
The Honorable James R. McIntyre	1966-1971
The Honorable Walter J. Hannon	1972-1975
The Honorable Joseph J. LaRaia	1976-1977
The Honorable Arthur H. Tobin	1978-1981
The Honorable Francis X. McCauley	1982-present

EVENTS COMMEMORATING QUINCY CENTENNIAL - 1988

June 14	Centennial Flag Day Ceremony
June 19	Centennial Celebration (Kickoff) — Fireworks
July 9, 10	Sidewalk Bazaar (Wollaston)
July 14, 15, 16	Sidewalk Bazaar (Quincy Center)
August 31	Cultural Commission Band Concert (Ruth Gordon Amph.)
September 30.....	Performing Arts Centennial Evening (Woodward)
October 23	Quincy Historical Society's Exhibit Opening "100 Years and Counting"
October 27	Quincy Historical Society — Award of Education Scholarship
October 28 ...	Quincy Centennial Gala — Eastern Nazarene College
November 24....	Thanksgiving Football Game Half-time Celebration
November 27	Christmas Parade — Centennial Float
December 2	Centennial Reception — Honoring of Centennial Scholars
December 11 ...	Worship Breakfast to Celebrate 100th Anniversary Beth Israel Synagogue
January 3	State of the City — Celebrate the Signing — Town to City

**THE WHITE HOUSE
WASHINGTON**

May 19, 1988

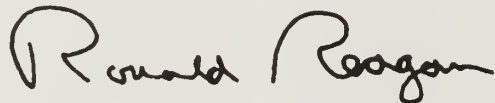
To the Citizens of Quincy, Massachusetts:

I am pleased to send warm greetings for the centennial of Quincy.

Each city and town of our great country is unique, but all are bound together in the love of these United States. We are fortunate to live in a nation of strong and proud communities where everyone has a chance for success and the blessings of liberty and freedom can be enjoyed by all, regardless of background.

As you commemorate this anniversary, you have a splendid opportunity to renew your commitment to preserving the spirit which has forged America into a land of wonder. I am proud to join you in making such a commitment on this historic occasion for the people of Quincy.

With hearty congratulations and best wishes for continued milestones,

A handwritten signature in black ink that reads "Ronald Reagan". The signature is written in a cursive, flowing style with a large, prominent "R" at the beginning.

CENTENNIAL COMMITTEE

Joyce Baker and Eugene Creedon
Co-Chairpersons

Mary-Jane Fandel, *Events Coordinator*
Eleanor Reidy, *Recording Secretary*
Ruth Wainwright, *Quincy's History*

Ernest Aristide	Councillor Thomas J. Nutley
Reverend Sheldon W. Bennett	Doris Oberg
Henry Bosworth	Claire McGill Poles
Trudy Buckley	Eleanor Reidy
Richard Coleman	George R. Riley
Senator Paul D. Harold	Nancy Santry
John F. Harrington	Tony Siciliano
Thomas F. Hurlebaus	Barry Welch
Ann McLaughlin	George White
Margaret Nigro	



Section I
QUINCY'S
GOVERNMENT

PROFILE OF A CITY

QUINCY, MASSACHUSETTS

The City of Presidents
1625-1988

QUINCY — YESTERDAY

- 1614 — Explored by Captain John Smith
- 1621 — Visited by Captain Myles Standish
- 1625 — Settled by Captain Wollaston
- 1640 — Mt. Wollaston was incorporated as the
Town of Braintree
- 1735 — Birth of John Adams
- 1737 — Birth of John Hancock
- 1767 — Birth of John Quincy Adams
- 1779 — John Adams drafts the Constitution of
Massachusetts in Quincy
- 1792 — The North Precinct of Old Braintree and
part of Dorchester become the Town of Quincy
- 1888 — Chartered as the City of Quincy

QUINCY — TODAY

Population: 1985 State Census 88,122
Land area: 16.77 square miles
Shoreline: 26 miles
Tax Rate: \$12.22 Residential, \$22.41 Commercial
Assessed Valuation: \$3,818,885,750

THE MAYOR



Honorable
Francis X. McCauley

MAYOR 1982 — 1989

Ward 1 Councillor 1964-1967

School Committee Member 1972-1977

Councillor at Large 1978-1981

Mayor Francis X. McCauley

Inaugural Address

January 4, 1988

Good morning everyone and welcome to the fourth McCauley administration. I'd like to open my remarks this morning by offering my congratulations and best wishes to those individuals who will be serving with me in city government in 1988 and 1989 — the members of the City Council and the School Committee.

I'd like to offer a special note of congratulations to three young men who begin their careers in public office this morning — Ward 3 Councillor Lawrence Chretien, Ward 5 Councillor Charles Phelan and Councillor-at-Large, Timothy P. Cahill. They're here this morning because they worked very hard over the past few months. I had the chance to observe them and it's certainly a very exciting day. Your first inauguration is always the best. And I want to wish best wishes to them and to their families not only for the next two years, but wherever their political careers take them.

I would also like to recognize one other individual who will be taking the oath of office on the School Committee, in just a few minutes, and that is Mr. Francis F. Anselmo. Mr. Anselmo is starting his 27th consecutive year on the School Committee. Frank is a rather quiet individual, you don't hear much about him. He is the senior elected municipal official and in almost 100 years of city government, only one individual has served longer in municipal elective office and that was Dr. Nathaniel S. Hunting who served from 1899 to 1934. A total of 36 years. Frank, I understand, has made a New Year's resolution. He is not going to beat up on the Mayor for the next two years, and I'm sure he's going to keep that resolution at least until the second meeting in January.

But as we convene here this morning for these inaugural exercises, Quincy celebrates its 99th birthday, and we start our 100th year. A year ago at City Hall during my midterm address, I announced the formation of a 100th Anniversary Committee, and I appointed two individuals to serve as co-chairpersons — Mrs. Joyce Baker who is the President of the Quincy Historical Society, and the Chairperson of the Quincy Historic District Commission as well as Mr. Eugene Creedon, who is a well known Quincy educator. That Committee has been working very hard and we expect that a number of commemorative celebrations will be held starting in June and continuing on through the year. So those of us who are in the City government will be participating with the citizens on this very important year.

As we take office this morning we inherit a number of continuing problems in the City of Quincy and I will discuss a few of them very briefly. The first is the

harbor clean up. Some five years ago, the City of Quincy filed a lawsuit which led to the creation of the MWRA and which we hope will lead to the clean up of Quincy Bay. That clean up will not be completed during the term of this administration, but certainly we are going to be continuing to work with the 43 other communities in the MWRA district in making progress so that will become a reality sometime in the mid 1990s.

Two years ago my administration commissioned a traffic study. The name of that study was the Traffic Two Thousand Study. That report was presented to the Mayor and the City Council just about a year ago. One of the recommendations has already been implemented. We have hired a traffic engineer with 15 years experience, also a gentleman who lives in the City of Quincy and knows the problems, Mr. David Kinnecom. David came on board in September and is working on the study and will be presenting to the Mayor and the City Council later on this year some recommendations to eliminate some of the problems that we face with traffic and hopefully head off some problems that could be coming along the line.

One of the most vexing problems that we will face in City Government in the next two years is the problem of the disposition of solid waste. As you all know, the State, through the courts, shut down the Quincy landfill last May. In November, the City Council, on my recommendation appropriated \$1,600,000 to affect some of the clean-up activities that have been dictated by the courts. This is a problem that is not peculiar to the City of Quincy. It's not only a state problem or a city problem, it's a national problem. I'm hopeful once we comply with the orders of the court that we will be able to get back in the landfill at least for a short period of time. This will allow us to plan long range solutions to solid waste disposal.

One member of the incoming City Council is very interested in recycling, Councillor Elect Lawrence Chretien who will be representing Ward 3. We've had some discussions on that, and we are going to be working on that problem and looking into that particular method of taking care of our refuse.

We also have another major problem facing us that we can handle in the next two years. Back in August, over the strong objections of my administration, all the elected officials at both the national, state and local level, the MWRA purchased the entire Quincy shipyard, 185 acres. This action was contested in the courts and to make a long story short, we did not prevail. The courts have supported this. What our goal for this administration the next two years, is to

have the MWRA first define their actual needs in terms of acreage and once those needs are defined to work with the MWRA and try to get the bulk of that property, which is not necessary for MWRA activities, put back on the tax rolls so that we may recover some of the lost tax revenue and provide for some additional jobs.

In 1988 those of us who will be serving on the School Committee will be facing another continuing problem, and that is the long range future of Quincy Junior College. Quincy Junior College will be celebrating its 30th anniversary this year, and it is the only municipally run junior college in the state. We have had before the general court two particular pieces of legislation over the past few years, one to make the college the 16th state community college, or failing in that a bill to provide tuition supplements for the students. We have not been able at this particular time to be successful in that legislation, but we are going to continue to work toward a good future for Quincy Junior College. The matter of Quincy Junior College will be on the School Committee agenda at the Wednesday night meeting. I think it's important to point out that a brand new Quincy Junior College building is ready for occupancy just literally up the street from where we are today. That will take the place of the old Court House, which is part of the President's Place project.

So those are some of the problems we will be looking at. We also have two major municipal projects underway in the City of Quincy that started during my third administration. One of those projects is the Hospital Replacement Project, which started in July 1986 with ground breaking. That's a \$60,200,000 project, the largest project in the City's history. I had a meeting with Mark Mundy and the Construction Management People in mid-December. Mr. Mundy tells me that project is on schedule. We expect completion in the latter part of fall, 1989, and when we have the project completed, we will have a hospital facility that's second to none in the Northeastern part of the United States.

The second project was started in April of 1987, and that is a major addition to the police station as well as a complete renovation of the present building. That project is on schedule. We expect that the addition will be completed in the late summer of 1988, and then the contractor will move into the present building with a complete renovation, and we hope that project will be completed by the end of 1989.

There are two, I'll call them public-private projects, underway not too far from us in Quincy Square. Four years ago on January 3, 1984 when I delivered my second inaugural address, in discussing the downtown I mentioned that there was an area close by the Voc-Tech School, the area of the Bargain Center and that particular parcels of property directly to the north that

were in need of upgrading and of course two years later the Riccardi Company bought the Bargain Center and the President's Place project is now underway. That is a \$54,000,000 project that will produce thousands of square feet of retail space, office space and 209 condominiums. When that project is done, we will be realizing an increase of over \$900,000 in new tax revenue and will be providing for approximately 1,000 new jobs.

Up the street from President's Place, in the heart of downtown, A&S Development Corporation has a \$21,000,000 project underway, the renovation and addition to Remick's and the Lerner Building. They are going to add one floor on both of those buildings and they are providing approximately 45 to 50,000 square feet of space in that particular building for retail. When those projects are completed, we hope that this will be a continued renaissance of downtown which began in 1981 with the construction of Quincy Center Plaza, known as the Campanelli Building, and then continued on in 1983 with the renovation of the Sears Roebuck Building. So those two projects we are looking forward to completion.

As the Council starts its new year, the calendar is clear. All orders and resolutions not addressed by the 1986-1987 City Council are now placed on file. I don't want the City Councillors to be idle too long, so I have a number of pieces of legislation that I will be submitting to the City Council at the second meeting in January, and that meeting will occur on Tuesday, January 19. One of those orders was drafted at the behest of M. J. Gallahue, the Health Commissioner, which will restrict and control smoking in restaurants and eating places in the City of Quincy.

We have a second ordinance change which will, in effect, place some responsibility on property owners in the City of Quincy to not only keep their own property clean, but also the adjacent areas — the sidewalks and the gutters in front of their particular pieces of property whether they be residential or commercial. Cleanliness in the City has been an issue and a problem. We've done some things at the City level, but we're now looking for some cooperation from the people in the City.

I will also be submitting a home rule petition on the 19th. This was a petition that I urgently submitted two years ago and mentioned in my inaugural address on January 6, 1986. The home rule petition would increase the terms of office for the Mayor and the City Council from two to four years. That is a situation that is prevalent throughout the country. Massachusetts has traditionally had two years of terms of office for their Mayors, but there is a trend now in the Commonwealth to go to four years for the Mayor. Lawrence, Brockton and Waltham Mayors who take office are now taking office for four-year terms, and I would certainly hope that the City Council would give careful consideration. The final

determination would not be made by the City Council but it would be put to a referendum, and the voters of the City, if the Council passes and the Legislature adopts, would vote on that at the Presidential election.

The fourth piece of legislation is a piece of legislation that I am submitting rather reluctantly, but I feel it's necessary that its time has come and that is the establishment by City Ordinance of a sewer user fee for the small commercial and residential commercial owner. For many years, the small residential owner has paid his sewer fees as part of his property taxes. Since the establishment of the MWRA, the sewer assessments have been increasing rapidly. Sewer and water assessments in 1987 were up 125% over the last year, 1985 of the MDC. The reason, of course, is that the MDC charges were capped under Proposition 2 1/2, but the MWRA charges are not capped. So that we are going to place this before the Council. It means that we are going to try to recover that portion of the operation of the sewers only through the assessment. The assessment this year was \$2,655,000. We expect a 40% increase in FY 1989, and that is a little too much for us to try to have us absorb during the Proposition 2-1/2 budgets because we are still limited by Proposition 2-1/2. So those are some of the pieces of legislation I will be filing. There will be others including a 1989 budget that will be coming in the spring.

By way of conclusion this morning, I would like to take this opportunity to thank those members of the City Council and the School Committee who are returning to office and who have worked with me for the better part of the last six years. We've had a good cooperative effort. We don't always agree on everything. That's to be understood, but I think there has been an awful lot of progress and I thank those people who are returning this morning.

I would also like to take the time to congratulate and thank those people who have served the City of Quincy in the national and the state legislative offices. We did invite Brian Donnelly this morning. He's been here in the past, but he has a very busy schedule, and

he will be unable to be with us, but I do want to thank him and also the members of his staff particularly in the Quincy and the Washington, D.C. offices. Brian Donnelly has been up. He is concerned about the City of Quincy. He knows our problems and he's always willing to lend a hand.

At the state level, I would like to offer my thanks and congratulations to Senator Paul Harold who's here today, as well as Representatives Tom Brownell, Mike Morrissey and Robert Cerasoli. Once again, they have been very sensitive to the needs of the City of Quincy. Whenever we've needed some help or have had to call a meeting about problems in the City that could be addressed in the state level, they've always been here or sent a representative.

This morning, we are witnessing the final appearance as a state legislator of Thomas Brownell, who happens to be my own state legislator. He completes sixteen years in the State Legislature, and tomorrow he will be shifting from the legislative branch of government to the judicial branch of government when he will be sworn in at 4 o'clock in the State House by Governor Michael Dukakis. He will become an Associate Justice of the Plymouth District Court. I want to thank him personally for his help. I know he's going to do just as good a job as a member of the Judiciary as he did as a member of the State Legislature.

In final conclusion, we are now starting our 100th anniversary as a city. We have a very proud and productive past. We have that because we have had the cooperation of elected officials working together in the past. The cooperation of those people who worked for the City as well as our neighborhood groups and our citizens. And there is no reason as we begin our 100th year that this productive and good life that we've had in the City of Quincy cannot continue. I know all of us working together can make Quincy as we head to the 1990's and the twenty-first century an excellent place to work, to live and to bring up our families.

Once again for the hardy souls who braved the snow this morning, let me thank you all for coming and thank you for your kind attention. Thank you.

THE CITY OF QUINCY COUNCIL — 1988



Seated Left to Right:

Lawrence F. Chretien, Ward III; Mayor Francis X. McCauley, Council President; Patricia M. Toland, Councillor-at-Large.

Standing Left to Right:

Stephen J. McGrath, Councillor-at-Large; Theodore P. DeCristofaro, Ward II; Michael T. Cheney, Ward I; Timothy P. Cahill, Councillor-at-Large; James A. Sheets, Ward IV; Thomas J. Nutley, Ward VI; Charles J. Phelan Jr., Ward V.

CITY COUNCIL COMMITTEES 1988

COMMITTEES OF THE WHOLE	CHAIRMAN	VICE CHAIRMAN
FINANCE	McGrath	Nutley
ORDINANCE	Cheney	Nutley
PUBLIC WORKS	DeCristofaro	Sheets
OVERSIGHT	Nutley	Cahill
DISPOSAL & SANITARY	Sheets	Chretien
DOWNTOWN & ECON. DEV.	Cahill	McGrath
PUBLIC SAFETY	Phelan	DeCristofaro
STATE & FEDERAL FUNDS	McGrath	Chretien
EDUCATION	Chretien	Phelan
HUMAN SERVICES	Chretien	Nutley
PUBLIC HEALTH & HOSPITAL	Sheets	Cheney
PUBLIC TRANSPORTATION	Nutley	Cheney

OTHER COMMITTEES

(The first person named is Chairman and the second person is Vice Chairman)

RULES

Chretien, McGrath, Cahill, Sheets & Nutley

TOURISM

Cahill, Sheets, McGrath, Phelan & Cheney

PUBLIC PARKS & RECREATION

DeCristofaro, Cahill, Cheney, Nutley & McGrath

LAND CONVEYANCE

McGrath, DeCristofaro, Chretien, Sheets & Phelan

BEAUTIFICATION, LIBRARY & HISTORIC PLACES

Cheney, Phelan, Chretien, Cahill & Nutley

PENSION

Sheets, McGrath, Cheney, Cahill & DeCristofaro

YOUTH

Cahill, Phelan, Nutley, DeCristofaro & Sheets

VETERANS SERVICES

Nutley, Cahill, Phelan, Sheets & McGrath

SENIOR CITIZENS ACTIVITIES

Phelan, DeCristofaro, McGrath, Chretien & Cahill

ENVIRONMENTAL CONTROL

Cheney, Sheets, Cahill, Chretien & Nutley

DATA PROCESSING

Phelan, Chretien, DeCristofaro, Cheney & Cahill

THE QUINCY SCHOOL COMMITTEE - 1988



Seated Left to Right:

Mary P. Collins; Mayor Francis X. McCauley, Chairman; Margaret D. Nigro.

Standing Left to Right:

Dr. Robert Ricci, Secretary; Stephen J. Durkin, Vice-Chairman; Frank C. Santoro; Christopher F. Kennedy; Francis F. Anselmo.

Directory of City Officials

Quincy Council on Aging

Board of Directors

Trudy Buckley
Rev. M. Alicia Corea
Maida Moakley
Kathleen M. Webb
Raymond K.S. Yeung
James M. O'Hare, M.D.
William Spencer
John Noonan, Chairman
Kendall Kiely
Kay Bamford
Dr. Joseph E. McDermott
Frank Kearns

Ex-Officio

M. Jane Gallahue
John P. Comer, Clerk
Barry Welch

Quincy Detoxification Center, Inc.

M. Jane Gallahue
John Kane
Dana Childs
Lester Brierly
Frances Greer, R.N.

Quincy Planning Board

Joseph McConville, Jr., Chairman
Katherine Roberts
Gregory Galvin
Nicholas Verenis
Samuel M. Tuttle

Rent Grievance Board

Elenda Lipsitz, Chairperson
Jane Reikard, Executive Secretary
Thelma Rogers
Donald Uvanitte
Paul Hogan
Ruth Linehan
Edward Flavin

Building Board of Appeal

Walter J. Hickey, Chairman
Robert P. Dolbec
Russell Erickson
Charles Grady

Board of License Examiners

George Pasqualucci, Chairman
Frank Dunphy
Walter F. Macdonald

Zoning Board of Appeals

Michael Faherty
Peter Macdonald, Chairman
Allan F. MacDonald
Martin Gordon
Maureen Mazrimas

Quincy Youth Commission

Thomas Stansbury, Youth Coordinator
John W. Mahoney, Chairman
Robert Tufts
Robert Fitzpatrick
David Ezickson
Theresa Phelan
John Raymer
Sarah Cobban

Woodward School

Board of Managers

Mayor Francis X. McCauley
John M. Gillis, Clerk
Dana Childs, Treasurer
Robert E. Foy III, Auditor
Joyce Baker

Quincy Housing Authority

James P. McDonald
Marilyn LeBlanc
Frank Kearns
Rev. James Kimmell
Rosemary Wahlberg, Chairperson
John P. Comer, Secretary

Public Burial Places

Board of Managers

Peter P. Garcia
Earl Eaves
Arloa Webber
Richard T. Sweeney, Jr.
Robert LaFleur, Graves Registration Officer
Arthur Wahlberg
Paul M. Mauriello

Assessor's Office

Elmer Fagerlund, Chairman
James J. Papile
Marion A. Fantucchio

Historic District Commission

Doris Oberg
Ruth Wainwright
Frank Evans
Mary Clark
Richard Lockhead
Joyce Baker

Conservation Commission

John Boyle
Dr. E. James Iorio
Christopher Carroll
William Nugent
Elizabeth Houston
Mary Ann Lencki
Olin A. Taylor

Quincy School Committee

Francis X. McCauley, Chairman
Margaret Nigro
Francis F. Anselmo
Mary P. Collins, Vice Chairperson
Christopher F. Kennedy
Frank Santoro
Steven Durkin

Quincy Park and Recreation Board

Gerard A. Coletta, Jr.
A. Ernest Aristide
Joseph E. Burke
Anthony Delmonico
Christopher F. Kennedy
Bryant Carter, Jr.
Charlotte Digiacomio
J. Thomas Mullaney, Chairman
Howard Crowley

Quincy City Hospital Board of Managers

Stanley Dennis
Louis Mazzini
Norma Gacicia
Rev. Peter Corea
Gertrude Buckley
Gerald Marquis
David B. MacInstosh
William J. O'Brien
Dr. Norman Wilson

Quincy Retirement Board

George McCray
Robert E. Foy III
Roger Perfetti
Mary Louise Steen, Exec. Sec.

Trustees of the Thomas Crane Public Library

L. Paul Marini, Chairman
Arthur Ciampa
Dorothy Laing
Thomas F. Hurlebaus
Edna Gilmore
Mary Carella

Traffic Commission

Capt. Walter Frazier
Michael Wheelwright
David Kinnecom
Dep. Chief Francis O'Hare
Gregory Doyle

Fence Viewer

Herb Fontaine

Keeper of the Lock-Up

Chief Francis X. Finn

Harbor Master

Bernard Reisberg

Board of Registrars

John Gillis
John Papile
Louise Randall
Charles T. Sweeney

Industrial Development Finance Authority

Walter J. Hannon
James F. Eddy
Vito Barresi
Ann L. Binder
Barbara Lynch

Cable Advisory Council

Linda Perry
Francis Moran
William Phinney
Thomas Nutley
Kevin Madden



Section II
MUNICIPAL
DEPARTMENTS



Annual Report

October 1, 1987 – September 30, 1988

FY 1988 was a year of dynamic growth and exciting change for Quincy City Hospital, fittingly symbolized by the new, state-of-the-art medical facility rising steadily along Whitwell Street.

A major milestone in the building project was reached in August, when the hospital's General Stores, Print Shop, and Laundry occupied a portion of "B" building, at the rear of the project on the ground level. Shortly thereafter, asbestos removal and associated work began in preparation for the demolition of the aged Service Building early in FY 1989.

Masonry work was completed in the "A" and "B" Buildings and roofing work on both buildings was nearly complete as FY 1988 ended. Installation of fixed and casement windows was completed in "B" Building and well underway in "A" Building.

At the end of September, the project was nearly 70 percent complete.

Expanding the Horizons of Caring

QCH was gratified during the year to be chosen as the first stand-alone community hospital in the state to be chosen for fixed Magnetic Resonance Imaging capabilities on site. Prior to the Massachusetts Public Health Council's favorable ruling on the QCH MRI proposal, community hospitals wishing to provide MRI services were required to join with other hospitals in utilizing a free-standing site or mobile services.

The MRI is to be housed in a new building to be constructed on the site of the current Ward A Building, which is slated for demolition in the spring of 1989. Dr. Minta Phillips, QCH's MRI-trained radiologist, began working closely with the Materials Management Department in 1988 to develop the specifications required for the equipment bid process. QCH architects were also developing site plans and specifications for the facility itself as the fiscal year drew to a close.

In addition to moving ahead with MRI planning, QCH also offered a wealth of new health care programs to citizens from Quincy and the South Shore during the year. In November 1987, the hospital began offering people a *Comprehensive Community Health Screening Program*, consisting

of blood chemistry, hematology, and urine analysis for a nominal fee of \$10. Test results are reviewed with the patient by an R.N. and the client is advised to contact a physician if necessary. Referrals were frequently made utilizing the hospital's *Physician Referral Program* during the past year.

QCH also initiated a new *Diabetes Education Program* for first-time insulin users during the year. *The Seniority Program* instituted a highly popular, daily "Mall Walk" program for senior citizens at South Shore Plaza. The program stresses the importance of a regular fitness regimen for people aged 55 and over and provides regular blood pressure screening performed at the shopping center by an R.N. In other important community-health related endeavors, the hospital provided a well-received *Cholesterol Screening Program* at South Shore Plaza in April 1988 and announced plans for the implementation of a new, *Computer-aided Cardiac Risk Assessment Program* in September.

Also in September, the QCH Center for Women's Health completed its first year of operation. The total number of births through the Center during the first year was 336. Center-referred admissions totalled 473. Throughout the year, the Center was an important part of the hospital's ongoing mission to provide a continuum of high-quality OB/GYN services to women in the community.

Building Bridges to the Community

Community outreach has always been a QCH strength. This continued to be the case throughout FY 1988.

The hospital moved during the year to build stronger ties with the Quincy Public Schools, working with Dr. Eugene Creedon, director of elementary education, and Dr. Louis Marciano, health consultant to the school system, to develop and implement components of a Health Education Curriculum. Hospital Director Mark Mundy was also invited to serve on the Coordinating Council of the Quincy School-Community Partnership, an innovative new program that will target health education and highlight health care career options for students in the city's schools. In September, a broad-based committee

was established at the hospital to liaison with the Superintendent of Schools more effectively regarding Partnership-related programs at QCH.

In yet another school-based endeavor, representatives of the QCH Nursing Staff Development Department created and offered a five-week course entitled *Healthy Ways of Living* for students at the Sterling Middle School. Topics discussed with sixth graders at the school included communication skills, stress management, assertiveness training, peer pressure, and substance abuse. In addition to reaping the benefits of QCH outreach, the Quincy schools also aided the hospital in 1988. In the spring, for example, the Merrymount School Parent-Teachers Organization (PTO) sponsored a cookout and walk-a-thon to raise funds to develop a Children's Library in the new pediatric unit now under construction at QCH.

QCH also joined in year-long celebrations of Quincy's Centennial in 1988. Caitlin Marie Kelley, daughter of Frank and Susan Kelley of Quincy, was officially recognized as the *City's Centennial Baby* following her birth on June 12 at QCH. Caitlin and her parents were treated to a special "birthday" celebration at the hospital, marked by cake, flowers, balloons, a visit from City Council President Patricia Toland, and a deluxe limousine ride home.

Outreach to the community was also enhanced during the year by the publication of two issues of "For Your Information", a newsletter highlighting building program issues and distributed to more than 700 households in the neighborhood of the hospital.

Administrative Highlights

QCH reexamined its organizational structure in the wake of the departure of Chief Operating Officer Maureen Bisognano, who became administrator of Massachusetts Respiratory Hospital in Braintree in October 1987. The decision was made to have two associate directors, rather than a single chief operating officer. Jeffrey Harsfield was named an Associate Director in October and continued his supervision of the hospital's Support Services and building program.

Ellen Zane joined the QCH senior management team in November as Associate Director for Patient Services. She formerly served as Vice President for Professional Services at Morton Hospital and Medical Center in Taunton, where she was responsible for professional and quality assurance services.

QCH remained committed throughout FY 1988 to expanding outreach and awareness of its services among the South Shore business community. To help strengthen its relationships with area businesses, the hospital in September 1988 named Eileen Erichsen its new Occupational Health Service Director. Ms. Erichsen was formerly a senior human resource representative with Data General Corporation in

Westboro. She has also served as a physical therapist at several hospitals in Michigan.

QCH hired the Watertown-based firm of G/R Public Relations in May 1988 to organize and direct the hospital's public relations programming. In August, G/R presented Tom Ayres to QCH as a candidate for Director of Public Relations. Mr. Ayres subsequently accepted the post and moved to implement essential components of the G/R public relations plan. An important part of G/R's work will be to oversee public relations and community outreach activities preparatory to the opening of the new building.

Also in September, QCH announced the appointment of Niraj Malik as Director of Engineering. Mr. Malik is no stranger to QCH, for he held the same post from 1981 to 1984, when the hospital contracted facility management services from Servicemaster Corporation. Mr. Malik had most recently served as Engineering Operations Manager at Stevens Institute of Technology in New Jersey under another Servicemaster contract.

Several members of the QCH administrative and managerial teams received important recognition from their professional peers during the past year. Associate Director Ellen Zane was named to the Executive Committee of the Health Care Management Association of Massachusetts. Director of Planning and Marketing, Mary Sweeney, was elected to the Board of the Metropolitan Boston Society for Healthcare Planning and Marketing, the local chapter of the American Hospital Association's national organization for health care marketing and planning specialists. Administrator for Nursing, Doris Sinkevich, was appointed by the Massachusetts Organization of Nurse Executives to chair a statewide task force on the nursing shortage and nursing extender programs. The high quality of nursing administration and care at QCH was further recognized when Betty Cufuni, nurse manager on M6, was elected president-elect of the Massachusetts Council of Nurse Managers, a statewide organization of more than 750 nurse managers from more than 100 acute-care hospitals.

Medical Staff Highlights

Elected to serve as officers of the Medical Staff for 1988 were Dr. Carl Critz, president; Dr. Charles M. Rippberger, vice president; Dr. Peter Ambrus, secretary; and Dr. Thomas Fitzgerald, treasurer.

Several physicians retired from the Medical Staff during FY 1988 and were feted by being named to the Honorary Staff. QCH honored the following retired physicians for their dedication and service to the hospital: Dr. Sidney Cutler; Dr. John Dreyfuss; Dr. Norman Leigh; Dr. Rudi Orbach; Dr. Thomas Quinn; Dr. Eugene Suzedell; Dr. Donald Tardiff; and Dr. Norman Wilson.

Focusing on Employees

A wide range of employee recognition programs and social activities honored employee contributions and enhanced morale during the fiscal year.

In December 1987, the hospital hosted the first annual Children's Christmas Party for young relatives of QCH employees. Nearly 200 children and their loved ones participated in the festivities, which included a luncheon in the Cafeteria, a visit from Santa, and distribution of gifts to all youngsters.

More than 200 employees were honored in January 1988 at the *QCH Service Awards Program*, held at the Quincy Neighborhood Club. Department managers welcomed the honorees to the event, presenting them with service award pins and flowers. A continuous slide show spotlighting the employees at work provided the background for hors d'oeuvres and beverages. Winners of the Dr. Thomas Frist Humanitarian Award and David Larson Friendship Award were announced near the fiscal year's end. The 1988 Frist Award Winner was Imelda Gemmel, clinical aide, Intensive Care Unit. The winner of the 1988 Larson Award was Susan O'Brien, Assistant Food Service Director. The Nursing Department was also proud to sponsor the first Clinical Excellence Awards in conjunction with National Nurses Day in May. Seventeen recipients of the awards were presented with special plaques and pins on May 4.

National Hospital Week was the catalyst for an enjoyable social gathering, as hospital managers served a special luncheon to physicians, employees, volunteers and their families in recognition of the contributions of these varied groups. The hospital's annual QCH Family Outing also drew scores of employees and their family members to the shores of Lake Pearl in Wrentham for a day of picnicking and recreation.

Many Thanks to Auxilians

The QCH Auxiliary continued to be an invaluable supporter of the hospital's ongoing building program and myriad patient services during 1988. Auxilians are special volunteers who inform their neighbors of the hospital's vital service to the community and help raise funds essential to QCH's continued viability as a state-of-the-art medical facility. In the past three years, the QCH Auxiliary has contributed more than \$190,000 to support the building program and purchase medical equipment and patient comfort items.

The Quality Improvement Process

The success of Japanese industry and the inability of American industry to compete effectively with the Japanese have been widely documented and discussed. This attention has led to an examination of Japanese management practices, including the focus on the process of "continuous quality improvement" espoused by Dr. W. Edwards Deming, a management specialist and quality enhancement theorist who

consulted widely with the Japanese.

Deming principles have been adopted by companies throughout the world, including the Ford Motor Company, General Motors, Motorola/Quasar, and Florida Power and Light. The same quality improvement principles that have been effectively implemented in these corporations are readily applicable to health care providers. Throughout FY 1988, Hospital Corporation of America took a leadership position in the health care industry by implementing the Deming-based Quality Improvement Process (QIP) nationwide.

Within HCA, QCH itself has been a frontrunner in the application of QIP principles to quality enhancement at the hospital. Associate Director Ellen Zane, Director of Planning and Marketing Mary Sweeney, and Associate Administrator for Nursing Jody Fleit attended a "QIP Leadership Workshop" in Nashville in May 1988 and a QIP Leader's Workshop for all department and nurse managers was held on July 27-28. QCH was extremely fortunate to have Dr. Paul Batalden, HCA vice president for medical care and a nationally renowned expert on health care quality, as the lead faculty member for this particular workshop.

Department and nurse managers subsequently identified a range of opportunities for improvement in the quality of hospital systems and services. Then in August 1988, "QIP Teams" were selected to address six of these vital issues:

- *increasing efficiency in the serving of patient meals
- *enhancing the employee recognition process
- *streamlining the monitoring of holiday time
- *reducing the waste of IV medication
- *decreasing the incidence of lost patient belongings
- *facilitating the pre-op preparation of inpatients

At the fiscal year's end, team efforts focusing on each of these areas were well under way. Team leaders were reporting significant progress in identifying opportunities for improvement and streamlining procedures to have a direct and beneficial impact on patients, employees, and the quality of the workplace.

The Capital Campaign

The Capital Campaign in support of the ongoing building program continued to enjoy great success in FY 1988. Through August 1988, nearly \$688,000 had been collected on pledges totalling more than \$1.45 million.

A major contribution to the Campaign's success and visibility was the first annual QCH "Evening at Pops" fundraiser on June 22, 1988. The celebration, attended by about 200 employees and friends of QCH, began with a gala reception at the hospital, followed by a charter bus ride to a stirring performance of the Boston Pops at Symphony Hall. Tickets for the affair sold very well and organizers plan an expanded effort to accommodate 300 revelers and concert-goers in 1989.

PERSONNEL DEPARTMENT

David H. Smith, Personnel Director



Annual Report **July 1, 1987 – June 30, 1988**

The City of Quincy has concluded contract negotiations with all Unions, with the exception of the Fire Fighters, Police Superior Officers, Nurses, and Public Safety (Fire Alarm). For most Unions, the negotiation process proceeded smoothly and was finalized in a timely fashion.

The Personnel Department conducted major upgradings and reclassifications of both the H.L.P.E. Union and the Laborers Local 1139, AFL-CIO Union. This resulted in new job descriptions being written as well as the reorganization of several departments.

Ms. Janet Ellis continues to monitor the hiring practices, minority business use, and housing discrimination reports in compliance with State, and Federal Laws on Affirmative Action.

The Personnel Department continues to develop and refine employee tracking procedures to keep in line with Federal and State mandates concerning employee retirements, minority hiring and benefits coordination. The City has been active in minority recruitment and has substantially increased its minority employment over previous years.

The Personnel Department, with the implementation of the new Personnel/Auditors driven payroll system, should be able to speed up accounting procedures, as well as have better access for employment changes. This system is being used to reduce employee sick time abuse.

Carol A. Keene, Personnel Assistant, has processed over 170 applications for Labor Service numbers. The Personnel Department continues to handle all Labor Service appointments for the Hospital, School, as well as all City Departments.

Ms. Diana Aghdam has replaced Kathleen Fishman as the City of Quincy's Benefits Coordinator. Diana continues to monitor the ever-increasing costs of employee medical benefits. Through careful monitoring, cost increases, although quite substantial, have been less than other communities.

Francine Prear has been added to the Personnel Department. She will be working on data input to the new computer system, as well as assisting the Benefits Coordinator as needed. The addition of a Personnel Analyst will greatly aid the Personnel Department in speedy input of personnel information.



Annual Report

July 1, 1987 – June 30, 1988

Operations

The Honeywell Computer System was shut down September 1st as all processing had been converted to the new Prime 9955 II. By the end of the year eighty five (85) terminals are operational throughout the city.

Installed an Uninterrupted Power Supply (UPS). This back-up device will provide continuous, emergency electricity in the event of power outage or shortage.

In addition to the Public Works department, two additional computing sites were provided, one at Quincy High and one at North Quincy High.

Twenty-eight personal computers were ordered and will be provided to City Departments for such diverse applications as spreadsheets and word-processing. Functional areas include Fire dispatching and Auditor reconciliation of accounts.

Applications

Auto Excise

The conversion from the Honeywell to the Prime is complete. The system is currently capable of processing a complete cycle from bill preparation to warrants.

Commercial

The Real Estate Appraisal system for a Personal Computer has been written. It is currently under evaluation by RRC.

It is operational for RRC.

Financials

The City-wide Financial reporting system is fully operational. On July 1, 1987 the City entered the Fiscal Year with a new Financial system. This Distributed Data processing system has electronic Purchase Orders that immediately encumbers those orders. Additionally, each user has real-time access to their accounts for inquiry and reporting.

Future enhancements include check reconciliation for the Treasurer's office.

Fire

The Fire Dispatch system has been designed and is operational. An inventory of Fire Alarm boxes and rolling equipment is now on a data base. That data base may be accessed in a terminal mode or with a Personal Computer.

Payroll

The City-wide Payroll is fully operational. City and School Payroll offices are fully trained and are each

producing semiweekly payrolls. The payroll is interfaced with the City Accounting records and each is automatically expensed against an Appropriation account.

Calendar year-end processing included an automated W2 creation with a greatly simplified balancing of those W2s.

Quarterly reports are being prepared for Payroll clerks and their records.

An automatic checkbook reconciliation has been prepared for the Treasurer's office.

Police

Case history file and Warrant history file have been converted to the Prime System. The Reports and Data Entry Screens are fully operational.

Q.J.C.

The Grade reporting system has been converted to Prime System. Procedures for completing report cards are operational. There were approximately 8000 report cards prepared in FY 1988.

Transcripts were similarly prepared.

School

Honor roll certificates were prepared for the high school.

Future Licensing

A Database of licenses and applications will be developed. This system will be interfaced with the personal property system and will contain historical and significant current information.

School

Student information and contact cards for entire school system are currently being prepared.

Future plans are to implement an on-line grade reporting system for the Middle Schools as well as student information.

Personnel

Computer reporting and monitoring of sick personnel and vacation compensation. Tracking of Civil Service and Professional Positions.

Five-Year-Plan

A procedure is underway to prepare a second five-year-plan for the Data Processing Department. The first step was a day-long conference at Babson College in June. There will be additional training sessions this Fall and actual preparation of the plan this Spring.

SCHOOL DEPARTMENT

Dr. Robert Ricci, Superintendent



Annual Report July 1, 1987 – June 30, 1988

Summary of Appropriations for Fiscal Year 1987/88, Quincy Public Schools

Appropriations (including Athletics & less PL 874) July 1, 1987	\$35,436,806
Holdover June 30, 1987	3,156,981
Total Available for Fiscal Year 1987-1988	<hr/> \$38,593,787

Budget:

Regular School Salaries:

Administration	\$ 528,532
Instruction	18,438,283
Other School Services	755,642
Operations	1,656,474
Maintenance	734,681
Community Services	31,627
Special Needs	2,522,320
Vocational Technical	2,052,371
	<hr/>
Total Salary Budget:	\$26,719,930

Regular Schools Expenses:

Administration	\$96,500
Instruction	1,028,436
Other Schools Services	215,563
Operations	1,104,500
Maintenance	807,100
Fixed Charges	20,750
Tuitions	15,000
Special Needs	1,804,000
Vocational Technical	397,628
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Total Expense Budget \$5,489,477

Regular Schools Capital Outlay: \$2,500,413

Regular Schools Travel out of State: \$7,400

Regular Schools Pensions: \$420,988

Athletics:

Salaries	\$190,494
Expenses	108,104
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Total Athletics Budget \$298,598

Total Appropriated Budget: \$35,436,806

QUINCY PUBLIC SCHOOLS
ENROLLMENT BY SCHOOLS AS OF OCTOBER 1, 1983/84/85/86/87

<u>ELEMENTARY SCHOOLS (K-5)</u>	<u>1983</u>	<u>1984</u>	<u>1985</u>	<u>1986</u>	<u>1987</u>
Furnace Brook	370	383	394	320	314
Atherton Hough	324	314	320	316	303
Lincoln Hancock Community School	559	491	492	527	539
Merrymount	322	297	300	364	263
Montclair	407	406	387	471	318
Francis W. Parker	453	507	504	375	370
Snug Harbor	511	463	446	463	418
Squantum	313	299	302	290	309
Daniel Webster	391	396	391	398	387
Wollaston	000	000	000	000	356
Totals K-5	3,650	3,556	3,536	3,524	3,577
<u>MIDDLE SCHOOLS (6-8)</u>					
Atlantic	611	540	481	455	417
Broadmeadows	444	381	331	309	327
Central	630	592	558	536	489
Quincy Point	244	221	212	184	163
Sterling	334	279	225	201	201
Total Middle Schools (6-8)	2,263	2,013	1,807	1,685	1,597
<u>SENIOR HIGH SCHOOLS (9-12)</u>					
North Quincy High	1,602	1,592	1,474	1,377	1,301
Quincy High	1,453	1,315	1,224	1,252	1,132
Vocational Technical School	703	625	541	428	376
Total Senior High Schools	3,758	3,532	3,239	3,057	2,809
<u>TOTALS ALL SCHOOLS</u>	9,671	9,101	8,582	8,266	7,983

QUINCY PUBLIC SCHOOLS
ENROLLMENT BY GRADES AS OF OCTOBER 1, 1983/84/85/86/87

ELEMENTARY SCHOOLS

	<u>1983</u>	<u>1984</u>	<u>1985</u>	<u>1986</u>	<u>1987</u>
Pre-Kindergarten	171	170	151	153	117
Kindergarten	642	651	700	666	640
Grade 1	554	552	571	629	658
Grade 2	525	513	514	529	571
Grade 3	524	504	503	491	524
Grade 4	582	508	485	497	479
Grade 5	578	580	535	480	507
Special Classes	74 *	78 *	77 *	79 *	81 *
Totals Elementary Schools	3,650	3,556	3,536	3,524	3,577

MIDDLE SCHOOLS

Grade 6	681	571	527	540	489
Grade 7	724	662	565	528	540
Grade 8	820	742	668	570	530
Special Classes	38 *	38 *	47 *	47 *	38 *
Total Middle Schools (6-8)	2,263	2,013	1,807	1,685	1,597

SENIOR HIGH SCHOOLS

Grade 9	966	929	823	702	603
Grade 10	869	893	813	760	698
Grade 11	987	824	826	780	720
Grade 12	906	837	685	722	677
Special Classes	30 *	49 *	92 *	93 *	111 *
Total Senior High Schools	3,758	3,532	3,239	3,057	2,809

* Certain Special Class students are reported in regular enrollment figures

SUPPLEMENTAL ENROLLMENT INFORMATION

Day School Enrollment K-12, per above	9,671	9,101	8,582	8,266	7,983
Quincy Junior College, Day & Evening	2,793	3,127	3,040	2,418	2,519
Adult Continuing Education	1,112	1,140	1,183	1,250	551
GRAND TOTAL	13,576	13,368	12,805	11,934	11,053

THE QUINCY POLICE DEPARTMENT

Francis X. Finn, Chief of Police



Annual Report

July 1, 1987 – June 30, 1988

Youth Division

The Youth Division has three major responsibilities within the Quincy Police Department: Investigation, Prevention, and Diversion of Youth Crime.

The philosophy of the Youth Division is one of therapy and treatment rather than punishment. Prevention and deterrence is the main function rather than apprehension, detention or prosecution except in those cases where court action is in the best interest of the Juvenile and the aggrieved parties.

Statistics of the cases handled by the Quincy Police Youth Division for the Fiscal Year, July, 1987 to July, 1988, is as follows:

Arrest Male	189
Court Male	158
Arrest Female	56
Court Female	41
Male Diversion	88
Female Diversion	29
Runaway Male	84
Runaway Female	112
Sexual Assaults	
Male and Female	42
Mandatory Reports to the Department of Social Services of Child Abuse Cases 51A	179
Letters to Parents	
Male and Female	152
Male Investigations	1511
Female Investigations	513
Total:	2024
Restitution	\$ 9,600.85
Property Recovered	21,235.22
Total:	\$ 30,836.07

Domestic Violence

Following is a breakdown of the Domestic Violence cases which the Quincy Police Department responded to and reported to the District Attorney's Family Service Unit:

Marital Status of Victims:	
Married	161 cases
Cohabiting	29 cases
Divorced	15 cases
Single	36 cases
Separated	14 cases
Widowed	3 cases
Unknown	25 cases

Further Breakdown Among Victims Reveals:	
Female Victims	270 cases
Among Female Victims:	
Female Children abused by Fathers	6 cases
Mothers abused by Sons	11 cases
Wives/mates of assailants	193 cases
Physical disputes between Siblings	8 cases
Both Parents abused children	5 cases
Male Victims:	19 cases
Among Male Victims:	
Male Children abused by Mothers	3 cases
Male Children abused by Fathers	3 cases
Fathers abused by Sons	6 cases
Husbands/Mates of Assailants	7 cases
No Children in Home	50 families
One Child Living at Home	83 families
Two Children Living at Home	69 families
Three Children Living at Home	60 families
Four Children Living at Home	10 families
Unknown as FSU had no contact with Families	13 families

Type of Abuse:	
Emotional (verbal, harassment, etc.)	100 referrals
Physical	173 referrals
Serious threat of physical harm	29 referrals
Unknown	28 referrals
Destruction of Property	13 referrals
Objects thrown	10 referrals
Alcohol involvement (Victims)	13 referrals
Alcohol involvement (Assailants)	50 referrals
Alcohol involvement (both Parties)	14 referral
Drugs (Male Assailant)	5 referrals
Arrests at Intervention by Police	48 referrals
Victims transported to Hospital	10 referrals
Victims to Shelter	8 referrals
Telephone Disabled	8 referrals
Weapons were Used	18 referrals

Quincy Police Academy

During the Fiscal Year, July 1, 1987 through June 30, 1988, new Officers attended MA Criminal Justice Training Academies in Foxboro and Needham.

The mandatory forty-hours In-Service training for all sworn Officers was held at the MA Criminal Justice Training Council, Metro Boston Complex. Subject matter included the following:

- Officer Survival
- Domestic Violence
- Motor Vehicle Law Update
- Crime Scene Management
- Police Civil Liability
- Criminal Law Update
- Latest/Most Recent Supreme Court Decisions
- First Responder and C.P.R.

Firearms Training was conducted at the Boston Police Range and the Department's Armory of rifles and shotguns were maintained on a regular basis, including periodic cleaning and oiling of the weapons, along with maintenance of suitable supplies of ammunition.

Items of Department issue, such as sidearms, handcuffs, and mace, were allocated for the entire Department as well as items of uniform apparel.

Appropriate records were maintained to ensure that each Officer's training record in regards to C.P.R. and First Aid were kept up-to-date. Training bulletins of new laws and changes in the Law were prepared periodically. Rollcall Training was also utilized during this past Fiscal Year.

Department In-Service Training classes were held at the Quincy Police Department. Subject matter included:

- Hazardous Waste Awareness
- Suicide Prevention
- Accreditation for Law Enforcement
- Quincy Police Department Policies
- Updates in Criminal Law and Recent Supreme Court Cases

Civil Rights Unit

During the the past Fiscal Year, Sgt. Thomas Casey met weekly, every Thursday morning with the Germantown citizens and the Sub-committee of the Mayor's Human Rights Commission. Sgt. Casey also met once a month at City Hall as a member of Mayor McCauley's Human Rights Commission to discuss city-wide Civil Rights issues and to conduct hearings on Civil Rights matters.

Mayor McCauley appointed Sgt. Casey to serve as a member of the Quincy Fair Housing Board. This Board met monthly and conducted business for the City at City Hall.

Sgt. Casey also attended Norfolk County Human Rights meetings on Monday evenings and spoke before groups at the request of District Attorney Delahunt.

Sgt. Casey maintained contact with the Black community in Germantown and developed a friendly working relationship with this group.

Contact was made by Sgt. Casey with the Asian community through Pastor Wismar of the Wollaston Lutheran Church. (an Asian advocate)

Sgt. Casey attended ESL Classes, *English as a Second Language*, as the result of meetings with the U.S. Department of Justice, Community Relations Services, which is under the direction of Mr. Martin Walsh.

Chief Finn's Civil Rights Policy was also taught to the Quincy Police recruits at the request of Lt. Mullen. Sgt. Casey also covered various statutes concerning Civil Rights with all the new recruits.

During the past Fiscal Year, the position of Civil Rights Officer was only part-time. As of July 1, 1988, Sgt. Casey was appointed permanent Human Services Officer and will be able to conduct investigations into Civil Rights matters during this past Fiscal Year. During the past year, these investigations were conducted by the Detective and/or the Patrol Units of the Department.

Sgt. Casey now will keep detailed and daily records of the Department's efforts in the Civil Rights/Human Services area. Reports submitted by this Unit in the future will be more detailed and show substantial progress in the efforts of this Unit.

Crime Prevention Unit:

Neighborhood Watch: Thirty meetings conducted throughout the City.

Security Surveys: Twenty-one Seminars Conducted Residential and Commercial Properties

McGruff On Strangers Program: Instituted in all Kindergarten through Third Grade in all Schools in the City.

Nursery School Programs: Five Programs conducted on Stranger Programs throughout the city.

Stranger Programs/Parents: Seven Programs conducted for Parents to explain what they might discuss with their children.

Abduction/Assault Programs: Several Programs conducted in Quincy Point area, along with South Shore Mental Health, after local child was Abducted/Assaulted.

Babysitting Classes: Eleven classes conducted in conjunction with Quincy City Hospital for local youths.

"Hold-Up Seminars": Conducted for local merchants after a rash of hold-ups were reported in local convenient stores and gas stations throughout the City.

"Hold-Up Seminars": Conducted nine Hold-up seminars for banks in the City.

Drug Awareness Program: Instituted and conducted Drug Awareness Program to several Neighborhood Associations several times during the year.

Sidewalk Bazaar: Manned booth for three days and handed out drug materials. Also displayed Police motorcycle that both young and old could sit on.

Safety Program: Conducted one-day Program at South Weymouth Naval Air Station.

Field Days: With Safety Officer Clark, two Field Days were conducted which educated children on various ways to protect themselves.

Fingerprinting: Solicited and received donations for fingerprint cards...distributed them on the Field Days so Parents could keep records of children's fingerprints.

Crime Watch Column: Submitted Crime Watch Column to the Quincy Sun on a weekly basis to keep residents informed on types of crime and where they are being committed in the City. Offered tips to prevent all crime.

Germantown Beacon: Submitted column on quarterly basis to Germantown Beacon.

Asian Grant: Submitted/wrote an emergency Grant for the Asian community. Total of \$3,600 was approved for Emergency communication network and an Interpreter on a twenty-four hour basis.

Conservation Committee: Received assignment to work with Conservation Open Space Committee.

Homeless Shelter: Worked on Committee for the Homeless Shelter and was assigned to the Steering Unit of the Committee.

Quincy Public Schools: Assigned also to the Steering Committee of the Quincy Public Schools.

Drug Hot Line: Installed the Drug Hot Line in the School System.

Miscellaneous: Conducted over forty talks to various groups throughout the City which ranged from: Drug Awareness, Alcoholism, Crime Prevention, How to Prevent Personal Assault, Home Security, Drunk Driving, What It Is Like Being a Police Officer, and Other Topics.

Traffic Division:

Traffic Citations Issued:

Warnings	5390
Complaints - Fines over \$100	536
Complaints - Fines under \$100	2030
Arrests	461
Total:	8417

Traffic Citations Voided	35
Traffic Cases Processed for Court	1145
Certified Copies Obtained	72

Licenses:

Suspended	74
Revoked	90

Registrations:

Suspended (Statute Law changed. Now decriminalized and figures not available from the Registry of Motor Vehicles.)

Accident Reports - Police	2494
Accident Reports - Operators	5850

Passenger and Pedestrians Reported Injured	838
Fatalities	10
All-Night Parking Decals Issued	584
Copies of Police Reports Released	5488

Records - Statistical Services:

Monies Paid to the Treasurer

License to Carry Firearms:

Handguns	537	\$ 5,370.00
Firearms Identification Cards	490	980.00
Gun Dealers	1	33.00

Fingerprinting	167	860.00
Report Copies	2980	12,719.50
All-Night Parking Permits	584	1,168.00
Vending Commissions		272.80
Burglar Alarm Citation Fees	720	13,230.50

Research and Development

The Chief of Police identified the primary goal of the Department to be the achievement of Accreditation from the National Commission of Accreditation for Law Enforcement Agencies. Attainment of accreditation will be proof of the Department's dedication to increase professionalism and ensure our status as one of the finest Departments in the Commonwealth. Completion of the accreditation process will also facilitate our aim to reach all other goals established for the Department.

The following information documents steps taken toward the achievement of accreditation during fiscal year 1988.

Policy Development

The Rules and Regulations Manual of the Police Department has been completely revised and updated. Included in the new manual are 39 policies and procedures plus complete job descriptions for all sworn personnel job titles. (See attached list of completed policies.) These policies were developed and written during Fiscal year 1988. These policies have been reviewed by the Policy and Procedure Committee and the Division Commanders. They are now being reviewed and approved by the Chief of Police. Once final approval is achieved, these policies will be reproduced and distributed to all sworn personnel through a revised in-service training program.

We are now in total compliance with over 100 accreditation standards. Partial compliance has been documented in approximately 425 standards. The remaining standards are being addressed in continued policy and procedure development. The Division Commanders have completed the self assessment phase of Units under their authority. Materials presented by the Captains as a result of this assessment are being incorporated into policy and procedure being developed to satisfy the remaining mandatory accreditation standards.

Planning

The establishment of written goals and objectives by Division Commanders and the Office of the Chief marked the initial planning effort of the Department. These goals and objectives are quantifiable and measurable in nature and will be reported on quarterly by the Division Commanders. Attached is the special order announcing these goals and objectives to the Department and highlighting certain goals for fiscal year 1989.

A manual crime analysis system has been implemented to begin monitoring statistics necessary for compliance with accreditation standards. Statistical reviews are compiled and distributed to the command staff on a weekly basis and summarized in monthly reports. The purpose of this analysis is to assist the Division Commanders with development schemes, personnel evaluation and decision making.

The planning section has also been involved in the search for a suitable management information system to be implemented within the next fiscal year. The planning section compiled material for and wrote the grant application for computer funds offered by the State of Massachusetts.

Personnel

The new position of Director of Planning and Research was filled by Pamela Schumacher in January of 1988. This position will prove vital to the success of the entire accreditation process. In order to facilitate any planning in this Department, efforts toward accreditation must be ongoing. In this new position Ms. Schumacher is involved in –

- assisting with the development of policy and procedure in accordance with accreditation standards
- developing, implementing and maintaining a manual crime analysis system
- assisting the Division Commanders with the development of goals and objectives and the reporting of progress made towards these goals
- identifying sources of revenue through the application and receipt of federal and state grant monies
- developing and issuing an Annual Report highlighting significant Department activity for the previous fiscal year based upon the written goals and objectives
- assisting with the implementation of a management information system
- assisting the Chief of Police and the Division Commanders with special projects

The development and implementation of the crime analysis system was initiated by Ms. Schumacher and has resulted in valuable management information. Her expertise and skills exhibited to this point will enhance the Department's entire accreditation program.

The position of Assistant Manager was filled on a

temporary basis by Sgt. John Barnes at the end of fiscal year 1988. Sgt. Barnes is a member of the Policy and Procedure Committee established last year. He represented the Patrol component and has shown a genuine interest in the accreditation program. The research of standard requirements and drafting of policies were his primary contributions. Sgt. Barnes' experience and knowledge of police procedure should prove valuable in the areas of policy development and implementation. He brings 17 years of police service to the position which will become permanent in fiscal year 1989.

Animal Control

Stray dogs and cats reclaimed by owners	302
Unclaimed stray dogs euthanized	74
Dogs adopted	60
Cats or kittens adopted	10
Cats or kittens euthanized	25
Citations issued	484
Fines on citations payable to District Court	\$ 17,400
Adoption and Board cash receipts	7,851
Complaints in writing investigated and serviced	318
Hearings with Chief of Police	3
Hearings with Clerk of Courts	33
Court Arraignments	122
Trials and conferences at District Court	7
Civil Arraignments and Trials	1
Deceased Animals removed from city streets	205
Emergency calls serviced (nights, Sundays, Holidays)	48
1987 Dog Licenses issued 4-1-87 to 3-30-88	2,172
1988 Dog Licenses issued 4-1-88 to 6-30-88	2,123

A new Citation was initiated on July 1, 1986, with a schedule of graduated fines as follows:

Unleashed Dogs	\$20.00 - \$50.00
Barking, biting, howling of dogs	20.00 - 50.00
Defecation on property of others	20.00 - 50.00
Unspayed-in-season-unleashed	50.00
No rabies vaccination	50.00
Unlicensed	25.00

Licenses are due and payable on April 1, 1988. A \$10.00 late fee is charged after April 30, 1988. The licenses are \$4.00 for male and spayed female; \$7.00 for unspayed female.

Commencing July 1, 1988, all shelter animals adopted must comply with mandatory sterilization according to Chapter 331, Commonwealth of MA.

Tribute to Francis E. Berlucchi, Retired Dog Officer of the City of Quincy

*Dedicated service to the City...1969 until 1985,
and he passed away on April 3, 1988.*

Grateful appreciation is extended to Mayor Francis X. McCauley for initiating the building of a new Animal Control facility. The order was passed and approved by the Quincy City Council in June, 1988. The facility will be located at the present site on Broad Street. It should be in operation by the Spring of 1989.

General Services Division

Traffic Sign Shop

Lettering:	
Reflective Street Names	336
Reflective Traffic Signs	828
Non-Reflective Traffic Signs	0
Miscellaneous Signs	217
Police Cars Lettered	0
Motorcycles Lettered	0
Total Signs Lettered	1381

General Shop Work:

Old Signs Scraped and Cleaned	530
Sign Backgrounds Painted	0
Barricades Constructed	24
Stands for Temporary Signs	40

Signs Erected:

Permanent	1530
Temporary	
Miscellaneous	200
Sign poles Erected	539
Parking Meter Poles Painted	689
Poles Straightened	481

Pavement Markings:

Center Lines (Miles)	47.9
Lane Lines (Miles)	25.6
Stop Lines	120
Cross Walks	152
Parking Space Markings	502
"Slow" Painted on Streets	218
Directional Arrows	93
Word "Stop"	82

Accidents and Vandalism (Cost):

Signs (total loss)	244
Sign Poles (total loss)	318
Traffic Cones (loss)	140
Rope (loss footage)	400

Miscellaneous:

Parades	1
Block Parties	52
Special Functions	4

Traffic Signals:

Knock Downs	51
Bulbs Replaced	687
Pedestrian Push Button Repaired/Replaced	73
Signal Cable Repaired	18
Public Call Boxes Repaired	17
Signal Controllers Repaired	141
Signal Relays Repaired	49
Lenses Replaced	33
Signal Flashes Repaired	88
Shields Replaced	85
Signal Heads Straightened	199
Roadway Loops Repaired	2
Signal Timers Repaired	27
Loop Amplifiers Repaired	19
Signal Controllers Installed	4
Routine Maintenance Checks	247
Run Emergency Generator at Police Station	35
Bases Welded	11

Parking Meter Division

Meters Stolen	5
Parking Meters in Use	689
Parking Meters Broken Into	2
Glass Broken in Meters	2
Meters Ruined by Snow Removal	0
Meters Knocked Down by Hit/Run	0
Collections	314
Painted Meter Poles	689
Bent Poles Straightened	138
Posts Reset and Cemented	52
Meters Repaired, Cleaned and Oiled	1378
Meters Poles Erected	27
Meters Poles Knocked Down	27
New Glass Put in Meters	102

Meter Receipts for Fiscal Year \$151,074.53

Civil Defense

The Quincy Civil Defense Emergency Management Agency has had another active year. All Divisions, namely: Auxiliary Police, Underwater Recovery Unit, Auxiliary Fire, Civil Air Patrol, Lighting & Power Unit, Communications, Rapid Response Unit, Radiological and Shelter, logged in a total of 47,404 manhours of voluntary services to the City of Quincy and its citizens.

The Agency's Emergency Shelter Division actively continues preparations to maintain one of the best emergency shelter systems in the country. An active staff of five volunteers keeps Quincy's shelter system as best prepared as possible with limited budget and resources. There are many agencies and people involved in preparing to shelter our population in any emergency.

New supplies are being stockpiled in our shelters and warehouses as time and money permits. Eight Quincy Schools emergency natural disaster shelters have been stocked with emergency supplies by Civil Defense volunteers as a result of annual appropriation by the Mayor and City Council. The Shelter Planning Committee has made recommendations of what emergency supplies should be included in the shelters.

Our shelter system has been surveyed and updated by the State with a National Facility Survey of Reception and Care for multi-Hazards Protection.

Critical to the efficient operation of the Shelter Division of Civil Defense are willing and well-trained

volunteers to prepare and staff our shelter system. The Civil Defense Acts of the State of Massachusetts allow for use of all public employees in declared emergencies and they have been used along with volunteers in past emergencies. Today's technological problems and hazards call for more training, planning and preparation than we have ever needed before.

Quincy Civil Defense Emergency Management Agency will continue to be as best prepared for emergencies as is possible with the continued cooperation of all agencies and citizens of the area. Assistance and recommendations are always welcomed.

FIRE DEPARTMENT

Thomas F. Gorman, Fire Chief



Annual Report

October 1, 1987 – September 30, 1988

The Quincy Fire Department has seen many changes in its format with regard to operations. Chief Carl V. Valenti, who gave the city over 30 years of service in the Fire and Water Departments, retired June 24, 1989. On June 28, 1988, I took over the command of the department in an acting capacity. I have moved forward with some of the plans the department has made in the past.

As chief of Department, I reinstituted the Training Division which had been out of service since the adoption of Proposition 2 1/2. Up to this time, training was done on an as-needed basis, rather than on-going in the department. I was fortunate to have a qualified training captain who taught many hours at the Massachusetts Training Academy take over this position, Captain Francois E. Sullivan. Captain Sullivan immediately moved into the area and began to formulate a training procedure for all employees of the department.

A priority of Captain Sullivan's was to re-establish a training school in a new location and moved into the upper floors of Engine 3 quarters in Quincy Point. Previously, we had our drill school at the Lincoln Hancock School. Due to the fact that the School Department needed the added space, we had to leave the premises. Having the Training Department within our own department property is a great asset, rather than on someone else's property. There is better control of training operations. One of Captain Sullivan's first duties was to start a training schedule for new recruits coming to the department in November. He was assisted in this by Lieutenant Robert F. Batson of Engine 7, who is an instructor at the Massachusetts Fire Academy and is also a certified instructor. They worked with Personnel Director, David H. Smith, interviewing new applicants for fire service and did an excellent job. Captain Sullivan has begun a training program where, every morning 8:30 to 9:30, companies can use the television sets through the cooperation of the cable company and we are able to have our own channel to send programs in training out to each station. By doing this, we can reach all groups at one time. This has worked out very well and is an excellent way of training people. This is followed up later by a practical

drill given by Captain Sullivan.

Certification for CPR training elapsed and through the efforts of Captain Sullivan and Firefighter Robert Mood and Firefighter Theodore Johnson, who works for Bay State Ambulance, all members were recertified under Bay State Ambulance and Boston Health and Hospitals. A program was also established through Bay State and Boston Health and Hospitals who aided us in the implementation of all members for recertification of E.M.T.'s. This was done at Quincy City Hospital. We have sent a letter thanking Bay State Ambulance and Boston Health and Hospitals for their help in the cardiac pulmonary resuscitation and first responder programs.

The first responder course will begin sometime after the first of the year and this can be done through television cable. Otherwise, it would take almost a year to be put into effect.

The new recruits who are coming on in November will be given a 7-weeks training program. At the completion of 7 weeks, they will be accredited as firefighters from the Massachusetts Fire Academy. These new firefighters will be the first minorities appointed to the department and I am sure will be welcomed into the department as any other member.

Also, in the Training Division, a crew from Rescue 1 has been sent to a 10-hour hazardous material drill at Cities Service in Braintree, along with other departments in the area. Further training to all members in the department will be given next year as required by state and federal laws.

The next area we have addressed in the department is the personnel area. I have moved Deputy Chief Francis X. O'Hare from training and Fire Prevention to head of Personnel and the overseeing of Fire Prevention. In the years following Proposition 2 1/2, The Deputy Chief in charge of Personnel was not replaced and Personnel was handled by a firefighter. The firefighter did an excellent job, but in the absence of the Chief had no powers to make decisions within the department. Therefore, it was important that I designate a Deputy Chief in charge of personnel operations. This is a two-fold operation. Deputy Chief O'Hare is in charge of personnel and he oversees the operations of Fire

Prevention. He has solved and resolved some of the personnel problems that have arisen over the years. He was relieved of his duties associated with training and training is solely under the command of Captain Sullivan.

A Hazardous Material Officer has also been established within the department. Lieutenant Robert J. Kelley has much expertise in the area of fire prevention and is recognized for his ability to communicate with all departments through his many years of service with the fire department. Due to the mandates of Sara Title III, as you are aware, and the need to have plans formulated, I designated Lieutenant Kelley for this title. He and I, along with other agencies in the city, will work in this direction. Hazardous material is becoming a part of society today and is being locked into the fire department as a guiding source. It is important to me that this office be established. Lieutenant Kelley is putting together a master plan so when hazardous material incidents appear, they can be classified in the areas of 1, 2, 3. As soon as plans are formulated, a meeting will be held with all department heads to show them what part they will play in these plans.

From my experience as Deputy Chief, I have had several hazardous material spills and have seen some deficiencies in this area. I am putting together a plan which I will send to you for your approval. It is important with regard to hazardous material incidents, not to panic, and to move people into areas by those who are trained and know what they are doing. Therefore, an incident involving a hazardous material can be brought to a quick, safe conclusion.

Lieutenant Kelley's other duty is to oversee fire alarm operations on a daily basis. He will work closely with me, Superintendent of Fire Alarm Robert Campbell and the Deputy Chief in charge of Fire Alarm, Deputy Chief Paul E. O'Connell. The deputy is a suppression deputy, but in the table of contents, I have broken it down into areas where people are in charge of and oversee operations in Fire Alarm where someone is present every day.

Maintenance of Fire Apparatus

This is carried on by two well-trained mechanics we are fortunate to have in this field. They work on fire apparatus which is a very technical field and requires a greater knowledge than ordinary mechanics. These two men work well together and accomplished a great deal of work on a daily basis in keeping 32 pieces of equipment running. They do not have the best of quarters to maintain these pieces of apparatus and some of the major repairs are done on the main floor at Fire Department Headquarters. Due to the size of the apparatus, they do not fit in the repair shop. I looked into an area in the shipyard for a repair shop where the old fire station was located.

This would be a great improvement over conditions they are presently working under and it would free up vital space needed at fire headquarters for other functions. I have discussed this with the Department of Massachusetts Water Resources and they are looking into the matter and will give a final decision as soon as the shipyard workers come to a deal. At the present time, there is no use for the building. The only stumbling block is the legal question, "Can we be there?" I have talked to you, Councillor Ted DeCristofaro and Senator Paul Harold on this matter and have received support in this direction.

Another area to be considered is to bring in the help of a young man in the 20's or 30's to help these two men in their daily work. Keeping 32 pieces of equipment in good running condition has men strapped to the limits. Many times, I have to tell them to take a vacation and these two men try to work out a schedule to fit in some vacation. This is not right! Everyone is entitled to time without work piling up.

The reason I suggest a young man is that both of our mechanics are in their 50's. This is a specialized field and it would take 4-5 years for another good mechanic to fill their shoes. If one of the mechanics should retire or some other circumstance develop in creating a vacancy, there would be a trained person to step in this department.

Purchase of new tools

The tools we have were bought in the 1940's and 1950's and the present trucks used today have gone to the metric system of sizes. Therefore, consideration should be given to purchasing metric tools.

Computers

Computers have now entered the Quincy Fire Department and were first used in the Fire Alarm Division. This was accomplished through a joint cooperation of Superintendent Robert Campbell and Robert Brennan of the Data Processing Department. We were able to bring the system on line resulting in a great aid to us. It is amazing to see other members of the Fire Department who had schooling in computerization cooperate in setting up programs which makes it easier to retrieve information on the location of boxes auxilarized in buildings within the city. This formerly took much time to look up. The first minutes of a fire determine whether or not you save a building or lose it. Cooperation between the two departments worked out well and I thank the Data Processing people for their work and in-put into the system to make it workable and an easy method of transmitting alarms of fire. We are looking into a report system where all stations have a computer. We will then be able to retrieve information instead of sending a Deputy Chief around to the stations to pick up reports and sort them each day.

Still another area where computers would be a great aid is in the area of the budget...giving us a better idea of where we stand at all times. I can visualize that good things will come out of us going into the computer age in the department. Today, many man-hours are spent retrieving records. The offices are full of paper work and file cabinets. An antiquated system today is not in the best interests of the department.

Fire Stations

The Quincy Fire Department presently maintains 8 fire stations in various areas of the city. These stations are well maintained by members of the department. However, the stations have deteriorated due to lack of funds. The stations were built with no idea that the city was going to grow to present-day capacity or that the apparatus size would grow. We have an expression here, "The Department was built for the 1936 Maxim." (This is a small truck.)

The new apparatus is bigger and provides better protection to firefighters. There isn't much in the area of some of the stations to make the doors wider or the stations bigger due to restraints of the buildings or in the areas which the city owns because of restrictions where expansion is not allowed.

A serious review of all the stations should be taken into consideration for the relocations of some of these stations for better operations of the department. Rather than trying to spend money to bring these up to present day needs of the fire department, a study could be done by people within the city or an outside agency to determine where our needs are. To build a station in one place in 1938 is no longer practical to have the station there today. Therefore, before any large expenditure takes place, a study should be done on the 8 stations.

Apparatus

The Quincy Fire Department has come a long way in the replacement of engines, ladders and rescue and other vehicles. In January, 1989, the city is receiving a 1,500 gallon Emergency One pumper which will be placed into service at the Wollaston fire station. This will replace the 1974 Maxim which has served the area well over the past 14 years. We are sending out the 1970 Maxim aerial which serves the Wollaston area. This has been explained to you in another letter. This is the route to go in large pieces of equipment due to costs. The fire apparatus, like everything else in the fire service, is rapidly changing.

We have a new ladder 1 which is 110' Engine-1. This type of ladder works out well in some areas of the city, but not in other parts of the city. Therefore, we still need the tractor drawn type of vehicle to make it easy to get into areas in North Quincy and Quincy Square area.

We have two pumpers in fair shape and from

previous letters sent to you on their conditions, I will not go into any further details on them.

Personnel

At the present time, there are 5 Deputy Chiefs, 12 Captains, 40 Lieutenants and 172 Firefighters. We are budgeted for 5 Deputy Chiefs, 12 Captains, 40 Lieutenants and 183 Firefighters. With the appointment of new firefighters in the near future, it will bring the count back up to 183, depending on how many complete the program which the city set up in the hiring of new personnel. It is my feeling that another additional 12 firefighters would greatly enhance the operations of the department in the areas of truck companies. The manpower in these truck companies is very weak and by placing 12 firefighters on these companies would make them efficient.

Another area to look into would be a mixture of fire suppression done in private industry and private homes. This would greatly aid in the reduction of fire losses, both to life and property. The trend across the country is to have a mixture of personnel competence and a mixture of programmed fire suppression in the private sector. We should, in my opinion make it mandatory in the city. No building should be built without adequate sprinkler systems installed. We now have a sprinkler code under Chapter 148, mandating highrise buildings and buildings over 7500 square feet be properly protected and sprinklered for smoke detectors and heat detection. In so doing, the fire loss in these areas to lives and property would be greatly reduced. We also have to look at the lives of the firefighters, the cost for repairs, savings to equipment... in the final analysis, it would be a great savings to the city. Therefore, through your cooperation, I hope someday legislation could be drawn up through you and the City Council, mandating that all buildings be sprinklered.

Fire Alarm Maintenance Division

This group has done an outstanding job in their operations over the years and have worked closely with members of the Fire Department and other departments within the city. Superintendent Robert Campbell who succeeded Retiring Superintendent John Schmock, has been working in the running of cables to new construction areas and the installing and maintaining of 600 fire alarm boxes throughout the city. He works closely with builders reviewing plans so that buildings are adequately protected by fire alarm standards and meet codes set down by the state. He also has worked in the establishment of computers within the department, as I explained before. He is an asset to the department.

Superintendent Robert Campbell is also in charge of the radio system in the purchasing and repairs of all radio equipment within the department. He has

done an excellent job in this area and saved the city countless amounts of money with vendors in the purchasing of equipment.

A bucket truck was received during the year which was needed to replace one that was 16 years old. This old bucket truck is now in storage at Engine 6, Houghs Neck and is used as a back-up for the Police and Fire Signal Divisions. Superintendent Campbell is looking at modernizing the fire alarm area next year. Also, looking to private industry in large projects to supplement some of the cost of running cable and adding additional support to our system. A letter will be sent to you on this matter.

Fire Prevention

The Fire Prevention Bureau is under the direction of Deputy Chief Francis X. O'Hare and has two fire lieutenants and two firefighters. This department has made quite a few inroads with regard to arson investigations and good working relations with all law enforcement agencies including local, state and federal. The men have been to two arson schools this year which was suggested by the State Fire Marshal's Office. The course was one 10-hour course and one 30-hour course. Another course was in the handling of flammable liquids, hosted by Exxon Oil Company at Boston Fire Hall in Dorchester.

We are fortunate to have many excellent workers involved in that department with expertise in that particular field. Fire Prevention, years ago, maintained records for oil burner permits, burning permits and other incidents of minor matters relating to this division. Fire Prevention now oversees arson investigations, installation and removal of all fuel tanks, class A type fluids or class B fluids. They respond to all incidents of explosives, such as blasting operations throughout the city. They review all buildings plans and make follow-ups to see that all builders are meeting the codes set down by the city and state. They also inspect all nursing homes, hospitals and day care centers and other related inspections required by them under Chapter 148. This department also brings in revenue every year of \$37,000 in inspection of smoke detectors and other inspections established by ordinances of the city.

This year, for the first time, a set of standards has been established to meet National Fire Protection Association standards on fire protective work clothing. This is an area overlooked over the years due to the fact that no one paid attention to fire related clothing. National Fire Protection Association and OSHA established guidelines necessary for the department to follow. Under the guidance of Deputy Chief Gerald Galvin, a clothing committee was set up by him and Local 792 men for clothing standards and these standards are now being adhered to. Other areas are protective gear looked into by Deputy Chief Galvin and Training Officer Francis Sullivan. We are

now experimenting with a new type of helmet which is less expensive, has better protection to the firefighter and meets all standards of NFPA and OSHA. The older type leather helmet doesn't meet these standards.

Civilian Employees

There are three civilian employees in the department. We have a secretary to the Chief, a payroll clerk and a head clerk. These people do an excellent job for the department. They are very dedicated employees to the department and to the city. They are very cooperative to me and made my transition, when I took over from Retired Chief Valenti, a very easy one. I believe some of their service is overlooked for what they give to the city. They are valuable and an asset to the Fire Department.

The department is moving ahead! There are some areas in the department where manpower and some new equipment could eliminate some of the deficiencies. These areas will be addressed as time goes on. The city is changing from what we have all known...from a residential area to a type of area where high rise and condominium type living is abounding. We no longer depend on one industry to supply the workers at the shipyard. We now have other industries and companies moving into the city. They have made an impact on the operations of the Fire Department and will continue to make an impact in the future.

In conclusion, my transition into the department as Chief was a good one. All members have been very cooperative. They have made my move to the Chief's position a very pleasant and enjoyable experience.

During 1987-1988, the department answered 7,113 incidents.

There were 14 multiple alarms of fire.

" " 10 two-alarms of fire.

" " 2 three-alarms of fire.

" " 2 four-alarms of fire.

The suppression division of the department is run by 4 excellent Deputy Chiefs who answered 52,046 incidents last year. Looking at records established by the State Fire Marshal's Office, they are the busiest Deputy Chiefs in the Commonwealth of Massachusetts. Each year, the work load increases. Consideration should be given into a study of splitting the city into two divisions at some time in the future.

The Deputy Chiefs are also assigned other duties by me in the areas of running the department. Deputy Chief Joseph G. Jackson is in charge of all apparatus. Deputy chief Paul E. O'Connell is in charge of Fire Alarm and communications. Deputy Chief Joseph O. Walsh is in charge of buildings and maintenance. Deputy Chief Gerald J. Galvin is in

charge of clothing and protective gear.

Other duties cover making routine inspections of all new construction and hazardous material area throughout the city. In turn, they work closely with the Fire Prevention Bureau.

The department's running increased due to many factors. One reason is the large increase of high-rise

buildings within the city; another is in the area of incidents of hazardous materials, automobile accidents and construction accidents.

There are 12 excellent captains that run the stations, along with 40 lieutenants and 172 firefighters.

DIRECTORY OF FIRE APPARATUS & VEHICLES OF THE FIRE ALARM DIVISION
As of July 1, 1988

COMPANY	PUMPER	LADDER	STATION	MAKE OF VEHICLE	YEAR
ENGINE 1	1500 G.P.M.	—	HEADQUARTERS	EMERGENCY ONE	1984
ENGINE 2	1000 G.P.M.	—	ATLANTIC	WARD LAFRANCE	1972
ENGINE 3	1500 G.P.M.	—	QUINCY POINT	EMERGENCY ONE	1984
ENGINE 4	1000 G.P.M.	—	WOLLASTON	MAXIM	1973
ENGINE 5	1000 G.P.M.	—	WEST QUINCY	SUTPHEN	1978
ENGINE 6	1500 G.P.M.	—	HOUGHS NECK	EMERGENCY ONE	1985
ENGINE 7	1500 G.P.M.	—	SQUANTUM	EMERGENCY ONE	1985
ENGINE 8	1000 G.P.M.	—	GERMANTOWN	MAXIM	1974
ENGINE 9	1000 G.P.M.	—	HEADQUARTERS	SEAGRAVE	1967
ENGINE 10	1000 G.P.M.	—	QUINCY POINT	SEAGRAVE	1961
TOWER 1	1250 G.P.M.	100 feet	HOUGHS NECK	SUTPHEN	1978
LADDER 1		100 feet	HEADQUARTERS	EMERGENCY ONE	1987
LADDER 2		100 feet	WOLLASTON	MAXIM	1970
LADDER 3		85 feet	WEST QUINCY	MAXIM	1969
LADDER 5		100 feet		MAXIM	1973

TOWER 1 reassigned to the Houghs Neck Fire Station on October 3, 1987

Ladder 4 redesignated as Ladder 2 and reassigned to the Wollaston Fire Station. 10/3/88

Engine 10 Spare piece

Engine 11 Discarded

CAR 1	CHIEF'S CAR	FOUR DOOR SEDAN	FORD	1988
CAR 2	DEPUTY CHIEF'S CAR	FOUR DOOR SEDAN	FORD	1985
CAR 3	FIRE PREVENTION	FOUR DOOR SEDAN	FORD	1986
CAR 4	FIRE PREVENTION	FOUR DOOR SEDAN	FORD	1983
CAR 15	SUPPLY TRUCK	GMC VAN TRUCK	GMC	1988
RESCUE 1	RESCUE TRUCK	F500 FORD TRUCK	FORD	1987
M-1	MACH/SERVICE TRUCK	1/2 TON PICK UP	CHEV	1973

The 1972 Rescue Truck was replaced and donated to Civil Defense.

BOSTON WHALER	Rescue Boat	Headquarters	1988
14' boat & outboard	Rescue Boat	Houghs Neck	1970
Zodiac (inflatable)	Rescue Boat	Atlantic	1987
Ice Boat	Rescue Boat	Headquarters	1970

S 20	SUPT. OF FIRE ALARM	FOUR DOOR SEDAN	FORD	1984
S 21	LINE WORK	BUCKET TRUCK	GMC	1987
S 22	LINE WORK	FOUR WHEEL DRIVE	INT. HARV.	1972
S 23	LINE WORK	JEEP	AMC	1979

Annual Statistical Fire Prevention Report
July 1, 1987 - June 30, 1988

INSPECTIONS

New Construction	256	Fire Investigations	30
Hospital	50	Fire Loss Inquiries	71
Nursing Homes	36	Fire Alarm & pump Tests	15
Schools	88	Service Station Inspections	22
Day Care Centers	135	Blasts Observed	30
Lodging Houses	35	Demonstrations & Lectures	25
Oil Burners	237	Hearings, Conferences, Etc.	30
Complaints	420	Court Appearances	5
Smoke Detector Inspections	946	Tank Truck Inspections	6*
Inns	5	No One Home at the Appointed Time	60
Underground Tanks	33	Team Inspections	25

TOTAL OF INSPECTION ACTIVITIES: 2,560

*Two year permit, majority issued last fiscal year.

PERMITS

Gas (Acetylene)	46	Tar Kettles	13
Oil Burners	237	Propane Gas	46
Underground Tanks (Existing)	10	Flammable Liquids Class A	41
Tank Trucks	6	Gunpowder (Smokeless & Black)	19
Blasting	34	Insurance Reports	76
Rocketry	2	Smoke Detector Certificates	946
Remove/Install Tanks	17	Fireworks	2

TOTAL OF PERMITS ISSUED: 1,495

QUARTERLY INSPECTIONS

STATION	PUBLIC SCHOOLS	PRIVATE SCHOOLS	BOARDING & NURSING HOMES
Headquarters	16	55	25
Atlantic	16	40	10
Quincy Point	8	5	5
Wollaston	0	20	20
West Quincy	12	20	5
Houghs Neck	12	0	0
Squantum	4	5	0
Germantown	4	10	0
TOTALS	72	155	120 (65 + 55 Lodging house)

SPECIAL NOTICE

The Fire Prevention Bureau, during this fiscal year, collected a grand total of \$31,287.00 under the revised fee schedule passed by the City Council.

FIRES AND ALARMS
Number of Alarms Received During the Period of July 1, 1987 – June 30, 1988

NUMBER OF ALARMS

FROM A MUNICIPAL FIRE ALARM BOX	2,518
VIA TELEPHONE (773-6400)	843
VIA EMERGENCY TELEPHONE (911)	3,257
STILLS FROM STATIONS (PASSERBY)	210
VIA RADIO	188
VIA PRIVATE ALARM CIRCUITS	35
NO ALARM RECEIVED	4
<hr/>	<hr/>
TOTALS	7,065

FIRES AND INCIDENTS: MAJOR FIRES

SECOND ALARMS	10
THIRD ALARMS	2
FOURTH ALARMS	2
<hr/>	<hr/>
TOTALS	14

MUTUAL AID

MUTUAL AID RECEIVED	14
MUTUAL AID SENT	114

CIVILIAN INCIDENTS

NUMBER OF CIVILIAN FIRE INJURIES	3
NUMBER OF CIVILIAN FIRE DEATHS	3

FIRE SERVICE PERSONNEL, FIRE SERVICE DEATHS AND INJURIES

TOTAL NUMBER OF FIRE FIGHTER INJURIES (Nonfatal)	49
TOTAL NUMBER OF FIRE FIGHTER DEATHS	0

FIRES AND ALARMS
Breakdown of Structure Fires and Other Fires and Incidents

OTHER FIRES	Number of Fires	Estimated Property Damage from Fire
MOTOR VEHICLES	172	\$ 295,635.00
GRASS, BRUSH, WOODS (No value)	511	—
OUTSIDE OF STRUCTURE (Has value – gas grills, fence)	18	\$ 7,800.00
TRASH/RUBBISH (Includes dumpsters)	167	—
BOATS & PLANES	2	\$ 12,000.00
TOTAL OF ALL FIRES (Sum of structure and other fires)	1,222	\$2,578,204.00

OTHER INCIDENTS	Number of Incidents	
MEDICAL RESPONSES (Includes auto accidents)	1,698	
HAZARDOUS MATERIALS RESPONSES (HAZ-MAT)	2	
OTHER EMERGENCIES (Smoke scares, wires, lockouts)	1,700	
MUTUAL AID GIVEN (Out of town responses)	114	
BREAKDOWN OF FALSE ALARM RESPONSES		
MALICIOUS FALSE ALARMS (Box or phone)	800	
ACCIDENTAL/NEEDLESS (System malfunction)	1,529	
TOTAL FOR ALL INCIDENTS	7,065	\$2,578,204.00

INDIVIDUAL RESPONSES OF FIRE COMPANIES

	ENGINES									LADDERS					RESCUE	TOWER
	1	2	3	4	5	6	7	8	9	1	2	3	4	5	1	1
BELL	1455	834	639	1111	296	240	437	237		1168	1221	234	77	751	889	215
TELEPHONE	596	397	331	391	436	282	120	260		210	196	230	39	419	869	106
STILL	0	21	18	10	31	14	7	14		2	0	9	1	9	16	0
RADIO	0	9	29	30	31	1	4	9		28	0	14	0	14	0	0
TOTALS	2051	1261	1017	1542	794	537	568	520		1308	1417	476	117	1193	1774	321
FALSE ALARMS	253	304	102	295	65	98	83	114		624	210	65	49	238	138	89
MUTUAL AID	17	0	39	10	5	0	72	0		3	0	9	0	8	0	1



Annual Report

July 1, 1987 – June 30, 1988

Executive Summary

Self-analysis, measurement of our service output, development of a mission statement, selection of roles, determining goals and objectives under each role were the elements of a five-month effort that culminated in the writing of a three-year plan for the library.

A seven-member staff planning team worked over a five-month period in what may well be the library department's single most important activity of the year.

The plan was presented in June to the Trustees who will act upon it in September.

Pending its adoption by the Trustees, the plan has given us a basic framework and a methodology for concentrating our efforts on what we can do best and for measuring our progress as we strive to improve our services over the next three years.

In analyzing our current efforts we adopted the measurement and planning process promulgated by the Public Library Association of the American Library Association in their two new documents, *Planning and Role Setting for Public Libraries*, and *Output Measures for Public Libraries*, 2nd edition.

Some of the measurements taken will appear in this report.

Input and Output

Input. With a city-paid staff of 41 and a budget of \$1,307,126.00 we operated the main library, three branches and a bookmobile that services 28 neighborhood stops weekly. The main library is one third the required size. The bookmobile is mechanically worn out and is being replaced.

Book stock at year's end was 215,360.

Output. With those resources we:

1. Circulated 391,307 items including 377,599 books and periodicals and 13,708 non-book items. That represents a per capita circulation of 4.7 and a book turnover rate of 1.75 (circulations per book in stock).
 - 1a. Circulated 393 audio cassettes 2,223 times and 29 video cassettes 736 times (a sign of things to come?).
 - 1b. Circulated 19,129 items to non-residents.

2. Answered on the order of 12,100 reference questions at main library alone.
3. Conducted 297 juvenile programs for an aggregate audience of 6,342 and 88 adult programs and training workshops attended by 1,918 persons.
4. Attracted a total participation of 6,241 in meetings between tutors and students in our adult literacy and ESL programs.

Outreach

Book talks, instructional talks to community groups, involvement with numerous community agencies, committees, commissions and professional associations at local, state and national levels stamped our staff as committed, busy, giving and effective library activists.

Ann McLaughlin, Assistant Director, for example, performed so capably in her appointed assignments to the Mayor's Gateway Cities Committee and the Quincy Arts Council that she has become head of each. She, meanwhile, served on the Quincy Centennial Committee and was involved with the Massachusetts Department of Education and R.S.V.P.. She spoke at Simmons College and at the Connecticut Library Association's spring meeting, to give a few examples.

Numerous staff members participated on various committees or boards of the Old Colony Library Network (OCLN), the Eastern Massachusetts Regional Library System, Statewide professional committees. The Director, in June became President of the Alumni Association of the Simmons College Graduate School of Library and Information Science.

Jane Granstrom, Coordinator of Children's Services, served on a Massachusetts Library Association committee to produce standards for children's services and also helped to establish the Round Table for Children's Services, a new unit of M.L.A.

Deborah Mohr, Chief of Technical Services, serves on the Quality Control Board of the OCLN.

This list is not complete. It is merely illustrative of the commitment of our library staff.

To further this commitment the Library presented an Asian Culture workshop. Two all-day sessions, run

by the Asian American Resource Workshop of Boston, allowed for attendance by all members of the staff. It was introductory in nature and will form the basis for future efforts in helping the staff to work effectively with the growing Asian population in our community.

Capital Improvements

With special funding outside of our operating budget, Mayor Francis X. McCauley provided for restoration of all the library windows in a project ably conducted by the City's Department of Planning and Community Development. A funding assist came from the Massachusetts Historical Commission. Carol Ann Nelson, AIA of Design and Conservation, was the architect. Kathy Winn of the Planning Department was project director.

The Mayor also funded air conditioning for the main library (in the works), a new bookmobile (on order) and expansion of the book detection system to the North Quincy and Wollaston branches. All library buildings are now protected.

All of these funding offers by the Mayor were appropriated by a very supportive City Council.

A major building addition, of which we spoke in last year's annual report, apparently is not presently in the cards, but hope and determination remain undiminished.

Plans

This report has not identified those services which our self-study found wanting. Suffice to say that procedures have been developed which should improve

on-shelf availability of our new books, assure faster fill-rate for reserves and increase hours of service in the Central Children's Department and at the branches. Not only procedures, but scheduling and money will be factors in those needed improvements, and they will not occur overnight, but improve they shall!

Old Colony Library Network

Unhappily our multi-library shared automated network is not yet fully operating. It is partially functional. The data base is growing. Patron records are being added. A new larger and faster central processor is on the way. Stay tuned.

Regional Library Services

The library continued to serve as a contracting provider of certain services to 24 other member libraries. Along with Quincy they form the Quincy Subregion of the Eastern Massachusetts Regional Library System. State funding remained at \$152,934 for our services. It gives us an additional 4.5 staff persons and covers other expenses of rendering the service.

FAX

Using state funds for the equipment we have installed a telefacsimile device. It transmits and receives documents between Quincy and any library or inquirer similarly equipped.

With thanks to all who funded, operated, guided, used or otherwise supported the library service this past year I conclude this, my twentieth annual report, as Director of the Thomas Crane Public Library.

Warren E. Watson

CIRCULATION

Books and periodicals	Adult	Juvenile	Total
Fiction	151,751	88,522	240,273
Non-fiction	<u>98,028</u>	<u>39,298</u>	<u>137,326</u>
TOTAL	249,779	127,820	377,599
Art reproductions			38
Cassettes and players			2,223
Felt boards and stories			31
Filmstrips			33
Games, toys & puzzles			412
Museum passes			274
Phono-records			9,033
Project IT			5
PRC			491
Talking Books			404
Video recordings			736
Other			<u>28</u>
TOTAL NON-PRINT			13,708
TOTAL ALL MATERIALS			391,307

REGISTERED BORROWERS

Number not available because we are in process of converting to machine records. On July 1, 1987 the total was 30,267.

BOOK COLLECTION

	Adult	Juvenile	Total
No. of volumes July 1, 1987	161,606	48,937	210,543
No. of volumes added FY 88	10,900	3,585	14,485
No. of volumes discarded	8,538	1,130	9,668
No. of volumes June 30, 1988	163,968	51,392	215,360

RELATED HOLDINGS

Phono-records	10,040
Cassettes	1,206
Compact discs	78
Art Prints	160
Microfilms	4,771
Filmstrips	538
PRC	348
Games	244
Kits	46
Video Cassettes	29
Paperback circulation	52,669
Periodical circulation	29,056
Pamphlet circulation	68
Outreach	5,679
Literacy Project circulation	350
Non-resident circulation	19,129

CEMETERY DEPARTMENT

Raymond C. Cattaneo, Executive Director



Annual Report

July 1, 1987 – June 30, 1988

On August 23, 1987 the City of Quincy was deeply saddened by the sudden death of Richard J. Koch, Executive Director, Park, Forestry & Cemetery Departments.

A special tribute is made to him for his long time dedicated service and generosity to all. He was a highly principled and respected leader and is missed not only by fellow employees but by all age groups within the city. His determination and strong leadership were the key factors to improved conditions at the City's Cemeteries the past few years.

During the fiscal year, the Cemetery Board of Managers had two new members appointed by Mayor Francis X. McCauley. After many years of faithful service, Lawrence (Sonny) Carnali retired from his position of Graves Registration Officer. Robert LaFleur was appointed to replace him in this position.

After many years of service the Cemetery Board regrettably accepted the resignation of Mrs. Judith Hamel with Paul Mauriello filling the vacated position. The Board re-elected Richard T. Sweeney, Jr. as Chairman, Peter P. Gacicia, Vice Chairman and Robert LaFleur, Secretary.

From capital outlay appropriations the department purchased four new rider mowers, four new weed trimmers, a new backhoe and a new dump truck which will aid in the continuous efforts to beautify the cemeteries.

A new blacktop roadway was constructed at Pine Hill Cemetery in Section Six. This new road will improve access to the area.

Many improvements were made during the year at Mt. Wollaston Cemetery including the painting of the public lounge area and the cemetery office. Many dead and storm-damaged trees were taken down. The Veterans' Podium was refurbished. The tedious task of removing the entire slate floor and the resetting of it was done by the department's stone mason.

During the fiscal Year 1987-1988, the following transactions were recorded with the City Treasurer:

	Mt. Wollaston	Pine Hill
Sale of Lots	0	154
Perpetual Care	1 (Old)	154
Deeds	12 (Copies)	154
Interments	376	185
Foundations	84	103
Removals	1	0
Sale of Lots	0	\$83,200.00
Perpetual Care	\$150.00	41,600.00
Deeds	120.00	336.00
Interments	64,900.00	35,925.00
Foundations	9,958.50	11,810.00
Miscellaneous	6,115.00	2,320.00
Total	\$81,243.50	\$175,191.00

DEPARTMENT OF HEALTH

M. Jane Gallahue, Commissioner



Annual Report July 1, 1987 – June 30, 1988

Inspections:

	Routine	Complaints
Restaurants.....	1,846	113
Retail Food Stores.....	673	28
Mobile Food Service.....	18	
Catering Service.....	59	
Bakery	74	5
Temporary Food Service.....	14	
Motels		
Swimming Pools	30	11
Health Clubs, Steam Baths, Saunas	11	6
Other:	568	
Group Homes.....	2	
Day Cares	2	
Stable.....	1	
School.....	2	
Hospital	5	
Home Bakery.....		
Animal Hospital		
Launderette.....		
Library.....		
Day Camp.....	2	

Special Investigations:

Air Pollution	19
Noise Pollution	4
Asbestos	52
Hazardous Waste	8
Sandblasting	4
Drainage	3
Consumer Complaints (Food)	146
Rubbish/Debris.....	180
Toilet Facilities	7
Overgrown grass/bush	77
Drinking Water	81
Poison Ivy	
Water Shut Off	
Heat	29
Leaves	17
Massage	
Water	

Animals, Fish, Wildlife:

Dog Bites Reported	64
Cat Bites Reported.....	8
Raccoon Bite Reported	
Animals Quarantined	62
Complaints:.....	
Dog Feces	7
Mice	
Snakes	
Raccoons	2
Pigeons	29
Termites	
Ducks	2

Laboratory Testing:

Frozen Dessert.....	
Eating Utensils.....	
Animal Specimens	3
Beach Water	175
Other: Asbestos	2
Drinking Water	4

Insect & Rodent Control:

Rat Complaints.....	41
Referred to Exterminator.....	41
Cockroach Complaints	13
Referred to Exterminator.....	13

Nursing Division:

I.	Total Home Visits	529
II.	Total Office Visits.....	1,492
III.	Total Telephone Visits	3,642
IV.	Total Child & Adult Health Clinics	51
	Total Patients Served.....	5,102
V.	Total Lead Paint Tests	13
VI.	Total School Visits	160
VII.	Total Day Care Center Visits.....	159
VIII.	Total In-Service Education	56
IX.	Total Conferences.....	387
X.	Total Meetings	78
XI.	Tuberculosis.....	
	Cases	56
	Contacts	19
	Suspects	1,118
	Positive Reactors	21
XII.	Health Guidance.....	4,227
XIII.	Communicable Diseases Reported	173
	Chicken Pox.....	52
	Salmonella	27
	Hepatitis	38
	Meningitis	11
	Shigella	1
	Tuberculosis, Extra Pulmonary	3
	Giardia Lamblia	9
	Campylobacter	16
	Haemophilus Flu.....	1
	Yersinia Enterocolica	2
	Lymphalic	3
	Legionaires Disease	1
	Ambebiasis.....	2
	Lyme Disease	1
	Encephalitis.....	2
	Typhoid	1
	Yersinia Entero Colitica	3
XIV.	Aids Information Line	13
XV.	Aliens	5

Tuberculin Testing Division:

Total Number of Mantoux PPD Tests Done	530
Males	133
Females	397
Negative	486
Positive	14
Not Read	30
Contact	19
Routine	14
Certification.....	459
College Entry.....	38
Positive Tine.....	
Quincy	376
Abington	5
Acton	

Arlington.....	1
Avon	
Boston	18
Braintree.....	9
Bridgewater.....	7
Brockton	1
Brookline	2
Cambridge	2
Canton	1
Cohasset	3
East Bridgewater.....	17
Easton	
Everett	1
Green Harbor.....	
Hanover	1
Hingham.....	4
Hull	2
Lynn	
Mansfield.....	1
Marshfield	1
Melrose	1
Milton	4
Natick	
Newton	2
Norton	
Norwell.....	1
Norwood.....	1
Pembroke	6
Plymouth.....	
Providence, R.I.	5
Randolph	11
Randolph, NJ	
Rockland.....	4
Scituate	2
Sandwich	
Sharon	2
Somerset.....	1
Somerville	1
South Easton.....	2
Stoughton	12
Syracuse, NY.....	
Walpole	1
Westport	
Weymouth	21
Marblehead	
Wrentham	1

Referred to Mass Respiratory Hospital.....	7
Referred to Boston City Hospital for CXR	1
Referred to Private Physician	2
Referred to Bay State Private Physician	1
Referred to Health Stop	1
Referred to Medical East.....	1
Pending	8

Parochial and Private Schools

Hearing Tests:

Sacred Heart School	
First Examination	463
Failures	7
Retests	17
Referrals	7
Total Tested	463

St. Ann's School	
First Examination	154
Failures	2
Retests	16
Referrals	4
Total Tested	154

St. Joseph's School	
First Examination	222
Failures	5
Retests	10
Referrals	5
Total Tested	222

St. Mary's School	
First Examination	194
Failures	2
Retests	4
Referrals	2
Total Tested	194

Woodward School	
First Examination	33
Failures	1
Retests	1
Referrals	1
Total Tested	33

Parochial and Private Schools

Vision Tests:

Sacred Heart School	
First Examination	451
Failures	35
Retests	65
Referrals	35
Total Tested	451

St. Ann's School	
First Examination	220
Failures	13
Retests	18
Referrals	13
Total Tested	220

St. Joseph's School	
First Examination	225
Failures	15
Retests	20
Referrals	15
Total Tested	225

St. Mary's School	
First Examination	211
Failures	7
Retests	18
Referrals	7
Total Tested	211

Woodward School	
First Examination	79
Failures	9
Retests	12
Referrals	9
Total Tested	79

Parochial and Private Schools

Scoliosis Tests:

Sacred Heart School	
First Examination	198
Failures	9
Retests	57
Referrals	9
Total Tested	198

St. Ann's School	
First Examination	75
Failures	3
Retests	45
Referrals	3
Total Tested	75

St. Joseph's School	
First Examination	100
Failures	5
Retests	27
Referrals	5
Total Tested	100

St. Mary's School	
First Examination	82
Failures	4
Retests	19
Referrals	4
Total Tested	82

Woodward School	
First Examination	61
Failures	
Retests	24
Referrals	3
Total Tested	61

The following immunizations were administered during the year through Clinics, Day Care Centers, and Schools:

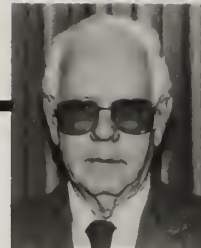
Triple Antigen.....	16
Double Antigen.....	29
Trivalent Oral Polio	18
Triviral MMR.....	33
Flu	3,258
Haemophilus Flu	
Immune Globulin.....	
Blood Pressure.....	1,170

DIVISION OF **HOUSING CODE ENFORCEMENT**

Total Number of Inspections	701
Total Number of Units Found In Violation	441
Total Number of Units Violations Corrected.....	264
Total Number of Units Complaints Filed With Clerk of Court	57
Total Number of Units Compliance Due to Court Activity	40
Total Number of Criminal Complaints	19
Inspection Attempts	65
Re-Inspection	196
Re-Inspection Attempts	35
Total Number of Vacancy Ordinance Inspections	374
Total Number of Vacancy Ordinance Inspections.....	
Attempts	173
Total Number of Vacancy Ordinance Re-Inspections	121
Rooming House Inspection	30
Rooming Houses in Violation	9
Rooming House Violations Corrected	6

PLUMBING AND GAS FITTINGS

James A. Erwin, Jr., Plumbing & Gas Inspector



Annual Report July 1, 1987 - June 30, 1988

Herewith I submit to you my Annual Report as Plumbing & Gas Fitting Inspector. The following is the number of Plumbing Applications filed, the amount received for Permit Fees and the number of Inspections made for the fiscal year ending June 30, 1988.

The following is the number of gasfitting applications filed, the amount received for permit fees and the number of Inspections for Fiscal Year ending June 30, 1988.

MONTH	APPLICATIONS	AMOUNT	NO. OF INSPECTIONS
July 1987	80	\$8,740.00	203
August	113	5,224.00	185
September	105	1,698.00	206
October	79	1,738.00	236
November	126	4,010.00	215
December	81	4,884.00	181
January	89	1,402.00	211
February	115	10,766.00	201
March	93	1,479.00	192
April	66	2,480.00	213
May	190	7,926.00	186
June	150	4,864.00	219
TOTALS 1988	1,287	\$55,211.00	2,448
TOTALS 1987	1,345	\$49,602.00	2,467

MONTH	APPLICATIONS	AMOUNT	NO. OF INSPECTIONS
July 1987	47	\$596.00	159
August	76	1,192.00	101
September	69	730.00	165
October	75	1,018.00	163
November	107	1,610.00	179
December	70	964.00	133
January	57	664.00	115
February	77	724.00	161
March	59	512.00	121
April	26	200.00	168
May	138	1,184.00	186
June	125	902.00	118
TOTALS 1988	926	\$10,296.00	1,769
TOTALS 1987	913	\$10,661.00	1,634

TOTAL NO. OF
APPLICATIONS

2,213

TOTAL AMOUNT OF
PERMIT FEES

\$65,507

TOTAL NO. OF
INSPECTIONS

4,217

DEPARTMENT OF PUBLIC WORKS

Paul N. Anderson, Commissioner



Annual Report July 1, 1987 - June 30, 1988

In the fiscal year 1988 the Department of Public Works continued to deal with the disposal of the City's trash and the cleanup of Quincy Bay. Add to that the Fore River Shipyard issue with the elements of sludge treatment and return to ship repair.

Landfill

Much work was done on the northern portion (Phase III) of the landfill. All necessary plans, studies and applicants for its closure and for temporary disposal of refuse were submitted. The low bid proposal of A.A. Will Co. was accepted for closure work. Grading, placement of cover material, installation of a methane vent, and construction of an access roadway were completed. The leachate collection system for the southeast portion of the landfill was installed. Large amounts of clay cover material have been stockpiled on the southwest portion. Early in the period, GHR Engineering Associates (Lakeville, MA) replaced BSC Engineering as the City's Engineer on the landfill program.

Quincy Bay/Boston Harbor Pollution Abatement

At Nut Island, the MWRA essentially completed the Immediate Upgrade Project, improving the treatment plant performance as much as feasible without major reconstruction. The scum removal project was started. Preliminary plans were approved for conversion of the facility to a headworks and park, including the construction of a pier.

The final Environmental Impact Report and Facility Plan for the New Deer Island Treatment Plan were approved, and the MWRA hired Kaiser Engineers as overall construction manager for the project. The authority also commenced work on an extensive program for abatement of pollution from combined sewer overflows, affecting the Charles, Mystic and Neponset Rivers, Boston Harbor and Dorchester Bay. This program will also determine the fate of the Moon Island discharge facility.

Planning for the treatment and disposal of sewage sludge in the post-1995 period was initiated by the MWRA. A number of sites, and several technologies, are under consideration. The Shipyard figures promi-

nently in the planning process, being identified as potentially a coastal transfer site and/or a processing site. The City is playing an active role in the process through representation on a Regional Task Force and The Citizen's Advisory Committee and through the work of its MWRA representative, its environmental consultant and its special counsel.

Fore River Shipyard

The City concluded an agreement with the MWRA for consolidation of sludge treatment projects for the 1992-95 period at the Shipyard. This action gained substantial advantage for Quincy, as multiple-site processing (Nut Island and FRSY) was avoided, truck hauling was precluded, significant environmental concessions and assurances were gained, and substantial payments (\$2.6 million per year) will be made to the City. A Quincy-Braintree-Weymouth Task Force was formed to guide redevelopment of the Shipyard, as well.

The MWRA received approvals for modifications of Pier One and Four at the Shipyard to support Nut Island and Deer Island construction activity, but approvals for land-site modifications in the northern portion of the Yard await decisions regarding hazardous waste management and potential historical status of the Yard. The MWRA completed its preliminary assessment of hazardous waste contamination of the property and cleanup activities by General Dynamics continue.

The MWRA continued to negotiate with the Massachusetts Shipbuilders Corporation for possible use of a portion of the property.

Other Projects

The office of the Commissioner administers a host of contracts, bids and proposals for various public projects. During the fiscal year 1988 the following projects were completed:

1. 1987 Street Resurfacing Program Phase II
Designer: City of Quincy
Contractor: Derbes Bros., Inc.
Price: \$478,579.50
2. Quincy Point Pumping Station
Designer: Whitman & Howard Engineers

Contractor: Interstate Engineering, Inc.

Price: \$460,379.47

3. Penn's Hill Altitude Valve
Designer: Weston & Sampson Engineers, Inc.
Contractor: P. Caliacco Corp.
Price: \$54,988.40
4. Elmwood Park Sewer Relining
Designer: City of Quincy
Contractor: Insituform of New England, Inc.
Price: \$72,791.00

Projects Begun During Fiscal Year 1988

1. Demolition of Squantum Elevated Tank
Designer: Camp Dresser & McKee, Inc.
2. Demolition of Houghs Neck Elevated Tank
Designer: Camp Dresser & McKee, Inc.
3. Remodeling of Wollaston Fire Station
Designer: J. Horne Assoc. Architect
4. Sea Wall Repair @ Edgewater Drive
Designer: City of Quincy
5. Animal Shelter
Designer: City of Quincy
6. Owens Place Sewer
Designer: City of Quincy
Contractor: A. Singarella & Sons
Price: \$67,432.50
7. Brooks Ave. Cleaning & Lining
Designer: Weston & Sampson Engineers, Inc.
Contractor: Heitcamp, Inc.
Price: \$119,268.32
8. Sea Street Water Main Improvements
Designer: City of Quincy

Street Lighting

In Fiscal 1988 the Department of Public Works continued its program which included tight control in the area of analyzing billing submitted by Massachusetts Electric Company. In Fiscal 1988 the Department converted forty-five Mercury Vapor Lights to Sodium Vapor Lights on Hancock Street, West Squantum Street and Holbrook Road. The changes made on these main streets will increase the lighting capacity and also make these streets safer. In this same period the Department made sixty-five more Lumen conversions which increased our lighting capacity on many of our side streets. The Department supervised the repair of seven hundred and fifty street light outages during this period.

Special Fuels

The Special Fuel program is responsible for the fueling of twenty-five Departments throughout the City. The three types of fuel are unleaded, regular and diesel. The Department has instituted a strict vehicle control system as well as monitoring all fuel deliveries carefully. In fiscal 1988 fuel bids were combined with other cities and towns to secure the best possible prices for fuel. In Fiscal 1988 the Department replaced its 10,000 gallon unleaded tank. This was

necessary because of a one inch rupture at the base of the tank. All tanks are monitored for leaks daily and are registered yearly with our Fire Department and the Department of Environmental Quality Engineering as required by Massachusetts Law.

Abandoned Vehicles

The Abandoned Vehicle Department is responsible for the removal of Abandoned Vehicles throughout the City. The Department has set procedures to handle complaints and act on them effectively. In Fiscal 1988 the Department received 855 complaints and from that number there are 20 complaints pending. The Department works in conjunction with the Police Department and other Law Enforcement Agencies until all complaints are resolved.

Engineering Department

The Engineering Department supplies most departments in the City with engineering information at one time or another. The Department also supplies answers to thousands of telephone inquiries per year regarding real estate transactions, locations of geographical nature and solutions to problems of all sorts that other departments cannot resolve and are referred to the Engineering Department. The following is a general list of some of these services and projects:

COST ESTIMATES – were prepared following field surveys and submitted to the Commissioner of Public Works involving sidewalk resurfacing, street resurfacing, new parking area construction, curb installations, storm drains and miscellaneous.

ACCIDENT CLAIMS – forty-two (42) against the City involving alleged street and sidewalk defects were investigated, surveys made, photographs submitted as well as reports with cost estimates for repairs to the Law Department and evidence given in court where necessary.

WATER WORKS IMPROVEMENT CONTRACT #2 – work was completed with inspection by the Engineering Department for work done on Lenox Street, Nilsen Avenue, Hobart Avenue, Des Moines Road, Franklin Avenue, Greenview Street and Elcott Road.

RECORD SEWER AND DRAIN PLANS – record plans were prepared of all new sewer construction locations for record and assessment purposes. Plans that were previously prepared were revised and kept up-to-date for the Sewer Department and new storm drain plans prepared for record purposes and older plans revised to present date. In addition, estimates, plans and contract specifications were prepared for Sea Street, Owen Place and the Town Brook at Bigelow Street.

PROPERTY LINES – eighty-eight (88) descriptions of tax parcels and 1,324 probates and information of approximately 240 municipal property liens were given to the Tax Collector's office.

ASSESSOR'S PLANS – two thousand five hundred and twenty-seven (2,527) transfers have been received as of June 30 and more are expected. Changes of ownership were duly made on assessor's tracings and about 485 new building additions, removal of buildings measured.

PLAN UPDATING – two hundred seventy-five (275) new construction - 83 demolition removed - plotted, xeroxed and delivered to the Assessor's Department.

STREET LINES – street lines and grades were given at numerous locations at the request of property owners on accepted streets.

PLANNING BOARD – reports were submitted following requests from the Planning Director involving approval of several proposed streets and many reports concerning the proposed abandonment of private ways and reports involving the purchase of City-owned land were prepared and forwarded to the Planning Board.

SURVEYS AND PLANS – innumerable surveys and plans were made for a variety of projects for many City departments including widenings, proposed street acceptances, sewers, drains, sidewalks, curbing and parking lots.

STREET SWEEPING CONTRACT – monitoring of the street sweeping contract was continued and:

- a. Contractor's daily mileage reports were collected.
- b. A map showing frequency of cleaning was maintained.

BUILDING DEPARTMENT – grade letters were supplied to the Building Department. Structures were removed from the Assessor's plans at the request of the Building Department. Requests from 62 applicants for permits to erect new construction were referred to this department for building grades. Demolition and building changes which required permits were measured and appropriate adjustments to our plans made. The zoning map changes were made as zoning map updates and printing ordinances were revised.

MEETINGS – various meetings were attended during evening hours regarding Nut Island Sewer Rehabilitation Project, Waste Recovery Application, Burgin Parkway Construction, MBTA Steering Committee, Southeast Expressway reconstruction project and Snow and Ice Removal seminars.

Other meetings attended included those with the

Traffic Commission, conferences and meetings with the State Departments and U.S. Corps of Engineers as well as Division of Waterways, M.D.C., Natural Resources as well as surrounding towns.

VARIOUS PROBLEMS – in addition to our field and office work, we address over 1,150 taxpayers a year at our office counter with requests for plans and information concerning various problems

Highway Department

The Highway Department with its roster of 49 men (a decrease of 3 people over fiscal year 1987) has completed many tasks during the past fiscal year. Since Fiscal Year 1985 the Planning and Highway Departments have awarded, every year, street resurfacing contracts for all sections of the City.

In Fiscal Year 1988, in addition to the Highway Department's street resurfacing contract the City also awarded a contract for sidewalk improvement.

The 1987 sidewalk improvement contract resulted in sidewalks on 66 City streets being repaired. Both of these contracts were under the direction and inspection of the Office of the Commissioner of Public Works.

Fiscal Year 1988 Work Accomplished

CONCRETE WORK: Concrete sidewalks at 56 locations were repaired. This was a 28% increase in productivity over fiscal year 1987. A new concrete sidewalk was installed around Blessed Sacrament Church and Atherton School on Sea Street and Manet Avenue in Houghs Neck. Eleven additional handicap ramps were installed where needed and/or requested.

ASPHALT WORK: Asphalt sidewalks at 68 locations were repaired (a 10 percent increase over fiscal year 1987) plus street repairs at 7 locations. A new asphalt sidewalk 250' x 6' was installed on Scammell Street. 300 feet of berm was installed throughout the City to insure proper drainage or for safety reasons.

PATCH CREW: Thousands of potholes are patched during the year. This crew also does all loam and seed necessary and requested during the year.

TRENCH WORK: Sewer, Water, and Drain Department trenches were repaired at 210 locations: street and sidewalk, asphalt and concrete. At all these locations, grading, loaming, reseeding and curb work is done as necessary. Productivity in this area increased 29% over fiscal year 1987.

GRADING WORK: Gravel roads in the City are routinely inspected and graded in the Spring and Fall. Gravel roads are graded upon request and only 7 such requests were received this year. Each Spring the Highway Department cleans and grades the beach at Norton Road.

CLEANING CREW: The cleaning crew's primary concern is keeping the business district of the City clean on a daily basis. During the Summer, with assistance of students hired for the Summer, this crew removes weeds from streets and sidewalks, paints fences, moves furniture and does all various types of work.

During the Winter snowstorms this crew shovels and sands all walkways at most City Buildings, all steps in the City and as many crosswalks as time allows.

SNOW & ICE CONTROL: The Highway Department is responsible for all snow and ice control. During the Winter of 1987-88 a total of 13 snowstorms occurred with an accumulation of 54.8 inches. 6 storms required the City to call hired equipment for assistance. This year the plowing of all sidewalks leading to and around all City schools was handled by the Cemetary Department with 8 bombardier sidewalk plows and proved quite successful.

MISCELLANEOUS WORK:

1. Cement traffic post replaced at 20 locations.
2. Throughout the business districts there are 27 benches at bus stops and other locations for use by citizens. Seven benches were repaired or replaced.
3. A new traffic island was installed at the intersection of South Street and Southern Artery.
4. Two sections of seawall were repaired.
5. On Dunns Court a barn was demolished and removed to ease traffic problems on this small street.

Sewer, Water and Drain Department

The Sewer, Water and Drain Department continues to operate twenty-four hours a day. The Sewer Crew answered approximately twelve hundred emergency calls of which household lines and mains were serviced, in addition to pipes being re-laid, lines repaired, inspections and checks on Fort Square Pumping Station. The Water Crews answered approximately twenty-one hundred emergency calls consisting of faulty service valves, meter leaks and fittings, pressure problems to faulty hydrants. The Drain Crew put in 2 new basins and rebuilt 66 basins throughout the City. 15 Drain flood calls were answered along with replacing vandalized covers, broken pipes and inspections.

Water

Service leaks reported	87
Full renewals.....	5
Sidewalk stop to main renewals.....	47
Main breaks	28
Hydrants replaced	21
Hydrants repaired	53
Meters in use	20,562
New services.....	117

Valves replaced	214
-----------------------	-----

Drains

C.B. frames and grates reset	66
M.H. repaired	12
Catch basins cleaned by contract.....	8,487
Missing catch basins covers	24
Keys lost in catch basins calls	7
Repair broken drain pipe	6
New drain service installed by contractor	2
Flood calls	15

Sewer

Emergency calls (days)	750
Emergency calls (nights).....	409
Connections repaired	43
Sewer connections relaid	12
Sewer mains repaired	7
Sewer manholes repaired	9
Manhole covers replaced	18
Manholes constructed	6

Public Buildings Department

Fiscal Year 1987 saw the passing of long-time Superintendent William H. (Herbie) Blake. Mr. Blake passed away on March 31, 1988 after thirty-four years of service to the City of Quincy. Herbie directed the Public Buildings Department from December 2, 1968 to March 31, 1988.

The historic addition and renovation to Quincy Police Headquarters proceeded on schedule and on budget during the fiscal year. When completed in August of 1989, the facility will consist of a prominent new four-story, 22,000 square foot addition to, and the complete renovation of the existing 21,000 square foot Police Headquarters on Sea Street. A new 10,000 square foot police vehicle maintenance and parking structure will be added to the rear of the existing building.

The new Police Headquarters will include:

- A new Police Communications Center with updated radio equipment.
- Expanded Investigating, Youth, Traffic and Record Department.
- New fifteen cell lockup, meeting current standards for the detention of prisoners.
- Employee locker, shower, exercise and lunch room facilities not presently provided in the existing headquarters.
- Improved public access.

The first phase of the facility will be occupied by the Police in August 1988. The General Contractor and Architect for the \$7,100,000 project are R.W. Granger and Sons, Inc. and DiNisco Kretch and Associates, Inc., respectively. During Fiscal 1987 the Public Buildings Department, working under the direction of the Deputy Commissioner of Public Works, continued to rehabilitate the City's fire stations.

During fiscal year 1988 planning was begun on the

Wollaston Fire Station renovation project. The century old structure will be completely renovated under designs to be completed during fiscal year 1989. The Department continued, under the direction of the Public Buildings Superintendent to provide custodial and maintenance services to 13 buildings. They are the James McIntyre Government Center, City Hall, The Honorable David McIntosh Public Works Building, Quincy Police Headquarters, the JFK Health Center and eight fire houses.

In Fiscal 1988 the Department through the efforts of Energy Coordinator Steven Aluisy continued to monitor all billing activities by New England Telephone and AT&T Communications. This procedure is enhanced by our AT&T Communications Computer and has the capability to cross reference all billing successfully. Our system stretches throughout the City and consists of two hundred and sixty-five extensions. Weekly computer readouts keep the Department aware of current usages and from that data, plan line capability strategies. This Department is also charged with monitoring all communication rate cases brought before the Department of Public Utilities. During this period the Department has expanded our telecommu-

nication system capabilities to meet future demands. The system currently can handle five hundred and seventy lines.

Public Building Utilities in seven buildings (comprised of City Hall Annex, Department of Public Works Administration Building, Sewer, Water, Drain Building, Health Center, Police Maintenance Garage, and Registry Building) are also monitored by the Energy Coordinator. All #2 fuel deliveries, Massachusetts Electric bills, and Boston Gas bills are monitored continuously.

Replacement of burners, electrical equipment, heating and cooling systems are managed by the Department as well as repairs to these systems. Maintenance procedures are also monitored to insure they have been scheduled and completed. In Fiscal 1988 the Department relamped the Administration Building at 55 Sea Street with high efficiency energy-saving bulbs and new lenses. As a result of these measures the Building's energy payback is two years and this building will also realize an increase in lumen lighting of fifty percent. In Fiscal 1988 this Department also stayed within its budget.

DEPARTMENT OF WEIGHTS AND MEASURES

George R. Alcott, Inspector



Annual Report July 1, 1987 - June 30, 1988

FINANCIAL STATEMENT

Sealing Fees For Fiscal 1987 - 1988	\$7,660.50
Adjusting Charges	27.00
Hawker & Peddler Licenses	150.50
TOTAL	\$7,837.00

ARTICLES TESTED AND SEALED

Total Sealed In Fiscal 1987 - 1988	1,690
Total Adjusted	38
Total Not Sealed	46
Total Condemned	27

REWEIGHING OF COMMODITIES

Total Articles Reweighed In Fiscal 1987 - 1988	16,211
Total Correct	11,565
Total Under	1,226
Total Over	3,420
Articles Removed From Sale (Improper Marking)	846

SUMMARY OF INSPECTIONS

Peddler Licenses	6
Fuel Oil Delivery Certificates	176
Marking Of Food Packages	7,087
Clinical Thermometers	203
Miscellaneous	3,083

CITY CLERK'S OFFICE

John M. Gillis, City Clerk



Annual Report July 1, 1987 - June 30, 1988

HUNTING LICENSES

Resident	255
Sporting	155
Sporting (Free)	112
Sr. Citizen Hunt	12
Sr. Citizen Sport	
Non Resident-Alien	3
Archery Stamp	50
Mass. Waterfowl Stamp	160
Trapping	1
Resident - Alien	8

FISHING LICENSES

Resident	411
Non-Resident	5
Minor	18
Sr. Citizen Fish	27
Resident Alien	8
Duplicate	13

DOG LICENSES

Male	1356
Female	144
Spayed	1003
Kennel	0
Free	6
Transfer	2

VITAL STATISTICS

Births	842
Deaths	841
Marriages	897

POPULATION - JANUARY 1, 1988

88,122

REGISTERED VOTERS JULY 1, 1988

44,851

REPORT OF LICENSES ISSUED DURING THE PERIOD JULY 1, 1987 - JUNE 30, 1988

	Previous Period 1987	Current Period 1988
Bowling, Pool & Billards	\$13,310.00	\$10,300.00
Cabaret	265.00	265.00
Common Victualer	11,562.50	9,970.00
Gas, Gar & Rep Shop	4,683.50	3,303.50
Liquor	107,390.00	111,130.00
Lodging House	52.00	76.00
Lord's Day	375.00	375.00
Motors, Parking	3,434.00	2,780.00
Pinball	400.00	3,200.00
Secondhand-Old Gold-June	635.00	380.00
Sun.Ent-Amuse	80.00	531.50
Managers-ServSta	175.00	170.00
Misc. (Auct.-Dancing)	285.50	660.00
Hackney	885.00	930.00
	<hr/>	<hr/>
	\$143,532.50	\$144,071.00

Offices and Candidates

<u>MAYOR</u>	<u>Ward 1</u>	<u>Ward 2</u>	<u>Ward 3</u>	<u>Ward 4</u>	<u>Ward 5</u>	<u>Ward 6</u>	<u>TOTALS</u>
MCCAULEY	2319	1763	2117	1429	2058	1763	11449
LARAIA	1629	2302	1980	1795	1677	1606	10989
BLANKS	204	158	183	142	191	151	1029
TOTAL	4152	4223	4280	3366	3926	3520	23467

COUNCILLOR AT LARGE

MCGRATH	2431	1831	2203	1502	2806	1706	12479
TOLAND	1859	1741	1988	1418	1682	1566	10254
CAHILL	1772	1920	1746	1378	1448	1032	9296
CONDON	1078	1083	977	720	794	880	5532
IACOBUCCI	1534	2194	1448	1632	1116	1155	9079
KOCH	1245	1181	1822	1210	1423	1906	8787
BLANKS	<u>2537</u>	<u>2713</u>	<u>2656</u>	<u>2238</u>	<u>2509</u>	<u>2315</u>	<u>14968</u>
TOTAL	12456	12663	12840	10098	11778	10560	70395

COUNCILLOR

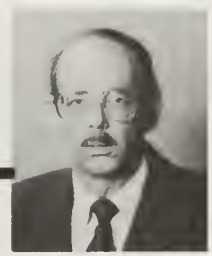
CHENEY	3240						
BLANKS	912						
DECHRISTOFARO		3038					
BLANKS		1183					
CHRETIEN			2332				
MACKAY			1555				
BLANKS			393				
SHEETS				2526			
BALDASSINI				648			
BLANKS				192			
KEENAN					1734		
PHELAN, JR.					1984		
BLANKS					208		
NUTLEY						2676	
BLANKS						884	
TOTALS	4152	4221	4280	3366	3926	3520	23465

SCHOOL COMMITTEE

ANSELMO	1975	2268	1908	1772	1604	1536	11063
DURKIN	2144	1859	2319	1591	2290	1911	12114
KENNEDY	2270	2185	2565	1774	2194	2092	13080
JARNIS	1404	1283	1675	1118	1730	1110	8320
MCDUFF, JR.	1317	1539	1195	1101	953	857	6962
BLANKS	<u>3346</u>	<u>3529</u>	<u>3178</u>	<u>2742</u>	<u>3007</u>	<u>3054</u>	<u>18856</u>
TOTAL	12456	12663	12840	10098	11778	10560	70395

DEPARTMENT OF PLANNING AND COMMUNITY DEVELOPMENT

Richard H. Meade, Director



Annual Report July 1, 1987 - June 30, 1988

The health and vitality of a city is measured by its commitment to economic and community development. The development of numerous projects around the City are strong evidence of continued commitment to growth.

Economic Development

The Department of Planning and Community Development, in conjunction with the administration, and City Council, has worked with the private sector to encourage continued economic development within the City of Quincy. The results of those efforts can be witnessed by the numerous projects presently under construction throughout the City. These projects represent a substantial investment in new job creation for Quincy residents.

This year has seen heightened construction activity throughout the City. One of the most notable of these projects is Presidents Place. Located in Quincy's Downtown, this \$55 Million commercial, residential and retail project started construction this spring. The first building, the 8-story, 200,000 square foot commercial office building and a new 1,100-car parking garage is expected to be opened by the spring of next year. When all the elements of this project have been completed, by late 1990, it is anticipated that it will generate \$938,000 in additional taxes and create 1,200 to 1,400 new jobs. As a result of a relocation plan for Presidents Place, Quincy Junior College moved into a new 20,000 square foot facility in July, 1988.

Hancock Square, the \$21 Million renovation project at the former Remick's and adjacent One Cliveden Street Building, is presently underway. This major commercial and retail undertaking envisions 43,000 square feet of first class retail space and 100,000 square feet of prime office space. Plans also call for a pedestrian connector from the Municipal Ross Parking Garage directly into Hancock Square. Completion and occupancy of Hancock Square is expected to be July 1989.

Two other Downtown projects have been or are about to be completed. One Parkingway, a 43,000 square foot office building, is completed and 80% leased. The Lawyer's Building, a 35,000 square foot

office building on Cottage Avenue, will be completed in the fall of 1988.

The Ross Parking Garage was completed during the summer. It provides 124 additional parking adjacent to Quincy Fair. Formerly the Sears Building, Quincy Fair contains 7 new movie cinemas and the Registry of Motor Vehicles. The Ross Garage and Quincy Fair is connected by a newly constructed pedestrian walkway.

Plans have been approved for the construction of the \$5 Million 120-unit congregate housing project, known as Hancock Park. The project will offer residents independent living with full housekeeping and laundry services, meals and dining facilities on site and medical assistance within the complex. Present plans anticipate completion of this innovative project by November, 1989.

One of the largest projects in Quincy is Crown Colony. The \$300 Million project is master planned for two million square feet of prime office space. Six buildings are now under construction and plans for a 350 unit full service hotel and conference center, day care, fitness facilities, helicopter pad to Logan Airport and shuttle bus service to the Quincy Adams MBTA station across the street.

Aetna Life and Casualty Co. announced plans to relocate its commercial insurance division from Boston to Crown Colony. Aetna will occupy 120,000 square feet of a 240,000 square foot, seven-story building which is presently under construction. Plans call for the move to be completed by June 1989.

A new six-story office building at 400 Crown Colony Drive will house the offices of The Patriot Ledger. The newspaper will use about 90,000 square feet and provide space for its news, composing, advertising, business and executive offices. The building which has 125,000 square feet is expected to be ready for occupancy in the fall of 1988.

Development at Marina Bay, the \$400 Million multi-proposed residential, commercial and retail waterfront project continues to proceed on schedule.

Plans envision the construction of 875 residential units, 600,000 square feet of commercial use and a hotel on the 400 acre parcel.

Development to date has seen the completion of

the \$17 Million Harborside project, consisting of 101 units of townhouse condominiums which are totally sold and occupied. Marina Point, the \$46 Million, 246 unit residential condominium tower was completed in late 1987 and is 91% occupied.

The first building of the Seaport, the \$100 Million, 525 unit mid-rise residential development, is under construction and the first 125 units should be completed by late 1989.

On the commercial end of the project, 155,000 square feet of prime office space was completed in early 1988 and is 93% leased. Construction is expected to begin on a second, 125,000 square foot structure in the spring of 1989. In addition, Marina Bay Village, some 26,000 square feet of Nantucket-style shops, which line the waterfront and offers a variety of restaurants and retail establishments, has been completed.

Five other projects are either underway or will start in the near future. They include: The Falls (condominiums - 430 units), South Landing (apartments - 72 units), Quarry Street (apartments - 120 units) and Lincoln Heights (336 units).

Community Development

The primary objective of the City's Community Development Program is the growth of a viable urban community, by providing decent housing and a suitable living environment and expanding economic opportunities for residents.

The City of Quincy received \$1,837,000 in Community Development Block Grant Funds. These funds are targeted toward Quincy's neighborhoods redevelopment efforts. A wide variety of projects have been undertaken including housing rehabilitation, public works improvements and social/medical/recreational services.

This year, a total of 64 housing rehabilitation loans and grants were provided to residents meeting low and moderate income guidelines. During the program year, the City made 20 loans totaling \$178,663.00 and 44 grants amounting to \$254,582.00. This total includes 14 grants to the handicapped to make their homes more accessible and better adapted to their unique requirements for housing rehabilitation. Through this program, handicapped residents are provided with ramps, chairlifts and handicapped accessible bathrooms.

In support of its neighborhood revitalization efforts, the Department continued its commitment to public works. Through the 1987-88 Neighborhood Public Works Improvement Project, the City resurfaced and reconstructed twenty-one streets, sidewalks and curbs in neighborhoods throughout the City.

The City's parks and playgrounds contribute to a suitable living environment for its residents. In 1988, the City constructed tot lots at Atlantic Neighborhood Center, Beechwood Community Center and has begun construction at Houghs Neck Waterfront Park.

The City continues its commitment to human services by making solid contributions toward improving the quality of life for neighborhood residents. Neighborhood centers throughout the City provide citizens with numerous community services, programs and activities. In addition, the Quincy Council on Aging affects thousands of the City's senior citizens.

The Elderly Van Transit Program has provided the handicapped and older citizens with transportation to medical facilities, shopping sites, recreation sites and lunch sites in the Greater Boston Area.

The Quincy Youth Commission sponsors and operates a number of programs for the benefit of the City's youth. The Commission operates a Rent-A-Kid program which offers part-time jobs for young adults while providing them with valuable work experience.

The City of Quincy has maintained an Economic Development Program for a number of years. The purpose of the program is to create expanding economic opportunities for its citizens and stabilize the local economic base in pursuit of this objective. The City established a Commercial Development Loan Fund which is administered by the Planning Department, in conjunction with the First National Bank of Boston. Using a leverage ratio of \$3.52/\$1.00, the program provides loans up to \$100,000 each at 3/4 prime to assist projects which provide a substantial public benefit.

This past year, 8 loans were closed and a minimum of 24 jobs for low and moderate income people were created. Additionally, the City provides financial assistance to local business and professional associations in each neighborhood.

During the last fiscal year, the City participated in the Commonwealth of Massachusetts' Gateway Cities Program. The purpose of the program is to provide specialized and targeted services to newcomer groups. A total of \$76,000 in funds was received to provide interpreter services, English language classes, educational materials, language hotline and needs assessment.

The response to the English language classes has been overwhelming. To date, 365 newcomers have received English language training. The City expects to continue the program in the coming fiscal year with special emphasis on civil rights.

The needs assessment conducted for the City of Quincy estimates the newcomer population ranging from 8,500 to 11,000. The great majority of this population are Chinese, while between 15 and 20% are Vietnamese.

The Gateway Cities Program provides an opportunity for cities to develop innovative programs to ensure newcomer groups have increased access to services and involvement in the decision-making process for the program.

Housing

The Planning Department has continued to seek

ways of ameliorating the affordable housing crisis in Quincy. Earlier this year, the City, through a strategic Planning Grant, received from the State, commissioned a Housing Survey Report to be conducted by Consultants, Connery Associates and Rolf Goetze. The report studied the current housing situation in the City, assessed the seriousness of the affordable housing problem and suggested measures the City should take to address the issue. Several public meetings were held to discuss the results of the report. Presentations were made to the City Councillors, the Quincy Housing Partnership and the business community in an effort to facilitate discussion and broaden community understanding of affordable housing issues and solutions.

The Quincy Affordable Housing Development Corporations' first project is well underway. The first project undertaken was the moving and rehabilitation of an old colonial residential structure into eight low income Single Room Occupancy units. The house was donated to the Development Corporation by the South Shore Chamber of Commerce and moved to a site leased to the Corporation by the Archdiocese of Boston at St. John's Church in Quincy. Funding for the project came from a variety of State and Federal sources in the form of grants and low interest deferred loans. The project is scheduled for completion in the next three months.

The Quincy Fair Housing Committee in conjunction with this Department hosted a large Ecumenical Conference at City Hall last spring. Church members from all parts of Boston and the South Shore were invited. The conference focused on church leaders as a resource in trying to promote fair housing practices in the City and how they might work with the City to achieve some of the goals outlined in the Quincy Fair

Housing Plan. On January 6, through this Department, the Fair Housing Committee organized a "Workshop on Multicultural Communications." It was presented by the Multicultural Project for Communication and Education, Inc. of Cambridge. The workshop focused on developing positive community relations in order that prejudice, based on race, gender, ethnicity, class, sexual orientation, age and disability be counteracted.

Preservation Planning

The City of Quincy through its Historical and Conservation Commissions have endeavored to maintain the City's unique identity and character. The historical and environmental assets of a community contribute to the quality of life for all residents.

The City, with assistance from the Massachusetts Historical Commission (MHC) has nominated 85 properties in the City to the National Register of Historic Places. A review of nominations is presently being conducted by the U.S. Department of Interior, and approval is expected by year's end.

In January 1988, the City submitted a \$5,000 matching grant application to MHC for a survey and planning study. The purpose of the study is to inventory properties for an extension of the boundaries of the Quincy Central Historic District.

The study will include an inventory of over 200 buildings and sites considered to be historically significant. The project is expected to be completed by June, 1989.

During the year, the Quincy Historical Commission reviewed design elements for Presidents Place and the installation of air conditioning units for the Thomas Crane Library.

VETERANS' SERVICES DEPARTMENT

Charles A. Lopresti, Director



Annual Report July 1, 1987 - June 30, 1988

Quincy, as well as every other city and town in the Commonwealth of Massachusetts, shows its gratitude to its male and female veterans of all wars by having its Veterans' Services Program. We can be proud to have a program that is so unique that other states in the country have tried to follow it as a model. Any veteran or dependent who is in need, physically or monetarily for whatever reason, can seek and receive such help from this department. The program was established at the time during the Civil War and has been upgrading and improving benefits up to the present time.

The Department of Veterans' Services aids all veterans, their dependents, and widows.

With nearly one-sixth of the population of the Commonwealth of Massachusetts being Veterans, we have more than 50,000 women Veterans. Efforts are being made through the Women Veterans Advisory Committee of the Office of the Commissioner of Veterans Services to make these daughters of this state fully aware of benefits available. On Veterans Day 1987, there was a Special Salute to our women veterans. This department has aided our women veterans in the past and is presently aiding them.

Further, WW II merchant seamen have been awarded veteran status, and this office assists those veterans in their inquiries.

Veterans Benefits under Chapter 115, MGL, were increased by eight percent as of July 1, 1987. Present reimbursement by the State Department to the City of Quincy is 75%.

The following amounts were received by veterans and their dependents:

Cash	\$89,448.08
Fuel	6,694.00
Medicine	4,013.92
Doctor	2,651.07
Hospital	5,049.16
Misc. & Dental	875.53
Burials	1,710.00
TOTAL	\$110,441.76

The total cases aided were 402. Supplemental income received by eligible recipients was \$45,477.14 from VA Benefits and Social Security.

The following monies were recovered on cases aided:

State Department	
Reimbursements (75%)	\$74,212.92
Workman's Comp.,	
Assignments, etc.	29,382.28
	<u>\$103,595.20</u>

This department also processes applications for service-connected disability compensation, non-service connected disability pensions plus widows' pensions. In December 1987, Veterans' Compensation, Pensions and Dependency Indemnity Compensation were increased 4.2%.

Quincy Veterans who died in 1987-88 served as follows:

WW I	21	KOREAN	14
WW I + II	0	WW II + KOREAN + VIETNAM	2
WW II	188	VIETNAM	14
WW II + KOREAN	9		

A total of 248 deaths were recorded and are on file. Of the foregoing, 22 are interred in Quincy Veterans' Lots, 97 in Quincy Cemeteries, and 151 outside of Quincy. Flags placed and replaced on all Veterans' graves and squares totalled 5,570. Additional flag holders placed and replaced were 580, and applications for granite markers (VA) were 61. The number of bronze flag holders repaired by the Graves Office were 200.

Through the efforts of the Veterans' Service Department, for the second time the City of Quincy received a reimbursement to the General Fund from the Commonwealth of Massachusetts for the Restoration of Graves and Monuments Fund. This year's amount was \$3,452.50 for repair of the railing of the podium at Mt. Wollaston Cemetery. Quincy's letter has served as a model for other cities and towns.

In addition, the Commonwealth has reimbursed the City of Quincy General Fund in the sum of \$162.00 for POW/MIA flags to be flown on Quincy's public buildings.

LET US NEVER FORGET
OUR POW'S AND MIA'S

COUNCIL ON AGING

Thomas P. Koch, Director



Annual Report July 1, 1987 - June 30, 1988

The Quincy Council on Aging is a department of the city dedicated to assist and improve the quality of life for senior citizens in Quincy. The City of Quincy has an elderly population of approximately 20,000 and it is the goal of the Council on Aging to reach out to elders and assist them in their needs.

The Council on Aging is funded through Federal, State, and City monies. Community Block Grant Funds, a grant from the State Office of Elder Affairs and municipal funds comprised the budget for fiscal year July 1, 1987-June 30, 1988.

The department consists of a director, secretary, six outreach workers and 3 senior corp workers. There's also a 15 member Council on Aging Board with 3 being members by virtue of their municipal positions and the remaining 12 appointed by the Mayor on staggered terms. The Board meets monthly at the City Hall Annex and addresses the needs of the seniors.

Transportation for senior citizens to local doctors, dentists and Boston Hospitals is coordinated by the Council on Aging. The fleet of six vans also provides transportation to the three local nutritional lunch sites for the elderly, coordinated by the South Shore Elder Services. The South Shore Center for the Blind, South Shore Stroke Club and shut-ins all depend on the Council on Aging for medical transportation and shopping.

A new radio system was installed with a base station at the office. Each van is now equipped with a two-way radio system for a more efficient operation.

The Quincy Council on Aging maintains the Senior Drop-In Center on High School Avenue. The facility is used by the Council for various senior social and health activities. Many groups including the South Shore Center for the Blind, World War I Veterans, Alcoholics Anonymous, Granite City Grange and various cribbage and card playing clubs use the center for their activities. The Council on Aging has made efforts to improve conditions at the Center and funds were made available for a new front door unit, porch and handicap ramp.

The Quincy Council on Aging, working with the Mayor's office, the Recreation Department and the Beechwood Community Life Center again successful-

ly conducted the annual senior Olympic games. Events included track and field, swimming, golf, bowling, basketball and more. Highlights included the torch lighting, the softball game between senior citizens and the North Quincy girl's softball team as well as the volleyball game between seniors and city officials. Though medals were presented to the winners in the various events, everyone involved with the games were winners.

The Consumer Assistance program is sponsored by the Council on Aging. This program mediates complaints between merchants and consumers. Four seniors staff the office on a part-time basis with funding provided by the Attorney General's office and the South Shore Elder Services.

The Mayor's annual Thanksgiving dinner for seniors was once again coordinated by the Council on Aging. The funding for the meal was provided by the Mayor's office and many volunteers served the 150 seniors their Thanksgiving dinner.

Other programs provided by the Council on Aging include the senior citizen ID program which provides seniors with an ID card used for discounts at participating merchants. The MBTA Pass Program which provides seniors and handicapped persons with discount fares on the MBTA is sponsored by the Council on Aging.

In cooperation with the Quincy Health Department, flu vaccine was again provided for Quincy seniors.

The Tax Assistance program was again very successful. This program is coordinated by the Council on Aging and the AARP in cooperation with the IRS. Volunteers are trained by the IRS and provide assistance to senior citizens with their tax returns and problems during the tax season.

The government surplus food was delivered this year to elderly shut-ins as well as the handicapped.

The Silver Hair Legislature elections were held this year and votes were cast in the Council on Aging office for State Senator and State Representative.

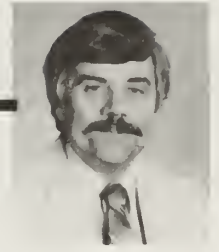
The Council on Aging day trips to various restaurants, museums and shows once again proved to be popular with the senior citizens of Quincy. One or two busloads of seniors visited the following sites:

Boat Trip to Gloucester	Jul '87
Heritage Plantation/Daniel Webster Inn.....	Aug '87
Whites of Westport	Oct '87
Mayor's Annual Thanksgiving Dinner	Nov '87
Jimmy's Harborside/Aquarium.....	Apr '88
Hawthorne Country Club, No. Dartmouth.....	May '88
Rockingham Park, New Hampshire	Jun '88

Program or Service	SERVICE UNITS
Outreach	2,034
Referral	1,669
General Information	4,775
Blood Pressure/Flu	4,965
Transportation	26,150
Recreation	2,672
Newsletter (per month)	5,000
Drop-In-Center	16,600
I.D. Cards	137
Tax Assistance	571
Bus Trips	730
Senior Olympics	175
Butter & Cheese	90

YOUTH COMMISSION

Thomas Stansbury, Youth Coordinator



Annual Report

July 1, 1987 – June 30, 1988

This being my first annual report as youth coordinator, I would like to thank Brian Buckley for the ten years of dedication he gave to the youth of Quincy.

During FY88 the Quincy Youth Commission continued to sponsor programs geared to helping young people and their families in the City of Quincy. The philosophy of all these programs is preventive in nature, providing young people with assistance before problems arise in the early stages of their lives.

The most significant program that the youth commission sponsors is the Group Home for Girls, operated on a year-round basis, twenty-four hours a day. The home provides counselling and a total living environment for teenagers who suffer as a victim of neglect. Nine girls resided in the home during that time attending Quincy Public Schools and utilizing a network of services set up by the youth commission in order for these young people to live normal well adjusted lives. The Group Home for Boys is closed, waiting an approval of license, and construction of second means of egress.

The youth commission also operates a Rent-A-Kid program for boys and girls, ages 13 to 16, providing

a service to Quincy. Any resident can call the youth commission with an odd job and a boy or girl will be rented for that job. All Rent-A-Kids are interviewed in advance and are placed into jobs that they are capable of handling. In the case of babysitting, they take part in a 4-H babysitting course to help them with this job.

The Quincy Youth Commission sponsored its fund raising road race for the eighth year in a row. Known as the "Home Run" this race raised \$1,700. The Wollaston Credit Union is the primary supporter of this very popular road race donating volunteer staff and funds for this worthwhile cause.

The youth commission filed with the Quincy Council on Aging in applying for funds to operate an Intergenerational Chores Program. This program utilizes the youth commission resources in filling jobs for Quincy elders with Quincy Youth. Payment for services is made through a grant awarded through Massachusetts Office of Elder Affairs. This innovative approach provides jobs for youth, develops an understanding between two different age groups and provides a service to needy elderly who might otherwise not receive that service. This is the second year of this program.

PARK DEPARTMENT

Raymond C. Cattaneo, Executive Director



Annual Report July 1, 1987 – June 30, 1988

In Memory of Richard J. Koch, Executive Director, Park, Forestry and Cemetery Departments 1962-1987

The sudden and untimely death on August 23, 1987 of Richard J. Koch, Sr. shocked the City of Quincy and the departments under his leadership. The admiration and respect he generated over the years will live forever in the hearts and minds of those who came in contact with him.

Mr. Koch served as Executive Secretary to the Park and Recreation Board from 1962 to 1974. In 1974 he was appointed Commissioner of Natural Resources and in 1976 was again reappointed as Executive Secretary to the Park and Recreation Board. In 1983 Mr. Koch was appointed as Executive Director, Park, Forestry and Cemetery Departments until his death in 1987.

Appropriation of \$75,680.00 to Park and Forestry-Capital Outlay Reinforces Departments Motorized Equipment

Through the recommendation of Mayor McCauley, the City Council approved the sum of \$75,680.00 from the Free Cash Account and transferred the same to Capital Outlay, Park and Forestry Departments.

Purchased through the bidding process for the Park and Forestry Departments were the following items: three heavy duty Shindawa 1 1/2 h.p. brush cutters at a cost of \$867.00 per unit. The cutters do all the trim work around fences, playground equipment, trees, hydrants and areas where the conventional mowers cannot reach due to the terrain. They can do up to five times the trimming in one day compared to the old hand clippers that have been used in the past.

A 50" cut out front riding rotary mower was purchased at a cost of \$8,000.00. This specially modified 20 h.p. 4 cycle engine gives you a superior performance in both rough cut and refined mowing at speeds to 11 miles per hour. This machine has been most useful mowing high weeds and grass in open areas.

Purchased from Larchmont Engineering at a cost of \$3,630.00 was a rain cannon, a self-contained irri-

gation system that can apply an acre with 1" of water in three hours. This mobile unit can be towed to the various athletic fields throughout the city during the dry, hot summer months thus eliminating the blowing of the dirt infields into neighborhoods and the burning of the grass areas.

Quirk Ford of Quincy was low bidder for 2 one ton dump trucks at a cost of \$15,990.00 per truck replacing 1977 models that had become obsolete.

In accomplishing the foregoing, the action will result in a more efficient operation for both departments eliminating mechanical problems that frustrates the daily operation of the departments.

Veterans Memorial Stadium Track Resurfaced

The running track in Veterans Memorial Stadium was resurfaced at a cost of \$50,475.00 by Derbes Brothers of Quincy, the low bidder for the project. Tracklite II, a resilient bituminous mixture with a rubberized base, was applied as a surface course over the entire track area. The City of Quincy Engineering Department and Mr. Lou Tozzi, a former track coach at North Quincy High School, were instrumental in laying out the lanes, starting and finish lines and the distances of the various races that are held for a high school or youth track meet. The cost of the project was paid from Capital Outlay Funds that were transferred from the Reserve For Appropriation Account and the property is within the jurisdiction of the Quincy School Department. The track is one of the finest in this area and will serve the two city high schools and the youth of the city for many years to come.

Vocational Technical School Tennis Courts Refurbished

Part of the agreement of the Park Department transfer of the Faxon Field land on Southern Artery to the Quincy School Department for construction of the Vocational Technical School was that the tennis courts would remain at the site in conjunction with the wishes of the Faxon Family, original owner of the vast open space and recreational area between Southern Artery, Russell Park and Coddington Street. The original tennis courts on Woodward Avenue had to be removed and relocated at the existing Russell Park

location. The entire asphalt area was resurfaced and sealcoated and new regulation white lines applied. The cost of the asphalt work totaled \$33,450.00 while the old chainlink fabric was removed and replaced with new wire and 200 feet of middle and top rails were replaced at a cost of \$7,655.00. The total cost of the entire project was \$41,105.00. The five lighted tennis courts are extensively used from April to the end of October each year and are under the jurisdiction of the City of Quincy School Department.

Norfolk County Mosquito Control

The City of Quincy again engaged the Norfolk County Mosquito Control at an annual cost of \$33,000.00 in a regular spraying program that was scheduled for the spring and summer months on days preceding events and specific areas of marshland adjacent to Black's Creek, Merrymount Park and the active athletic facilities close to those areas where mosquitos breed. In the early eighties, the Forestry Section attempted to implement the mosquito spraying program but did not have the expertise, manpower or equipment to accomplish the mosquito control duties required in the preventive and spraying program.

Ballfield Requests Decline By 44

The Park Department Office during fiscal 1987-88 issued a total of 2733 dates for use of public baseball and softball fields within its jurisdiction. The Park and Recreation Board approves the requests each spring with the youth activities receiving priority and adult groups according to number of years established and utilizing public facilities.

The 1987-88 figure breakdown included 1795 for softball, 501 for little league or junior baseball and 437 for regulation baseball.

In addition, the Quincy Youth Soccer League in its sixth season of providing activity for approximately 1200 boys and girls utilized a total of 212 dates for league play.

The aforementioned activity did not include the Quincy Youth Football League which utilized over 200 dates for practice, scrimmage and regulation games.

The most used athletic field is Adams Field where during the 1987-88 season 208 regulation games were played at the Class A Facility on Southern Artery. The Quincy Junior Baseball League, Babe Ruth Division utilizes the field in the early evening and three American Legion Baseball Teams and the Quincy Sheriff's of the semi-pro Cranberry League played their games under the lights. A total of 123 Babe Ruth, 42 American Legion and 20 Cranberry League games with Quincy and North Quincy High School playing 23 more scheduled games added up to a total of 208 dates played on one of the finest regulation baseball fields in the state.

The two new players, dugouts that were constructed in 1986 by a group of private citizens have added the finishing touches to the 48 year old facility and to date the teams utilizing the dugouts have kept them in excellent condition with no vandalism to report.

Rotary Field

The Rotary Softball Field was utilized for the 17th season in a cooperative agreement between the Y.M.C.A. Board of Directors and the Park and Recreation Board whereby the Park Department was provided jurisdiction over the vastly used Coddington Street site between May 1st and November 1st for night adult softball programs. The Park and Recreation Board assigns permission of use each year to the Quincy Men's Softball League and in turn the league is responsible for the electricity cost at the facility and any major improvements that may arise. The Men's League also absorbs the cost of the Welcome Young Field for their spring and summer schedule.

The Quincy Men's Softball League have spent a total of \$28,000.00 over the past six years to refurbish and modernize the lighting system, construct an outfield chainlink fence and revamped and maintained the playing surface at no cost to the City of Quincy.

Organizations Using Facilities Assist in Funding

In the new direction of continuing the operation of facilities by a municipality despite financial curtailment, a share of the cost must be borne by those using the various recreational sites. Cutbacks caused by Proposition 2 1/2 restrict the former method of funding by the city.

The Kincaide Park lighted softball field used by the South Shore Bankers League absorbs the cost of the electricity while Mitchell and McCoy combination little league baseball and softball fields lighting is paid for by the Quincy Women's Softball League, prime users of the site.

The three American Legion Teams, Babe Ruth Seniors and Quincy Elks Coastal League Team using Adams Regulation Field during the evening hours were requested to contribute \$400.00 per season toward the cost of lighting.

Park Department Picnic Area Use

The Quincy Park and Recreation Board approved and the Park Department Administrative Office issued a total of 98 permits during the 1987-88 fiscal year for picnics, outings, clambakes and special events, 6 more than the previous year.

The two public picnic areas within the jurisdiction of the Park Department include Pageant Field, Merrymount Park, Wollaston and Faxon Park in South Quincy. Pageant Field, the larger of the two facilities, is a large open recreational site excellent for active picnics and outings while Faxon Park is a wooded type area offering extensive shade but still has a limit-

ed open space for athletic activity. Pageant Field accounted for 43 of the dates, 1 less than last year while 38 permits, 6 more than last year, were issued for picnic events at Faxon Park.

The 17 remaining dates were namely for special events, field days and outings at other park facilities including 4th of July programs sponsored by community organizations at neighborhood playgrounds, 2 more than fiscal 1986-87.

It is estimated that over 15,000 persons of all ages utilize the two locations from early May thru October with weekends the most popular time for use.

Groups using the Faxon Park and Pageant Field municipal recreation areas include school, church, Boy Scouts, Girl Scouts, fraternal, civic and community organizations who annually schedule family picnics and outings for the enjoyment of their membership.

Approximately 5,000 more persons use the picnic sites as individuals, families or groups without a permit to informally lunch, visit, walk, jog or relax and enjoy nature's beauty that is so prevalent at the two locations. Collins Rest-A-While on Southern Artery, Route 3-A is another municipal picnic area used by people passing by or enjoying the tot playground in the immediate area. No permits are issued for Collins Rest-A-While allowing the facility to be free and open for the convenience of the public.

The two beautiful parks, Faxon and Merrymount containing Pageant Field, were left to the city through the generosity of the Faxon and Adams Families who donated the 50 and 80 acre tracts of open space respectively to the residents of Quincy in 1885 for recreation purposes.

Loan of Equipment - A Public Service

The Quincy Park Department each year provides to the residents of Quincy equipment for community functions delivering, assembling and removing Park Department equipment which is a service that receives little attention and is unknown to many residents of the city. Hundreds of manhours are needed to accomplish the task of transporting and providing chairs, tables, public address systems, bandstands, reviewing stands, picnic tables, bleachers, flags, bunting, barrels and podiums.

During the 1987-88 fiscal year, 81 requests were received and processed when veteran, church, school, police, fire, business, senior citizens, recreation and civic organizations asked for the service for the various groups sponsoring parades, bazaars, field days, memorial services, dedications, athletic events, dances, tournaments, festivals, Fourth of July events and Christmas activities for the enjoyment of thousands of Quincy residents.

With the decrease in personnel and elimination of overtime, organizations are now invited to utilize the equipment but are encouraged to pick up, transport

and return the same following its use at their own expense.

The Park Department, realizing the labor cost to assign an employee with a public address system to civic functions, has purchased and keeps on hand three portable battery operated public address systems that may be assigned to a group without overtime cost or municipal manpower involved eliminating overtime cost to the department.

Park Department Beaches

With the initiation of Proposition 2 1/2 and the reduction of the Expense category in the budget, since 1980 the purchase of beach sand was eliminated from the Park Department Expense account. During the week of June 22, 1987 four hundred cubic yards of beach sand was delivered to Avalon Beach while an additional 250 cubic yards was transported to Mound Street Beach. The Public Works Department assigned an operator with front end loader to spread the sand at both locations as the trucks delivered the material and on June 29th the D.P.W. assigned the operator and grader to level and smooth the beach surface at the popular Quincy Point Beach sites, the largest of the city owned beaches in Quincy. Ward 2 City Councillor Theodore DeCristofaro had initiated the action for the purchase of the beach sand with an appropriation from U.D.A.G. Funds utilized for the project. The low bidder was P.A. Landers, Inc. of Hanover at a price of \$6.00 per cubic yard or \$3,900.00 total for the 650 yards.

The Park and Recreation Board has ten city beaches within its jurisdiction and the larger areas include Avalon Beach and Mound Street Beach in Quincy Point, Perry Beach in Houghs Neck, Baker Beach and Palmer Park Beach in Germantown and Nicker-son Beach in Squantum.

The Park Department personnel maintain the beaches on a periodic basis according to tide and weather. Drinking, littering and breaking of glass that gets embedded in the sand becomes a dangerous hazard to the bathers. The Quincy Health Department provides a weekly water quality survey to the Recreation Department Office during the swimming season with a test of the swimming stations supervised by the Recreation Department for its eight week summer program.

Park Department Maintains Forty Baseball and Softball Diamonds

The Park Department is responsible and maintains a total of 32 little league or softball diamonds and 8 regulation baseball fields that are located on Park and School Department property. Approximately 5,000 boys and girls and 2,000 men and women utilize and enjoy baseball, softball, soccer and track in spring and summer recreation programs sponsored by community and athletic organizations at no cost to the municipi-

pality with the Park and Recreation Board approving the permits for the use of the fields and the Park Department maintaining the facilities periodically as its limited work force will allow.

During its annual spring preparation of fields a mixture of sand and clay is added to the basepaths and the dirt part of the infield replacing the mixture that has blown or washed away from the previous season. The Park Department purchased 100 yards of diamond mix, a premium mixture of sand and clay, at \$18.00 per yard and another 90 yards of sand and clay at \$15.00 per yard for the little league and softball diamonds. The cost of materials was \$3,150.00 and the labor was accomplished by the Park Department work force. The City of Quincy School Department provided an additional 100 yards for ballfields utilized by the two high schools.

Each spring Park Department personnel prepare all the athletic fields in the city for all athletic activities from April through October.

Thirty-Six Outdoor Basketball Courts

The Park Department maintains 36 outdoor basketball courts on municipal property with 24 located on park land and 12 on school sites.

The facilities are located throughout the city and there is at least one within walking distance of every residential neighborhood in the city.

Requiring the minimum of maintenance with the periodic installation of nets, the major problem is the vandalism to hoops and backboards.

Since the lights were reactivated in May of 1987 through the generous donation of Former District Attorney and City Councillor George G. Burke, the Fenno Street Basketball Court remains the most active in the city. Young and middle age adults utilize the courts from mid-April until the end of October with the early evening hours being the most popular.

Thirty-Six Outdoor Municipal Tennis Courts

With the evaluation of the facilities by the Park and Recreation Board and Park Department, the general consensus was that there is no demand for additional tennis courts but a need to upgrade the existing ones.

Quincy has a total of 36 municipal outdoor tennis courts, 29 on park land and 7 on school property. In addition, there are 10 well lighted outdoor courts at the Wollaston Recreational Facility owned by Norfolk County and 2 M.D.C. courts on Willard Street in West Quincy. Within the confines of the city, there are 48 public courts now located while in 1966 only 25 public courts were available.

Many communities have their tennis courts located at one site. Quincy, however, has its tennis courts in each of the six wards for neighborhood convenience. The neighborhood concept of tennis court locations allows residents immediate use without traveling and provides the younger children interest in the activity

close to home in their immediate neighborhood.

The surge of tennis participants and enthusiasm that was prevalent in the sixties and early seventies stabilized in the late seventies and decreased slightly in the early eighties.

Thirty-Seven Playground Sites for Smaller Children

The City of Quincy Park Department maintains 37 playground locations throughout the city at parks, schools, ballfields and beaches where playgrounds are located with swings, slides, benches and various special items of playground equipment.

The Recreation Department conducts an eight week supervised municipal recreation program at twenty-six of the thirty-seven locations.

The equipment is installed around the first week of May each year and removed for refurbishing in October allowing six months use versus the eight weeks installation on a daily basis as in years past. The equipment is removed to the Fore River Clubhouse Maintenance Room each October where, during the winter months, Park Department employees are assigned to repair, clean and paint the equipment for use the following spring. This program was initiated a number of years ago and has saved the city thousands of dollars by prolonging the life of the equipment. In recent years, with the spiraling inflation, equipment must receive continual preventive maintenance to guarantee maximum utilization of the budget and tax dollar expended. Replacement of bolts, swing slats and other small items strengthen and prolong the life of the equipment. This program has saved thousands of dollars in unnecessary early replacement costs. Although painted annually as a protection against the elements, the action provides a new look to the playgrounds and also adds to the aesthetic beauty of the park and inviting to the children.

Natural Ice Skating Areas

Although the Park Department provides and maintains a number of natural ice skating areas in the city, the close proximity to the ocean water restricts the number of days during the winter months when the temperatures are at the freezing point to guarantee solid natural ice skating for maximum safety.

The asphalt tennis court surface facilities are no longer flooded because of the fluctuating temperatures thus reducing labor cost and protection of the tennis court surface. Manet Lake in Houghs Neck and Sailor's Home Pond in Wollaston are the only two natural ice skating areas remaining in the city. Manet Lake has to be flooded by Park Department employees when the frost in the ground measures four to six inches, solid enough to hold the water. Sailor's Home Pond is a natural spring area and during the freezing weather is measured each day for safety reasons and the entrance gate left open or closed according to the

thickness of the ice.

If a solid ice is formed before excessive snow, Park Department employees are assigned to periodically clear off natural ice skating surfaces of cuttings following extensive use by skaters or snow accumulation within reason. However, several days of heavy snow at times could make it impossible for removal and ruin the skating surface for the remainder of the skating season.

Fore River Clubhouse Community Center

Located on Nevada Road in the Quincy Point Section of Quincy, the Fore River Clubhouse is one of the largest assembly halls in the City of Quincy and in 1987-88 serviced approximately 25,000 persons.

There were 17 regular rentals recorded while 27 custodials and 22 meetings were held during the 1987-88 fiscal year, an overall decrease of 2 over the previous year.

The Park and Recreation Board approves all the requests for the use of the Fore River Clubhouse and the Park Department Office issues permits in accordance with the same.

The Fore River Clubhouse, a tradition in the Quincy Point Area, is a Community Center for many of the civic, church, social and youth events of Ward 2.

The Women's Exercise Classes, sponsored by the Recreation Department, were relocated at the facility following several months of scheduling at the Park and Recreation Complex where limited space curtailed the number and type of physical fitness programs.

From 1981 through 1987, the Planning Department funded the salary of the Custodian at the Clubhouse until fiscal 1987-88 when through the recommendation of Mayor McCauley and the approval of the City Council the position was put back into the Personal Services Account of the Park Department Budget at the annual figure of \$18,942.00. The Park Department is also responsible for the cost of utilities at the structure with the 1987-88 cost being \$3,812.21 for fuel, \$1,915.19 for electricity, \$698.15 for gas and \$286.98 for telephone for a total of \$6,712.53 and approximately \$500.00 for building supplies.

A Ward 2 Community Center Executive Office was opened in June of 1984 to serve the residents of that community and is staffed 9:00 A.M. to 3:30 P.M., Monday through Friday. This program was initiated by the Ward 2 City Councillor.

The Fore River Clubhouse has been a voting precinct for a number of years and is the headquarters or office for the Ward 2 Civic Association, William R. Caddy Detachment Marine Corps League and the Quincy Fire Fighters Association, Local #792.

A variety of functions are conducted at the site including wedding showers, receptions, anniversaries,

baby showers, dances, banquets, meetings, bloodmobiles and community meetings sponsored by the Planning Department.

Forestry Section Removes 120 Trees

The Forestry Section, responsible for maintaining the trees lining the miles of city streets in Quincy, was required to remove 120 trees during the fiscal year 1987-88 including 3 elms infected with the dreaded Dutch Elm disease. This has caused the removal of over ten thousand of the American Elms in Quincy since 1941 when city officials started to remove the dead or diseased species, many that were landmarks and traditional in the City of Quincy. Of the total trees removed, 3 were by storm damage and 3 badly damaged by motor vehicles.

The articulate crane and winch were transferred to the recently purchased Model L-8000 Ford eight ton truck. The new vehicle has an eighteen foot body, six feet longer than the present 1984 Ford Diesel that this unit was originally mounted on. The extension on the new vehicle will improve the effectiveness of the tree removal operations with a maximum utilization of loads for the municipality's ongoing dead tree removal maintenance program. The Contractual Obligation for excavation of stumps remaining from the removed trees was continued as the contractor engaged with operator and machine was assigned to grind up the unsightly obstructions while Forestry personnel followed to backfill the remaining depression, grading and leveling the same. One hundred seventeen stumps were removed by the Arborist Construction Company at a cost of \$4,191.00 from those trees removed by Forestry employees.

In fiscal 1987-88, Mike's Tree and Landscape Company of West Roxbury removed 146 dead and diseased trees by contract to avoid possible injury liability or property damage if done by Forestry Department employees. In an ongoing attempt to continue an annual tree replacement program 142 new trees were planted that consisted of 76 Crimson Kings, 41 Norway Maples and 25 Honey Locusts at a total cost of \$19,986.00. Ward 4 Councillor James Sheets, through the Community Development Funds, had 6 additional trees purchased and planted in the South and West Quincy sections of the city from the same contract. With the addition of the six trees for \$888.00, the total cost amounted to \$20,874.00 for 148 trees that were purchased and planted in fiscal 1987-88.

Gypsy Moth Plague Remains in Dormant Stage

The gypsy moth problem that was so prevalent in the early 1980's that required intensive spraying efforts by contractor and Forestry Section employees has completely diminished in the last couple of years requiring only minor spot spraying activity.

Park Department Staff and Responsibilities

The Executive Director is also the full time administrator of the Park Department and Forestry Section and oversees the Cemetery Department operation. The Park Department also has an Assistant Executive Director responsible for issuing permits, scheduling ballgames, picnics and requests for the use of the Fore River Clubhouse while a Secretary completes the staff.

The Secretary provides the secretarial duties including the typing, bookkeeping, payroll preparation and conducts requisitioning and billing procedures of the Park Department and Forestry Section Administrative Office at the Park and Recreation Complex, 100 Southern Artery, Merrymount Park.

Office hours are from 8:30 A.M. to 4:30 P.M. The

work force of 21 Park and Forestry permanent employees remain intact in the 1987-88 budget with the 21 employees providing the administration, clerical responsibilities, supervisory duties and the maintenance of the Park Department's vast properties and facilities as well as the city's tree removal, maintenance and grass cutting.

The Park Department shall continue to do its utmost to provide the best possible maintenance and service with its curtailed personnel.

The above report has been compiled and respectfully submitted by Raymond C. Cattaneo, Executive Director, Park, Forestry and Cemetery as the 1987-88 Annual Report of the Park Department and is the 103rd consecutive annual report of the municipal agency according to available records.

Park and Recreation Board Report

On October 30, 1987 Mayor Francis X. McCauley appointed the Acting Executive Director Raymond C. Cattaneo to replace the former Director Richard J. Koch who passed away on August 23, 1987 and on February 1, 1988 reappointed the six Park and Recreation Board Members.

Those selected to represent the McCauley Administration on the Park and Recreation Board included Anthony T. Delmonico of Ward 1 to a sixth term, Charlotte E. Digiacoimo of Ward 2 to a seventh term, Howard F. Crowley of Ward 3 to a fourth term, A. Ernest Aristide of Ward 4 to a third term, J. Thomas Mullaney of Ward 5 was appointed to his seventh consecutive term while Bryant L. Carter, Jr. was chosen as the Ward 6 representative for a second term.

The Quincy City Council on February 1, 1988 re-elected its three members including Gerard A. Coletta, Jr. to his twenty-seventh term or since the merger of the Park and Recreation Board in 1962, Joseph E. Burke was appointed to serve his twenty-second year while School Committeeman Christopher F. Kennedy was selected to his eleventh year as the School Committee Representative on the Park and Recreation Board.

On March 7, 1988 the Park and Recreation Board held their annual organizational meeting and elected Charlotte E. Digiacoimo as Chairman for a second term, Anthony T. Delmonico was elected Vice

Chairman and Bryant L. Carter, Jr., Secretary.

Mr. Burke was elected as the Board Designee to sign the weekly payrolls of the Park and Recreation Departments and Mr. Delmonico was chosen as Alternate.

The Board, at the March 7th meeting, approved a motion to uphold the 22 designated rules and regulations governing municipal park, playground and beach property within the jurisdiction of the Park and Recreation Board and to distribute sufficient copies to the Quincy Police Department.

The Park and Recreation Board is a policy making agency that governs the direction of Park Department Facilities and Recreation Programs and is responsible to guide the direction of the administrative entities. Thousands of uncompensated hours of service by its members over the years have resulted in today's success of our Park and Recreation Programs.

The Park and Recreation Board meets in the Richard J. Koch Family Park and Recreation Complex, 100 Southern Artery, Merrymount Park, Quincy on the first Monday of each month during the year at 6:30 P.M. The meetings are opened to the public. However, active participation by residents should be by appointment or recognition by the Board Chairman and Members. Meetings are governed by the legislature's open meeting laws and advance notifications of meetings are posted at City Hall and through the news media.

RECREATION DEPARTMENT

Barry J. Welch, Director



Annual Report

July 1, 1987 – June 30, 1988

In Fiscal Year 1988, changes in the home as well as our community have once again seen a need for change in our traditional delivery of community recreation services. The Quincy Recreation Department has responded by providing a solid core of traditional programs while at the same time adding new program offerings to recognize the changing faces of our community at play.

From July 1, 1987 to June 30, 1988 the department was funded \$334,232 at the annual Budget Session. Additional appropriations during the Fiscal year increased the Budget to \$336,043. This is approximately \$3.79 for each of the 88,596 residents of Quincy. The Budget was allocated as follows: \$293,266 personal services, \$28,160 current expenses, \$16,617 contractual obligation. Additionally the sum of \$13,850 was allocated to purchase two new floats for the Boating and Sailing Facility and build a canopy type shelter at the site. This \$13,850 was a Capital Outlay expense. Revenue from fee-structured programs and reimbursements by the Commonwealth of Massachusetts for Handicapped Children's Programs amounted to \$55,650. This additional outside revenue brings the tax supported liability of recreation programs to approximately \$3.16 per resident. The department once again offered a wide variety of programs on a self supporting basis.

There isn't any area in recreation services that can be accomplished without quality, professional leadership. The recreation leader can play a valuable role in our community by supervising a rewarding balanced recreational activity for each child or adult. One hundred fifty-two different part-time and seasonal employees were employed to supervise departmental activities. The success of our programs is due to the dedication and enthusiasm of these valued employees. The Director of Recreation and the Secretary continue to be the only full-time personnel in the department.

Summer Programs

The neighborhood playground program is designed to serve the primary play interest and needs of Quincy's children. With 26 neighborhood locations,

supervised playground activities continue to be one of the most visible and traditional offerings of the department. Located in all areas of Quincy and staffed during July and August each site offered a variety of activities from sports leagues to arts and crafts. Specialists visited supervised sites to provide special instruction in tennis, archery, arts and crafts, and sports. Day trips included visits to George's Island, Trilside Museum, Walter Stone Zoo, and two new locations, College Pond and the Children's Museum. The annual arts and crafts display was held in mid August at McIntyre Mall. The Champion by public vote was the Russell Park entry "Pepsi Challenge," a cardboard and felt creation of the popular T.V. commercial. End of season tournament crowned by City Champions in sports events including archery, tennis, baseball/softball and basketball.

A special partnership was formed with the United States Tennis Association and Quincy became a demonstration site for the playground program tennis curriculum. All playground instructors attended a special instructional training program. This program helped place a new emphasis on tennis on the parks. In August a 3-hour clinic was conducted by the N.E.L.T.A. for almost 100 playground participants at the Montclair Tennis Courts. Instructional materials were also made available to school teachers in the Public Schools so that this activity could continue on a year round basis.

Three national programs continue to be provided to Quincy residents. The Director of Recreation and the summer staff supervised the Hershey National Track and Field competition, the Pepsi Hotshot Program and the Wham-O-Frisbee Disc Tournament. It was an extremely good year in these competitions for Quincy participants. In Hershey Track and Field, 18 youngsters advanced to the State Championship. Two of that group advanced to the National Championship. In Pepsi Hotshots Quincy had 6 youngsters at the New England Championship and two advanced to the finals of the New England area. They both competed on the floor of the Boston Garden at half time of a Boston Celtic's game.

The sixth year of the self supporting sports camps and instructional workshops saw continued

expansion. New camps added were Dance Camp and Television Production Workshop. Other offerings were Basketball, Competitive Swimming, Football, Ceramics, Cheerleading, Baseball, Soccer and Volleyball. For six years these programs have continued to provide low cost instruction for the enjoyment of Quincy's youngsters on a self supporting basis at no cost to the taxpayer.

The summer instructional program of swimming along Quincy's 27 miles of waterfront continues to be affected by the on going pollution in Quincy Bay. This factor combined with a decline in the number of school age children as well as the increased popularity of the department's pool lessons, led to a reduction of two poorly attended swim stations. The remaining seven locations were staffed by American Red Cross instructors and taught a program of instruction from beginners to advanced life saving.

Boating and Sailing continued to be a popular summer activity for Quincy's residents. The William F. Ryan Boating, Sailing and Canoeing Facility offered instruction from basic rowing to intermediate sailing. Special classes in canoeing and windsurfing were held for children and adults. Quincy residents have come to enjoy the natural beauty of Black Creek Lagoon, which makes an ideal setting for instructional programs. The department has a fleet of ten O'Day Widgeon Sailboats, eight fiberglass pari-prams, eight 12' to 14' canoes and two windsurfers. The program continues to provide quality instruction without the high cost usually associated with boat ownership.

The seventeenth annual All City Tennis Tournament received a shot of adrenaline as the much needed resurfacing of the Vo-Tech tennis courts was completed one week before the start of this year's popular event. The newly surfaced courts provided an ideal playing surface for some highly contested matches in the nine divisions of play. The Durante Family proved to be Quincy's first family of tennis as the family members participated in five of the nine finals. Tom Bossard captured the Buckley Cup as the men's singles champion.

For the twenty-fourth year Quincy's Special Needs population took advantage of the National Award Winning Special Needs Camp. Happy Acres Day Camp was once again under the supervision of John Osgood. As youngsters with disabilities participated in activities from sports to arts and crafts. Day trips included a boat trip on Boston Harbor. The Trailside Museum, Wompatuck State Park and numerous visits to swim at Nantasket Beach. Happy Acres continues to be on the go! Volunteers from area schools again showed compassion and community involvement by spending many hours assisting the leadership needed for this program. The 24th Annual Overnight was held under the stars and The Quincy City Club delighted the 45 campers with its annual picnic.

In the spring of 1988, the relighting of the Fenno

Street Basketball Courts was completed. This activity brought night basketball back to the City for the first time since 1982. The funding necessary for the project was donated by the Hanrahan Trust through the courtesy of former City Councillor George Burke, the administrator of the trust. Large crowds gather nightly to participate in spirited games under the lights.

The Senior Olympics continued to expand as this Quincy originated and sponsored activity held it's sixth annual event. Rain forced the event inside on Saturday as competitors moved to the gymnasium at North Quincy High School. The Seniors did not miss a beat as walking races, basketball free throw contest, standing long jump, and shot put were held. Other highlights of the week-long event were the golf tournament, swimming at the Lincoln Hancock Community School Pool and bowling. The annual softball game between the seniors and the North Quincy High School girls' team was hotly contested before being won by the Senior Olympians. Events held at Veteran's Memorial Field included the Javelin, Running long jump, Softball throw, and a number of running events. This unique event captured local and statewide media attention. Quincy Community Television devoted a crew of 5 for extensive coverage of every single event, including the newly added celebrity All Stars vs Seniors Volleyball match and evening awards ceremony. New England attention was focused on the event when Boston Channel 7 WNEV TV featured an 8 minute segment on its widely watched Chronicle Public Affairs Show. The Senior Olympic games are co-sponsored by the Beechwood Community Life Center, The Quincy Recreation Department, and The Quincy Council on Aging. Funding is provided by community minded businesses.

Winter Program

The after-school and Saturday winter gym locations were increased by one with the re-opening of the Wollaston School in the fall of 1987. The after-school and Saturday program provides leadership for popular gym activities for boys and girls eight through grade twelve. Basketball, floor hockey, bombardment and other organized games are played depending upon season and location. This program is held at thirteen locations in all areas of the city. This program included a senior basketball league for participants who do not play varsity basketball. This year an expanded Middle School League was held utilizing the Central Middle School on Saturday mornings. The end of season tournaments saw Atherton Hough capture Elementary Jamboree Title with the first co-recreational team in departmental history. Beechwood Knoll won the middle school championship and Central won a hard-fought battle for the senior high division.

In November coaches from Quincy High and North Quincy High conducted a four-day basketball clinic for elementary-age participants. Clinics were held in two locations and this format was an excellent way to introduce fundamental skills to boys and girls at an early age. Close to 150 youngsters took part at the two sites.

In co-operation with the Quincy Lodge of Elks, the department continued to supervise the Elk National Free Throw Contest. Local Champions in six categories received City Champion Trophies, and advanced to the regional championship which was held at Babson College. Regional winners advanced, with the National Champion being crowned in late March.

Ceramics continues to be a popular activity for elementary through middle school age boys and girls. Programs were held at the Fore River Club House, Lincoln Hancock Community School, and The Dawes Memorial Estate. Each program was conducted for two ten week sessions. In April projects produced by the youngsters were placed on display in the Hancock Street window of *The Quincy Sun*. The public display lasts two weeks and provides an outstanding way to recognize the talents of boys and girls in the program.

Skiing lessons at the Blue Hills Ski Area were offered on Tuesday afternoons. For the second year two full bus loads of participants attended the 3-hour program. Excellent weather conditions made this one of the most successful programs in recent years.

On two separate Sundays over 100 participants left Quincy for a day of skiing in New Hampshire. The first trip went to Pat's Peak in January. The second trip was to the King Ridge Area and was conducted in February.

For adults the department offers eight separate hours of adult fitness classes each week. Morning classes take place at the Fore River Clubhouse, evening programs take place at the Lincoln Hancock Community School.

Additionally, men's drop in basketball programs are conducted at Atlantic Middle School and Lincoln Hancock School on a self supporting basis. Adult programs continue to attract more persons each year, as the public expands its knowledge on health and fitness.

Special needs program are also included in the winter program. The Wednesday evening adult class meets for forty weeks during the school year. This program is co-sponsored with Cerebral Palsy of the South Shore and includes arts and crafts, social activities, and table games. The program was also the beneficiary of a twenty week grant from the Quincy Arts Council Lottery Funds. A dramatic TV production was created by the program participants. The traditional Christmas Bazaar provided an opportunity to raise funds in support of the adult

program activities. As always, transportation was provided by the Recreation Department.

School age participants took part in the twenty-five week Saturday morning program. Conducted in the gym at Lincoln Hancock, over thirty-five youngsters gathered each week to take part in traditional gymnasium activities which were modified to accommodate the special needs of each individual. Once again the Quincy City Club sponsored a Christmas Party complete with a gift individually selected for each youngster.

The Lincoln Hancock Community School Year-Round Pool Programs

The 12th Annual Pool Show, "Christmas in the Summertime," ended a July and August instructional program that saw 7098 visits by boys and girls for American Red Cross Swimming Lessons. Five water safety instructors supervised over twenty hours of instruction each week. Lessons offered included Mother and Tots, Beginner, Advanced Beginner, Intermediate, Swimmer and Basic Rescue and Water Safety. There was also a special class meeting twice weekly in synchronized swimming. The pool show features two numbers by the synchronized swimming team, additionally over 100 other participants demonstrated their skill before a standing room only crowd of family and friends.

Over the 12 month period of supervised swimming sponsored by the Recreation Department 26,366 persons participated. Once again the young members of the Aquatic Staff continued to provide a safe environment for Quincy residents of all ages. All staff are certified in advanced lifesaving and cardio-pulmonary resuscitation, and first aid, while most have been further certified as water safety instructors. With persons of working age in declining number, the department and other local sponsors of swimming programs are becoming hard pressed to recruit the necessary individuals to fill these most important positions. Adult swim lessons, aquacise, and scuba continue to be popular programs, while the adult swim has grown steadily in attendance during the past five years.

In March of 1988, The Quincy Park and Recreation Board hosted a meeting of the Massachusetts Recreation and Park Association. Over 75 administrators from Park and Recreation Departments across the state attended the management seminar and also heard W.B.Z. personality, Dave Maynard give a presentation on "Humor in the Workplace." A luncheon at the Morrisette Post concluded the day. This makes the first time that this state-wide body had ever convened in Quincy.

The Director of Recreation was appointed by Mayor Francis X. McCauley to be a member of a committee that was charged with planning and

conducting events commemorating the "100th Anniversary of Quincy Becoming a City."

The kick-off to the year long celebration began on Flag Day as a specially designed flag was distributed to children from every school in Quincy. The Flag was also presented to officials from all City buildings for them to return and fly at all City Properties. On June 19th, 1988 a one-day celebration was held on City Hall Plaza featuring: The oldest resident of Quincy, a giant birthday cake from Montilio's of Quincy, a tree planting and prayer service at the First Parish Church. In the evening a Centennial Concert was held at the Ruth Gordon Amphitheater and a gala fireworks display was held at 9:00 p.m. In Quincy Bay, events are planned through FY 1989.

Dawes Memorial Estate

The Director of Recreation continues to serve as the managing trustee of The Dawes Memorial Estate. Through the services of the South Shore Bank, the interest on the principal of the Dawes Family Trust is utilized to sustain the building in accordance with the bequests of the Dawe's will. The site at 657 Quincy Shore Drive, was used extensively by a variety of small groups. Long time users are the Germantown and Wollaston Garden Clubs, Quincy Youth Baseball, Men's and Women's Softball Executive Board, who continued to hold monthly meetings. The Beechwood Community Life Center and several other Senior Citizen organizations utilize the facilities during warm months for cook outs. The Quincy Recreation Department utilizes the site for its citywide ceramics program and small group staff training. In April work was initiated to enclose the front porch, with sliding glass windows and screens. This work is expected to expand the use of the building, stop vandalism and lower heating costs. Also completed was the repairing of the front entrance stairway which was cracked due to age and weather.

The Board of Managers met on April 29, 1988, present were: Mayor Francis X. McCauley, City Clerk John M. Gillis, City Treasurer Dana Childs, City Solicitor Joseph A. MacRitchie, Director of Recreation Barry J. Welch. Joseph A. MacRitchie and Barry J. Welch were re-approved as members of the Board and Barry J. Welch was re-appointed to act as managing trustee.

PARK AND RECREATION BOARD

July 1, 1987 - June 30, 1988

Charlotte E. Digiacomio
Chairman

Anthony T. Delmonico
Vice Chairman

Bryant L. Carter, Jr.
Secretary

A. Ernest Aristide

Joseph E. Burke

Gerard A. Coletta, Jr.

Howard F. Crowley

Christopher F. Kennedy

J. Thomas Mullaney

FULL-TIME STAFF

Barry J. Welch
Director of Recreation

Christine M. Tedeschi
Secretary - July 1, 1987 to November 15, 1987

Mary Elizabeth Dowling
Secretary - November 20, 1987 to June 30, 1988

CITY SOLICITOR'S OFFICE

Joseph A. MacRitchie, City Solicitor



Annual Report Fiscal Year 1988

Under the direction of the Mayor, the Office of the City Solicitor provides legal services for the municipal corporation. The Solicitor and his assistants are responsible for defending the city against all lawsuits and claims brought against the corporation, its offices, employees and departments.. They must also commence and prosecute all legal actions arising from claims, rights or privileges of the city or any department or administrative board of the city. These responsibilities usually include litigation the review of legal documents and the rendering of legal opinions upon request from the Mayor, City Council or department heads.

During Fiscal Year 1988, the Office of the Solicitor, under the direction of Solicitor Joseph A. MacRitchie, successfully protected the city's interests in a variety of lawsuits and claims brought against the city or municipal personnel, many of which involved complex legal principles and varying degrees of potential financial exposure to the city. The department also defended the city's positions in numerous

civil service and other labor related proceedings, and through the Worker's Compensation Agent, in many worker's compensation claim cases.

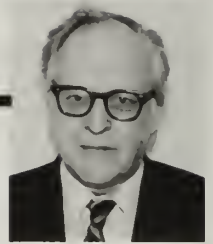
The Solicitor's Office also continued its work with the Office of the City Treasurer, as part of a major tax collection program, to recover substantial sums of back taxes and other charges on properties throughout the city.

During the past year, the Solicitor's office, working through the Massachusetts Interlocal Insurance Association, agreed to participate in an innovative program to manage Worker's Compensation Claims. The immediate focus of this program will be to set goals for reducing accidents in the municipal workplace and the provision of a loss control program designed to reduce unfounded claims.

The City of Quincy Solicitor's Office concluded a very successful year wherein numerous new projects were undertaken and where the Attorneys and support staff continued to provide quality professional services for the citizens of Quincy.

DEPARTMENT OF PURCHASING

Robert F. Denvir, Jr.

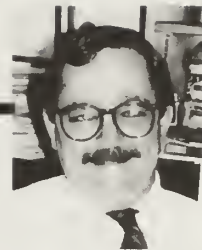


Annual Report **July 1, 1987 – June 30, 1988**

Contract Purchase Orders	216
Regular Purchase Orders	11,734
All Purchase Orders	<u>11,950</u>
 Bid Calls	 123
 Dollar Value Contract P.O.'s	 \$10,627,136.
Dollar Value Regular P.O.'s	<u>2,726,509.</u>
TOTAL Dollar Value All P.O.'s	\$13,353,645.

DEPARTMENT OF BUILDING INSPECTION

Matthias J. Mulvey, Inspector of Buildings



Annual Report July 1, 1987 - June 30, 1988

I would like to start my first annual report of the Building Department with a few words of thanks for a job well done to five people. First, Allan MacDonald for his 30+ years of service to the city of Quincy in his past capacity as Inspector of Buildings and his present position as a member of the Zoning Board of Appeals. I do not think many of the city's citizens know of the extreme workload on Allan through the years, especially during the early years of Proposition 2 1/2 when manpower was cut from many local governments.

My second thank you is to Ken Johnson for doing an exceptional job as Inspector of Buildings prior to my appointment. Ken had started some much needed updating in the department and had many thoughts on reorganization of the department. Ken is a highly qualified individual who is well respected throughout the city for his knowledge and high standards.

My third thank you is to none other than the "newly retired" former Plumbing Inspector, James A. Erwin, Jr. It was an absolute pleasure to work with this most knowledgeable person. Jim is a man who is uncompromising with regard to quality plumbing and gas installations, but he is a man of compassion, a person who achieved compliance with the laws, but also treated everyone with respect and dignity. There will be some "big shoes" to fill with his replacement.

Fourthly, a thank you to former Fire Chief, Carl Valenti. As a co-commissioner on the License Board, and as a fellow public safety department head, I quickly found out what a first-class human being Carl Valenti is. I hope he stays in touch with us.

My fifth and final thanks go to Inspector Taylor Ahern for his "holding down the fort" during the time between Ken Johnson's resignation and my appointment. A job well done!

As Inspector of Buildings for the city, I will briefly explain my duties:

1. Enforcement of the State Building Code.
2. Enforcement of the Zoning By-laws.
3. Enforcement of the Architectural Access Laws.
4. Member of the Quincy License Board.
5. Appointment of and Supervision of Plumbing & Gas Inspectors.
6. Supervisor of Building Department budget and personnel.

7. Advisor to the Zoning Board of Appeals.
8. Enforcer of ZBA decisions.

On a statewide level, I am a member of the Commonwealth of Massachusetts Architectural Access Board. This Board is charged by MGL Chapter 22, Section 13A with enforcing architectural access codes across the Commonwealth. The Access Board also adopts access codes and conducts variance and appeals hearings. I had the pleasure, this year, to sit as Chairman of the Search Committee which hired our first Executive Director. I was appointed to the Board by Governor Dukakis last year for an initial one-year appointment. I was just reappointed by the Governor to a three-year appointment. I hope to represent the city of Quincy honorably in this position.

I am a Director of the Massachusetts Building Commissioners and Inspectors Association. In this position, I work with my fellow directors on educational training seminars on a monthly basis for building inspectors and on new legislation to protect building officials and the public's safety.

I am a member of the Certification Committee set up by the State Board of Building Regulations and Standards (SBBRS). This committee is charged with designing a competency certification program for existing and new building officials on a statewide basis. I also attend quarterly meetings with the SBBRS. These meetings are for discussions relative to code changes, code enforcement and cooperation with other public safety departments.

As the new Inspector of Buildings, I have many plans for the updating of the department. Staffing, file systems, computerization, new office procedures, updated permit forms, training and additional space are major priorities, and thanks to the Mayor and City Council, great progress has been made in a short period of time. The ultimate goal is a well-staffed, well-educated department which will serve the city in a first-class manner.

I will be formulating plans soon for quarterly meetings with local builders. These meetings will allow this department to update builders on how the Building Department works, the permit process, the variance process, Building Code changes and what we will look for on inspections.

As everyone can see, there is a tremendous amount of construction work taking place in the city, and the construction encompasses the full spectrum of the industry. We are seeing a lot of new changes and methods in construction. This department will keep pace with it all through continuing education and the sharing of ideas with fellow inspectors on a statewide level.

I have noticed a tremendous amount of unpermitted work taking place in the neighborhoods. In many instances, zoning and building violations are found, and the illegally placed work must be removed. I will try to educate homeowners regarding the reasons for securing the required approvals prior to starting the home projects.

The breakdown for the last FY 87-88 is as follows:

Ward Tabulation of Building Operation		
Ward	No. of Permits	Estimated Cost
1	442	\$22,771,093.00
2	158	17,148,087.60
3	142	7,610,479.00
4	210	20,209,853.60
5	323	9,497,742.00
6	330	11,458,783.00
	1605	\$88,696,037.20

Permits Issued		
No. of Permits		Estimated Cost
40	One family dwellings	\$4,043,350.00
1	Two family dwelling	100,000.00
4	Three family dwellings	1,330,000.00
1	Four family dwelling	240,000.00
1	Six family dwelling	250,000.00
1	Eight family dwelling	330,000.00
1	Eleven family dwelling	450,000.00
1	Twelve family dwelling	1,000,000.00
1	Thirteen family dwelling	650,000.00
1	Fourteen family dwelling	1,300,000.00
2	Eighteen family dwellings	1,507,188.00
1	Thirty family dwelling	1,209,171.00
1	Seventy eight family dwelling	3,435,000.00
1	One hundred twenty five family dwelling	4,199,523.00
8	Mercantile	26,264,952.00
5	Storage	1,509,084.00
11	Garages	621,200.00
1021	Residential Alterations	9,311,696.60
202	Non-residential Alterations	13,714,517.00
70	Removals	611,760.00
80	Signs	160,755.00
151	Miscellaneous	16,457,840.60
1605		\$88,696,037.00

The major construction projects for which building permits were issued - other than dwellings - are as follows:

Office Building - 400 Crown Colony Drive	\$4,434,000.00
Retail Store - 213-243 Quincy Avenue	500,000.00
Office Building - 15-19 Cottage Avenue	1,570,000.00
Medical Building - 500 Congress Street	3,265,000.00
Office & Retail Building - 2 Washington Street	10,500,000.00
Lumber Yard & Warehouse - Ricciuti Drive	1,580,000.00
Office Building - 300 Congress Street	3,550,952.00
Office/Administration Building - 24 Saville Avenue	865,000.00
Foundation - One Victory Road	400,000.00
Convert Church to 17 Condo Units - 50 E. Squantum St.	750,000.00
Convert Mill to 144 Condo Units - 32-50 Linden Street	3,800,000.00
Office and Warehouse - 94 Liberty Street	250,000.00
Office Building - 1100 Crown Colony Drive	7,092,000.00
Foundation - 1200 Crown Colony Drive	1,200,000.00
Foundation - 228-246 Copeland Street	118,000.00
Foundation - 8 Carlmark Street	50,000.00
Clubhouse - 200J Falls Boulevard	130,000.00
Foundation - 210 Ricciuti Drive	183,000.00
Foundation - 500 Congress Street	460,000.00

The following permits were issued for extensive non-residential alterations:

Tenant Space - 100 Congress Street	\$147,630.00
2nd Floor Addition - 248 Copeland Street	73,000.00
Office Renovation - 680 Hancock Street	500,000.00
Tenant Layout - 280 Victory Road	297,000.00
Addition/Alteration - 37 East Elm Avenue	600,000.00
Tenant Layout - 25 Newport Avenue Ext.	60,000.00
Tenant Layout - One Heritage Drive	54,705.00
Tenant Layout - 24 Saville Avenue	220,000.00
Alteration - 148 Old Colony Avenue	125,000.00
Tenant Layout - One Pine Hill Drive	215,000.00
Tenant Layout - 10 Granite Street	61,000.00
Addition - Joy Electric	95,000.00
Computer Room - 500 Commander Shea Boulevard	650,000.00
Tenant Layout - 280 Victory Road	350,000.00
Alteration/Addition - 77 Federal Avenue	125,000.00
Office Layout - 116 East Howard Street	286,000.00
Interior Partitions - 49 Gilbert Street	50,000.00
6th Floor Alteration - 3 South Road	68,000.00
Tenant Layout - 300 Crown Colony Drive	480,051.00
Tenant Layout - 300 Crown Colony Drive	120,376.00
Tenant Layout - 859 Willard Street	70,000.00
Tenant Layout - 280 Victory Road	64,000.00
Alter Storage/Display Building - 338 Washington Street	60,000.00
Tenant Layout - One Pine Hill Drive	275,000.00
Restaurant Space -	76,000.00
Convert Registry to Shelter for Homeless	300,000.00

Interior Renovations for Registry -	
1509 Hancock St.	90,000.00
Upgrade Office Building -	
169 Burgin Parkway	100,000.00
Interior Renovations -	
171-215 Parkingway	60,000.00
Renovations/Addition -	
1513-1517 Hancock Street	3,570,000.00
Tenant Layout - 300 Crown Colony Drive	76,000.00
Alteration for Restaurant - 15 Cottage Avenue	100,000.00
Alter Church School - 33 Empire Street	50,000.00
Renovation/Addition - 707 Hancock Street	75,000.00
Alter Retail Store - 161 Quincy Avenue	118,000.00
Alter Bldg. for 7 Theatres -	
1585 Hancock Street	329,000.00
2nd Story Addition - 415 Washington Street	130,000.00
Tenant Layout - 300 Crown Colony Drive	190,500.00
Tenant Layout - 3 Pine Hill Drive	900,000.00
Driving Piles - 700 Crown Colony Drive	500,000.00

Building permits were issued during this period to provide 391 additional dwelling units through new construction and 176 additional units through alterations.

Fees received from July 1, 1987 to June 30, 1988 and paid to the city treasurer for building permits amounted to \$1,971,270.08. Public Safety fees collected amounted to \$7,798.00.

The Board of Appeal Zoning acted on 138 cases- 102 cases were granted, 16 were denied, 12 were withdrawn without prejudice, and 8 were denied without prejudice.

The Board of License Examiners held monthly meeting to examine persons seeking licenses to take charge of construction work in the City of Quincy. 51 persons were examined - 37 were granted licenses and 14 were denied. Persons that are denied a license are given an opportunity to be re-examined at a later date.

In closing, I thank my staff for their efforts in performing our tasks, and in addition, I thank every city department for the excellent cooperation I have received in the performance of my duties and easing me into the system of Quincy's government process.

DEPARTMENT OF WIRE INSPECTION

Thomas E. Purpura, Wire Inspector



Annual Report July 1, 1987 – June 30, 1988

I respectfully submit my Annual Report for the Wire Department for the fiscal year ending June 30, 1988.

Permits and Inspections

Permits Issued to	
Contractors and Homeowners	1,474
Permits Issued to	
Massachusetts Electric Company	583
Estimated Cost of Wiring in	
New and old Buildings	\$16,090,786.
Inspections of New and Additional Wiring	2,740
Reinspections	138
Inspections of Fire Damaged Buildings	11
Defects Noted on Installations	196

Permanent Wiring for Appliances

Hot Water Heaters	458
Electric Ranges	954
Oil Burners	76
Gas Burners	158
Dryers	1133
Dishwashers	1431
Disposals	1481
Air Conditioners	834
Built-In Ovens	10
Counter-Top Units	12
Heat Pumps	1009

New Buildings – (New Wiring)

One Family Dwellings	45
Two Family Dwellings	1
Three Family Dwellings	-
Four Family Dwellings	-
Multi-Family Dwellings	-
Condominiums	19
(Total Number of Dwelling Units)	924
Mercantile	2
Manufacturing	-
Garages	1
Miscellaneous	9

Wiring Installed in New Buildings

Lights	18,475
Permanent Services	77
Temporary Services	22
Fire Alarms	74

Old Wiring – (Additional Wiring)

One Family Dwellings	675
Two Family Dwellings	116
Three Family Dwellings	21
Four Family Dwellings	125
Multi-Dwellings	43
Condominiums	29
Mercantile	104
Manufacturing	27
Schools	11
Garages	13
Churches	13
Hospitals	4
Miscellaneous	213

Wiring Installed in Old Buildings

Lights	14,473
Motors	711
Signs	44
Services for Above Buildings	330
Temporary Services	10
Fire Alarms	148
Swimming Pools	65

Of the 1474 permits issued by the Wire Department, seventy-seven (77) of them were for new buildings. The rest of the permits were issued for remodeling and additional wiring of existing buildings.

Fees collected from July 1, 1987 through June 30, 1988 totalled \$100,196.00.

The major projects for the year were as follows:

New condominiums at 25 Gothland Street, 963 Hancock Street, 230 Willard Street, 29-31 Filbert Street, 165 Old Colony Avenue, 494 Washington Street, 100 West Squantum Street, 81-111 Brackett Street, 46-50 Suomi Road, 138-144 Quincy Avenue, 53 South Walnut Street, 32 Linden Street, 963 Hancock Street, 19 Rockview Road, 200A Falls Boulevard, 46 Nelson Street, 75 South Street and 1 Victory Road at Marina Bay, totalling nine hundred twenty-four (924) dwelling units. A new two family dwelling was wired at 41 Rogers Street. Permits were issued for new office buildings at 400 Crown Colony Drive, 500 Congress Street, 730 Hancock Street, 26-28 Elm Street and the new Quincy Junior College at 24 Saville Avenue. A new building for Barney & Carey Lumber Company is now at 196-200 Willard Street. Miscellaneous permits were issued for projects as follows: A new hospital at 114 Whitwell Street, a

new cinema at Quincy Fair at 1591 Hancock Street and a new tent at 333 Victory Road at Marina Bay. The Wollaston Credit Union was remodeled and kitchen and bathroom exhaust fans were installed in one hundred (100) buildings for the Quincy Housing Authority in Germantown.

In addition to routine inspections time was spent in the office reviewing the layout and design of electrical engineering plans for new buildings being erected or in the planning stages.

Fires of electrical origin were investigated to assist the Fire Department in determining the causes of said fires. Defective and hazardous conditions reported by the Utility Company were checked along with tenant and landlord complaints relative to hazardous and/or sub-standard wiring conditions.

Consultations were held with other Departments relative to the wiring systems in city owned buildings and recommendations were made for improvements and specifications were drawn up for the job to be sent out for bidding.

Inspections were made in several Industrial Plants throughout the City and various inspections were made relating to Cable Television.

QUINCY CONSERVATION COMMISSION

Heather Sargent, Enforcement Officer



Annual Report July 1, 1987 - June 30, 1988

The Quincy Conservation Commission members and I have had a busy, productive year.

Due to continued development in the City, the filings of Notices of Intent reflect this trend - the amount has doubled since last year.

The amount of Enforcement Orders has tripled, in part due to increased citizen awareness of reporting construction activity. Notices of Intent were filed in most of these cases. Very few of these Orders were as a result of illegal dumping.

Overall, the situation of citizen and developer awareness is improving.

One area where the Conservation Commissioner received positive and constructive citizen participation was in the forming and implementation of a committee to effectively update the City's Open Space and Recreation Plan.

Briefly, from an initial committee of 15 participants - Commission Members, college interns, department heads, Councilors and concerned citizens - 4 sub-committees were formed.

The Recreation and Open Space Needs Assessment Committees met during the same period of 1-1/2 months at the beginning of 1988 to compile information based on a Random Sample Survey, a questionnaire circulated in public schools, and public comments.

The Goals and Objectives Committee met for about one month during March to compile the plan goals from the previous groups' information.

Then, the Five Year Action Committee prioritized the Goals and Objectives into a practical, feasible, five-year acquisition and maintenance plan.

One of the highlights of the work by the Committees is the suggested creation of a Conservation Department for the actual implementation of the plan by the City of Quincy.

At this stage, the Committee is waiting patiently for constructive comments from six key agencies. After assimilation of any pertinent suggestions made, the Committee will forward the Quincy Open Space and Recreation Plan to the State's Department of Conservation Services for anticipated approval.

The Commission appreciates the input and awareness by the public, especially in this endeavor, and would encourage participation and attendance at the Conservation Commission meetings which are scheduled for every two weeks on Wednesday evenings in the Second Floor Conference Room, City Hall.

The following statistics date from July 2, 1987 to September 9, 1988.

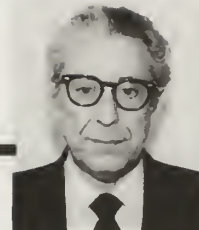
Number of Enforcement Orders Issued	31
Number of Dumping Tickets Issued	3
Number of Requests for Determinations of Applicability Filed	12
Number of Determinations of Applicability Issued	12
Number Notices of Intent Filed	51
Number of Orders of Conditions Issued	47
Number of Orders of Conditions Outstanding	4
Number of Amendments to Orders of Conditions	2

The members of the Conservation Commission are:

Christopher N. Carroll, Chairman
Dr. E. James Iorio, Vice Chairman
Olin A. Taylor
Elizabeth P. Houston
Mary Ann Lencki
William Nugent
John D. Boyle

SOUTH COASTAL CAREER DEVELOPMENT ADMINISTRATION

Paul J. Ricca, Director



Annual Report **July 1, 1987 – June 30, 1988**

Executive Summary

The Executive Summary illustrates a number of key outcomes resulting from the operation of the Job Training Partnership Act (JTPA) Program Title IIA during Fiscal Year 1988 in the South Coastal Service Delivery Area which encompasses the following twenty-two communities: Braintree, Carver, Cohasset, Duxbury, Halifax, Hanover, Hingham, Holbrook, Hull, Kingston, Marshfield, Middleborough, Milton, Norwell, Pembroke, Plympton, Quincy, Randolph, Rockland, Scituate, and Weymouth.

Enrollments

- The Program provided employment and training services to 404 participants. There were 132 Youth, 272 Adults and 150 Adult Welfare Participants.
- The SDA served slightly less Youth than had been planned but exceeded planned levels of service to Adult Welfare Recipients by 72%.

Service to Significant Segments and Target Groups

- South Coastal's service to Women at 76.49% was substantially higher than any other year and 38.57% above planned levels.
- Service to Minorities at 21.79% was 473% above planned levels and also exceeded prior years performance.
- The SDA also exceeded planned levels for Over 55 (416.52% higher), high school dropouts (26.23% higher) and Welfare Recipients (40.74% higher).
- Although the SDA did not meet planned levels for Handicapped and Offenders there was an increase over prior years.

Program Performance

- For Title IIA as a whole there was an Entered Employment Rate (EE) of 64.4% and a positive termination rate of 71.2%
- Youth programs were highly successful with Positive Termination Rates of 84.6% in Education for employment and 92.7% in Entry Employment Experience
- The cost per youth positive termination was \$508 less than planned.

- The Adult Average Placement Wage was \$7.55 per hour, well above the \$5.64 per hour which had been planned.
- The SDA met or exceeded 6 out of 8 performance standards.

Title IIA Program

1. Activities Conducted During FY 1988

The South Coastal Service Delivery Area provided a range of training opportunities and related services to 404 JTPA Title IIA participants in Fiscal Year 1988 including Occupational Classroom Training, Remedial Education Classroom Training, On-the-Job Training, Employment Related Services and Exemplary Youth Programs.

Table I lists IIA participation as a whole as well as participation in each program activity. Also included is information on the success of each activity. For example, Table I shows that in Title IIA there were 404 participants, that 71.2% of those who terminated from the program were positive terminations, and 64.4% entered employed at an average wage of \$7.12. Similar data are shown for the program activities.

Each program activity is further reduced to its individual program components in Table 2. This table highlights three important performance goals for the individual program the Entered Employment (EE) Rate which is the percentage of clients who completed the program and obtained unsubsidized employment, the Positive Termination Rate (a positive termination could range from earning a high school equivalency diploma to a transfer into an occupational skills training program), and the Average Placement Wage.

Further discussions in this report will include an analysis of participant characteristics and a discussion of program performance, as well as a listing of other programs operated and funded by the South Coastal Service Delivery Area.

2. Participant Characteristics

Participant characteristics for individuals enrolled in IIA programs are shown in Table 3. This Table includes breakdowns of the enrollees by Sex, Age,

Race/Ethnic Group and by a variety of other segments and target groups including school dropouts, welfare recipients, unemployment compensation (UI) claimant, handicapped, and others. Also included are program outcomes for each group.

TABLE 1
Title IIA Program Activities Results

	Participants Served	Entered Employ Rate	Positive Term Rate	Avg Wage (\$)
<u>Total</u>	404	64.4	71.2	7.12
Youth	132	68.9	88.9	6.36
Adult	272	62.1	62.1	7.55
Adult Welfare	150	50.0	50.0	7.26
<u>Activities</u>				
Employment Related	10	80.0	80.0	7.23
Remedial Education	33	20.0	25.0	5.19
Occupational Skills	264	69.5	69.5	7.50
On-the-Job Training	26	75.0	75.0	7.22
Education for Employment	19	84.6	84.6	5.50
Entry Employment Experience	64	51.2	92.7	6.13

TABLE 2
Title IIA Program Results

	Participants Served	EE Rate	Positive Term Rate	Avg Wage (\$)
<u>Classroom Training – Skills</u>				
SCCDA Secretarial/ Word Processing	84	70.5	70.5	7.55
SCCDA Professional Chef	44	72.4	72.4	8.14
Saluti Mutual Funds	89	82.4	82.4	7.19
JVS Challenge	29	72.7	72.7	7.79
RBN Mutual Funds	4	0	0	0
Silver Lake Secretarial	12	50.0	50.0	5.61
<u>OJT</u>	26	75.0	75.0	7.22
<u>Exemplary Youth Programs</u>				
Education for Employment SCCDA	19	84.6	84.6	5.50
Entry Employment Experience SCCDA	64	51.2	92.7	6.13
<u>Adult Basic Education</u>				
SCCDA	33	20.0	25.0	5.19
<u>Employment Related Activities</u>				
JVS Older Worker	5	60.0	60.0	7.86
Job Referral	5	100.0	100.0	6.85

TABLE 3
Title IIA Participant Activities

	Participants Served	Entered Employ Rate	Positive Term Rate	Avg Wage (\$)
<u>Total</u>	404	64.4	71.2	7.12
Male	95	68.3	76.2	7.29
Female	309	63.2	69.7	7.06
<u>14-15</u>	0	0	0	0
16-17	56	59.0	89.7	5.65
18-21	76	76.5	88.2	6.78
22-29	112	66.2	66.2	7.48
30-39	71	47.1	47.1	7.62
40-54	41	57.6	57.6	7.39
55+	48	72.2	72.2	7.75
<u>White</u>	316	63.9	71.3	7.13
Black	71	62.5	66.7	7.15
Hispanic	6	100.0	100.0	7.00
American Indian/Alaskan	2	100.0	100.0	7.46
Asian/Pacific Islander	9	71.4	71.4	6.40
<u>School Dropout Student</u>	153	58.0	74.0	6.59
(High School or Less)	0	0	0	0
High School Graduate	180	65.2	67.0	7.36
Post High School	71	75.5	75.5	7.45
<u>Unemployed</u>	239	68.1	71.3	7.26
a. Long Term (15+ wks)	174	68.1	69.0	7.40
Employed	46	72.4	72.4	6.91
Not in Labor Force	118	53.3	70.7	6.82
<u>Adult Welfare Recipient</u>	150	50.0	50.0	7.26
a. AFDC	139	51.3	51.3	7.29
b. General Assistance	13	37.5	37.5	6.80
c. Refugee Assistance	0	0	0	0
<u>Youth Welfare Recipient</u>	49	61.8	85.3	6.69
a. AFDC	46	62.5	87.5	6.62
b. General Assistance	4	50.0	50.0	8.00
c. Refugee Assistance	0	0	0	0
<u>SSI Recipient</u>	7	60.0	100.0	6.07
UI Claimant	31	82.6	82.6	8.25
UI Exhaustee	16	66.7	66.7	7.68
Limited English Speaking	20	61.5	69.2	6.98
Handicapped	33	47.6	61.9	7.61
Offender	15	90.9	90.9	7.23
<u>Economically Disadvantaged</u>	381	63.2	70.4	6.99
Single Head of Household	172	62.0	64.0	7.14
Veteran	15	66.7	66.7	8.65
a. Vietnam Era/Disabled	6	75.0	75.0	8.47

In Table 4 the characteristics of clients actually served during FY 1988 are compared to the planned levels of service for various segments and target groups.

The South Coastal Service Delivery Area was particularly successful in serving members of protected classes. Service to Women at 76.49% was 38.57% above planned levels, while service to those over 55 years of age was 416.52% above plan.

Actual service to minorities was also considerably greater than planned. Although the planned rate of service to minorities was 3.8% fully 21.79% of those serviced in Title IIA were minorities.

South Coastal also exceeded planned levels of service to school dropouts, Welfare Recipients and the Economically Disadvantaged.

Although the SDA did not meet its planned level of service for Handicapped and Offenders, service to these segments has improved since the last Fiscal Year from 6.28% to 8.17% and 2.91% to 3.71% respectively.

Table 5 compares the characteristics of participants served in FY 1988 compared to FY 1987. As can be seen in this table, the SDA also improved its service levels to Women, Youths Ages 16-21, Blacks, Hispanics, American Indian/Alaskan Natives, School Dropouts, Welfare Recipients and the Economically Disadvantaged.

3. Performance Standards

Tables 6 and 7 show planned versus actual performance standards for FY 1988 and a comparison of actual performance standards in FY 1988 to FY 1987.

South Coastal's most notable achievement was in its youth programs where it exceeded planned performance levels by 144.5% for positive terminations and by 125% for entered employment, while lowering costs per termination which were only 90% of Plan. The SDA was also very successful at raising the Adult Average Placement Wage to \$7.55 per hour, 134% higher than was planned.

In terms of individual program activities and their impact on South Coastal Service Delivery Area Title IIA performance, several important points must be noted.

TABLE 4
Title IIA Participant Characteristics

Planned Service Vs Actual Service

	Planned %	Actual %	Variance %
<u>Sex</u>			
Male	44.80	23.51	-47.52
Female	55.20	76.49	38.57

<u>Age</u>			
14-15	1.40	0	-100.00
16-21	40.80	32.67	-19.93
22-54	55.50	55.45	-0.09
55+	2.30	11.88	416.52

<u>Race/Ethnic Group</u>			
White	96.20	78.22	-18.69
Black	1.50	17.57	1071.33
Hispanic	1.10	1.49	35.45
American Indian/Alaskan	0.40	0.50	25.00
Asian/Pacific Islander	0.80	2.23	178.75

<u>Target Groups</u>			
School Dropout	30.00	37.87	26.23
Welfare Recipient	35.00	49.26	40.74
UI Claimant	9.00	7.67	-14.78
Handicapped	11.50	8.17	-28.96
Offender	7.40	3.71	-49.86
Veteran	8.00	3.71	-53.63
Vietnam/Disabled	4.30	1.49	-65.35
Economically Disadvantaged	90.00	94.31	4.79

TABLE 5
Comparison of Participant Characteristics
FY 1987 to FY 88

	FY 1987	FY 1988
<u>Sex</u>		
Male	31.17	23.51
Female	68.83	76.49
<u>Age</u>		
14-15	0.00	0.00
16-21	26.68	32.67
22-54	55.83	55.45
55+	17.49	11.88
<u>Race/Ethnic Group</u>		
White	90.36	78.22
Black	5.83	17.57
Hispanic	1.12	1.49
American Ind/Alaskan	0.22	0.50
Asian/Pacific Islander	2.47	2.23
<u>Target Groups</u>		
School Dropout	33.18	37.87
Welfare Recipient	41.25	49.26
UI Claimant	12.78	7.67
Handicapped	6.28	8.17
Offender	2.91	3.71
Veteran Vietnam/Disabled	6.50	3.71
	1.79	1.49
Economically Disadvantaged	93.50	94.31

TABLE 6
Performance Standards FY 1988
Planned Versus Actual

Standard	Planned	Actual	Percent of Standard
Adult Entered Employment Rate	65.9	62.1	94.2
Adult Indirect Placement Rate	62.6	61.4	98.2
Adult Average Placement Wage (\$)	5.64	7.55	134.0
Adult Welfare Entered Employment Rate	60.6	50.0	82.5
Cost Per Adult Entered Employment (\$)	6,505	6,727	103.4
Cost Per Youth Positive Termination (\$)	5,219	4,711	90.3
Youth Entered Employment Rate	55.7	69.7	125.0
Youth Positive Termination Rate	62.2	89.9	144.5

TABLE 7
Comparison of Performance Standards
FY 1987 to FY 1988

	FY 1987	FY 1988	Variance (%)
Adult Entered Employment Rate (%)	68.8	62.1	-9.7
Adult Indirect Placement Rate (%)	65.1	61.4	-5.7
Adult Average Placement Wage (\$)	6.82	7.55	10.7
Adult Welfare Entered Employment Rate (%)	62.5	50.0	-20.0
Cost Per Adult Entered Employment (\$)	5,518	6,727	21.9
Cost Per Youth Positive Termination (\$)	5,536	4,711	-14.9
Youth Entered Employment Rate (%)	71.4	69.7	-2.4
Youth Positive Termination Rate (%)	76.9	89.9	16.9

Two programs which carried into Fiscal Year 1988 (RBN Mutual Funds and Silver Lake Secretarial) had a high negative impact on the Entered Employment Rate and Cost Per Entered Employment for Occupational Skills programs and Title IIA as a whole. These two carry-in programs had a combined Entered Employment rate of 37.5% (50% for Silver Lake, 0% for RBN) and dropped the Entered Employment Rate from 74% to 69.5% in Occupational skills and from 66.7% to 64.4% in Title IIA as a whole. Since all of these carry-ins were Welfare clients, they also impacted on the Adult Welfare Entered Employment Rate. The Adult Welfare EE rate dropped from 65% to 57.4% in occupational skills and from 55.6% to 50.0% in Title IIA as a whole.

In addition, the Adult Basic Education Program experienced a number of difficulties. The impact of this one program was so severe on Title IIA performance that it dropped the Adult Entered Employment Rate from 68.6% to 62.1% and the Adult Welfare Employment Rate from 59.2% to 50.0%. The Cost Per Adult Entered Employment was also severely affected. This program has been temporarily discontinued in order to re-assess the needs of these difficult to serve clients and to investigate alternative service providers.

Every other program operated in FY 1988 has been very successful. Adult Entered Employment Rates in Individual Classroom Occupation training programs ranged from a low of 70.5% to a high of 82.4% with average wages of \$7.19 to \$8.14 per hour. On-the-Job Training has improved dramatically over last year's performance. The Entered Employment Rate has risen from 58% in FY 1987 to 75% in FY 1988 while the Average Wage increased from \$6.66 to \$7.22 per hour.

The South Coastal Service Delivery Area's Exemplary Youth Programs were also very successful both in terms of participants obtaining unsubsidized employment and achieving high rates of positive termination. The Education for Employment Program (EFE) and the Entry Employment Experience Program (EEE) enjoyed positive termination rates of 84.6% and 92.7 respectively. These high rates of Positive Terminations contributed to the low cost per Positive Termination of \$4,711 which was \$508 per person less than plan.

The high rate of positive outcomes in the Occupational Training Programs operated in FY 1988 and the On-The-Job Training Program nearly offset the impact of a high number of negative carry-ins and the Adult Basic Education difficulties. The South Coastal Service Delivery Area met or exceeded all the standards (given the "Tolerance Range Adjustment") except for the Adult Entered Employment Rate (-0.1%) and the Adult Welfare Entered Employment Rate. It should be noted that since the negative carry-ins consisted entirely of Welfare Participants and the

Adult Basic Education Program was 75% Welfare, the greatest impact was felt in the Adult Welfare Entered Employment Rate. Had this not been the case, the Adult Welfare Rate would have been 66.7%, fully 6.1% above planned levels.

II. Non-Title IIA Programs

1. FY 1988 Programs

Table 8 lists all Non-Title IIA programs that were operated during FY 1988 in the South Coastal Service Delivery Area. These include Department of Public Welfare Programs, a Governor's 8% Pregnant and Parenting Teen Program (PPT), an Older Worker program funded through JTPA 3% Grants, Adult Remedial Education programs funded by the Massachusetts Department of Education as well as two youth programs and a GED program paid for by the Executive Office of Communities and Development (EOCD). Many of these programs had no specific JTPA eligibility requirements for participation. For example, the Department of Education Adult Remedial Education programs, which served 174 South Coastal area residents, required only that an enrollee could not have an educational level greater than eighth grade to participate in the program. Also, the Executive Office of Communities and Development Programs were open to all residents of the Quincy and Weymouth Housing Authorities without regard to income levels or any other factors.

2. Performance of Programs

These non-Title IIA programs often have non-quantitative goals as opposed to the Title IIA programs which have specific placement rates, positive termination rates and average wage rates to achieve. For instance, the goal for the Department of Education Remedial Education Programs was to increase participants' reading and/or math skills by at least one grade level. Similarly, the Executive Office of Community Development's Youth Program's major goal was to introduce young public housing residents to the World of Work. Thus the IIA goals are often not applicable in these cases. Table 8 however, does give at least an indication of the outcomes of these programs.

TABLE 8
SOUTH COASTAL SERVICE DELIVERY AREA
FY 1988 NON TITLE IIA FUNDED PROGRAMS

	# Served	EE Rate	Positive Term Rate	Avg Wage (\$)
<u>Department of Public Welfare</u>				
Occupational Skills Training	83	85.71	85.71	7.11
Pre-Vocational Training				
SCCDA	4	0	75.00	0
Pre-Vocational Mass Jobs	21	50.00	100.00	5.65
Pre-Vocational Quincy			No Terminations	
Junior College	9		in FY '88	
Pre-Vocational Cape Cod				
Community College	12	0	37.50	0
Occupational Training			No Terminations	
Food Stamp Rec	2		in FY '88	
Pregnant & Parenting Teens (PPT)	17	18.18	72.73	5.50
<u>Governor's 8% PPT</u>	15	0	28.57	0
Challenge Grant (3%)				
<u>JVS Older Worker</u>	58	72.41	72.41	6.84
<u>Executive Office of Communities and Development (EOCD)</u>				
Quincy Housing In-School				
Youth Work				
Experience Program	31	3.2	54.8	N/A
Weymouth-Lakeview Manor				
In-School Youth				
Work Experience	23	26.1	56.5	N/A
<u>State Department of Education</u>				
Adult Remedial Education	174	N/A	N/A	N/A

3. Participant Characteristics

Detailed statistics on the characteristics of participants are not readily available for all of the non-Title IIA programs. Information is easily accessible for the participants in the Department of Public Welfare (DPW) programs however, and are shown in Table 9.

All of the participants in the 3% Older Worker Program were Economically Disadvantaged and at least 55 years of age. In addition, 88% were Female and 97% were White. Other characteristics for the Older Worker clients include: 7% high school dropout, 5% Welfare recipients, 7% Unemployment Insurance claimants and 9% Veterans.

The Pregnant and Parenting Teen Program (PPT) consisted entirely of Female Teenagers 69% of whom were Welfare recipients and all of whom were Economically Disadvantaged. In addition, 97% were high school dropouts and 94% were White.

For participants in the Massachusetts Department

of Education Adult Remedial Education Programs the following information is available: 37% of the participants were male and 63% female, 51% were aged 16-24 years while 43% were 25-44, 5% were 45-59 and 2% were over 60 years of age. In addition, approximately 2% of participants were Native American, 9% Asian Pacific, 6% Black and 2% Hispanic. The remaining 81% of participants were White.

III. South Coastal Performance Summary

In FY 1988, South Coastal served a total of 770 individuals in all of its programs. Table 10 is a listing of the participation rates for all programs offered in the South Coastal Service Delivery Area. Occupational Skills Training had the highest participation rate at 33.85% closely followed by the Adult Remedial Education programs with 26.54%. Youth programs were also strong at 17.56%.

Table 11 shows funds obtained and expended in FY 1988. Tables 2 and 8 have already shown enrollments and terminations by funding source. It should be noted that the SDA slightly exceeded its youth expenditure mandate.

Among the many achievements the South Coastal Service Delivery Area enjoyed in FY 1988, several stand out as being particularly important.

TABLE 9
South Coastal SDA FY 1988
DPW Program
Participants Characteristics

	Participants Served	%
Total	124	100.0
Male	4	3.23
Female	120	96.77
14-15	0	0
16-17	2	1.61
18-21	24	19.35
22-29	58	46.77
30-39	33	26.61
40-54	7	5.65
55+	0	0
White	60	48.39
Black	54	43.55
Hispanic	5	4.03
American Indian/Alaskan	1	0.81
Asian/Pacific Islander	4	3.23
School Drop Out	45	36.29
Student (HS or less)	0	0
High School Grad	61	49.19
Post High School	18	14.52

Welfare Recipient		
Adult Recipient	98	79.03
Adult AFDC	98	79.03
Adult General Asst.	1	0.81
Youth Recipient	26	20.97
Youth AFDC	26	20.97
UI Claimant	2	1.61
Limited English	9	7.26
Handicapped	0	0
Offender	0	0
Veteran	1	0.81
Vietnam/Disabled	0	0
Single Head Household	116	93.55
Economically Disadvantaged	124	100.0

TABLE 10
FY 1988 Total Number Served
All Programs

	# Served	%
Occupational Skills Training	264	33.85
Adult Remedial Education	207	26.54
Youth Programs	137	17.56
Older Worker Programs	58	7.44
Pre-Vocational Training	46	5.90
Pregnant & Parenting Teen Program	32	4.10
On-the-Job Training	26	3.33
Employment Related Activities	10	1.28

TABLE 11
FY 1988 South Coastal Service Delivery Area
Program Allocations and Expenditures

Program	Allocation	Expenditure
Title IIA	1,270,283	1,103,349
Title IIB	818,083	751,561
DPW/Employment & Training	592,824	255,569*
DPW/Assessment	39,600	19,800
8% Pregnant & Parenting Teen	37,500	37,500
3% Employer Challenge Grant	138,222	138,222
State JTPA Program	89,500	89,500
Department of Education	43,700	41,621
EOCD Grant:		
Quincy Housing Youth W.E.	78,230	71,228
Weymouth Housing		
Youth W.E.	38,960	38,329
Weymouth Housing GED	19,340	7,311

*This figure is not final

The exemplary youth programs were highly successful in terms of both numbers served and positive terminations as well as low costs per positive termination. In fact, the positive termination rate of 92.7% in the Entry Employment Experience program was a 24% improvement over last year's rate. The On-the-Job Training Program also showed improved outcomes over last year's performance with a 17% improvement in entered employment rates.

Service to protected classes was another area in which South Coastal excelled. Service to Women was 39% above planned levels while service to minorities

and those over 55 years of age was 473% and 417% above planned respectively.

As a measure of success, the Adult Average Placement Wage is the most important indication from the participants' standpoint. The South Coastal Service Delivery Area's Adult Placement Rate was \$7.55 per hour in FY 1988, fully \$1.91 per hour more than was planned. The South Coastal Career Development Administration's Skills Center augmented by a number of other providers was instrumental in this achievement.



Section III
FINANCIAL
STATISTICS

TREASURER'S REPORT

Dana Childs, Treasurer



Annual Report July 1, 1987 – June 30, 1988

RECEIPTS

Cash on Hand — June 1, 1987 \$29,792,478.97

GENERAL REVENUE

Taxes — Current Year	52,569,916.90
Taxes — Previous Years	3,148,618.33
Taxes — Motor Excise	3,181,617.36
Taxes — Boat Excise	68,026.82
Taxes — Titles Redeemed	667,969.09
Dealer Plates	825.00
Licenses	32,897.00
Alcohol	111,160.00
Permits	14,460.50
Court Fines	206,283.52
Grants & Gifts (Dog Licenses)	55.75
State of Massachusetts	33,518,240.00
Certificate of Deposits	281,867,288.20
Deferred Taxes	801.82

SPECIAL ASSESSMENTS

Sewer Assessments	1,883.80
Street Betterments	17,787.56

GENERAL GOVERNMENT

Tax Collector & Treasure — cost	118,793.00
City Clerk	49,912.95
Police Department	42,050.17
Fire Department	92,249.41
Sealer Weights & Measures	7,680.50
Building Inspector	1,055,781.54
Public Safety Inspection	5,096.00
Gas Inspector	10,439.00
Wire Inspector	100,327.45
Board of Health	6,915.00
Plumbing Inspector	62,775.00
Miscellaneous	23,649.00
Veterans Benefits	98,944.32
Hospital Department	43,721,314.33
School Department	28,211.38
Trade School Receipts	36,478.50
School Account Receivable	21,975.00
Library Fines, etc.	9,502.56
Miscellaneous City	561,260.79
Other General Revenues	3,009,992.59
Sale of Tax Possessions	24,850.00

PUBLIC SERVICES

Water Rates	3,922,401.34
Water Connections	41,327.86
Water Tax Coll. — Liens	542,801.35
Sewer Rates	596,819.08
Sewer Connections	27,500.00
Cemetery	217,384.50

INTEREST

Tax Collector —	
Taxes & Assessments	379,803.03
City Treasurer on Tax Titles	132,828.38
Perpetual Care Fund	165,657.31
Other Trust Accounts	18,643.23

AGENCY TRUST & DEPOSITS

City Clerk — Hunter's Licenses (state)	12,438.50
Perpetual Care Funds	41,750.00
Other Trust Funds	5,898.32

DEPOSITS

Particular Sewer	27,400.00
Water	35,750.00
Tax Possessed Property	31,501.00

FEDERAL WITHHOLDING 12,983,219.61

STATE WITHHOLDING 4,000,238.89

F.I.C.A. 167,940.14

Parking Meters	431,099.24
Quincy Housing Authority —	
In Lieu of Taxes	104,932.43
Quincy School Lunch	983,564.09
Quincy School Athletics	116,673.44
Construction School State Chapter	
Projects — No. 645	1,125,564.82
U.S. School Public Law No. 874	41,426.08
Squantum Gardens	73,680.00

DETAIL FUNDS

Police	928,235.15
Fire Alarm	74,414.49
Fire Watch	34,845.21
Park Detail	3,124.75

Block Grant	2,477,786.21
JTPA Program	2,680,943.69
Library LSCA VI	1,500.08
Monarch III	2,073,842.14
City of Quincy UDAG	5,829.83

SCHOOL DEPARTMENT

Junior College	3,866,765.68
DFAFS	712,734.86
No. 12 Qoy Comp	1,836,946.00
School Custodial	110,045.00
No. 83 School Meal Tax	2,054.75
No. 117 Mass State Scholarship	424,025.00
No. 176 Voc Tech Stud Activity	14,549.81
No. 114 GED	10,459.00
Myles Standish School	11,000.00
No. 189 Teen Mothers	18,714.84
No. 49 Summer Prog	5,793.00
No. 28 Voc Guid	14,874.00
No. 162 ECIA	88,885.00
No. 115 Exp Voc	34,125.00
No. 007 Early Child	13,400.00
No. 139 In Service	904.03
No. 201 Mass State	56,769.00
No. 16 Voc Guid	2,141.12
No. 17 Emp Skills	18,366.45
No. 18 Voc Emp Skills	3,079.03
No. 43 Career New Train	34,376.18
No. 59 Bid Plant	46,423.87
No. 21 Graphic Arts	5,356.64
No. 188 Dropouts	66,060.00
No. 185 Adult Learning	9,384.00
No. 192 MEEP	14,579.71
No. 194 Gilbert	5,692.00
No. 29 Leader Multi	31,000.00
No. 203 Comp Spec Ed	1,290.00
No. 105 Exp Voc Alt	44,863.00
No. 90 Pre School	206,924.00
No. 116 Spec Needs	45,977.00
No. 24 Audio Visual	5,320.45
No. 43 Non Trade Students Career	12,324.00
No. 68 Math Science	4,189.00
No. 27 Acct Office Word Proc	12,438.77
No. 164 App Train	2,805.00
No. 625-188 Horace Mann	68,300.00
No. 91 Prop Exp	33,182.17
No. 27 Micro Comp	23,315.05
No. 009 Non Traditional	18,750.00
No. 113 Spec Incentive	10,955.00
No. 116 Spec Needs	16,992.00
No. 86 Expand Your Future	5,668.81
No. 88 In Service	2,990.00
No. 98 Health Skills	2,916.00
No. 188 Early Start	194,173.00
No. 89 Kindergarten Screening	2,680.00
Chap 188 Holistic Language	150,407.00
No. 104 Refugee Children	32,300.00
Chap 188-621 In Council	118,882.00

Chap 188-624 Teachers Salary	971.00
Chap 188-623 Prof Dev Grant	111,726.00
Chap 188-648 Computer Literary	4,965.00
No. 109 Prime Computer	3,000.00
No. 108 Imp Citizens	1,690.00
No. 202 Graphic Arts	3,206.00
No. 110 Drug Free Schools	26,176.00
No. 114 Jr College	4,620.00
No. 142 Jr College	20,501.00
No. 107 Recovery Act	94.00
No. 68 Math-Science	8,539.00
No. 01-906-650-800-000	7,804.00
Impact Aid Quincy Public Schools	31,587.00
No. 112 Sex Equity Planning	10,320.00

INTEREST

Hospital CD	146,731.18
Junior College CD	53,265.44
City	1,153,023.81
School Lunch CD	12,171.05
Revenue Sharing CD	29,151.33
City A/P	30,277.97
Hospital Control	34,117.41
Hospital A/P	15,944.57
Hospital Special Payroll	317.89
JTPA	3,328.62
Suicide Prevention	518.63
Quincy Junior College A/P	679.29
Quincy Junior College Control	12,877.78
School A/P	2,158.02
School Lunch	3,591.86
School Athletics	879.29
MHFA Home Improvement	249.81
ST 63 Energy Garage	128.78
Hospital Energy	1,701.14
Revenue Sharing Acct.	35.34
Hospital Depreciation	2,525.69
LSCA VI Library	88.40
Off Street Parking	8,683.19
Mass Arts Lottery	1,927.03
Owners Account	1,021.07
Lincoln - Geo	213.21
Consumer Protection	241.22
Monarch III	60,460.69
UDAG City	105,627.11
Hospital Depreciation CD	4,367.94
Block Grant	455.63
DFAFS	1,807.09
JTPA A/P	1,299.23
Bid Deposit	168.40
School Manual	130.95
Fed Job Bill	.11
Police Station	212,806.44
Gateway Cities	1,345.44
Rental Rehab	30.76
Water Dept. Interest	34.80
Water Dept. Demands	3.00
Black Grant Salary	370.90

Block Grant Expense	1,131.26	Disaster Relief	136,062.00
Public Works Economic Dev. Grant	8,955.67	Office for Children	2,594.98
School Athletics CD	316.10	Inflo & Infil	88,863.00
Hospital Resource Grant	337.20	Recreation Reserve for App	3,416.00
Savings Bonds	106.48	Secretary Elder Affairs	47,748.00
City Clerk – Dog Licenses	9,941.00	Consumer Protection	5,100.00
Animal Contol	7,615.44	Mass Arts Lottery	71,154.00
Parking Clerk	74,024.75	Library LIG	41,841.00
Parking US Trust	299,599.77	Library MEG	37,620.08
Rents	55,275.00	PW 28-905-670-067-597	51,247.00
Deputy Fees	33,192.33	28-906-670-067-596	12,904.00
Recovery Account	79,389.26	28-906-670-067-597	31,544.00
Criminal Justice	27,500.00	Chap #90 23-906-628-303-500	4,743.50
Hospital New Building	15,151,415.42	In Lieu Taxes 01-901-180-000-000	136,900.00
Mayors Capital Outlay	12,000.00	Chap #90 23-906-628-035-303	93,524.00
Legal Recovery	21,779.50	Pupil Trans	235,436.00
Suicide Prevention	4,900.00	Sewer 30-909-920-408-589	86,369.40
Dumping Fees	811.50	Library 82-601-697-905-580	70,000.00
P.W. Dept. 01-908-890-067-000	4,705.55	Planning Grant 82-063-684-906-740	6,500.00
Street Openings	25,060.00	PW Refund on Stickers	60.00
Bldg Dept Sewer Rehab	898,000.29	EPA 28-905-570-007-598	23,200.00
Hawkers Licences (Commonwealth)	150.00		
EPA 28-905-670-067-598	78,700.00	ESTIMATED RECEIPTS	
Owners Account	71,933.50	Hospital	1,118,497.35
Off Street Parking	520,725.00	JTPA	71,348.18
Sewer Rehab	17,063.00	Junior College	159,406.75
Pool-Lincoln-Hancock	20,716.00		
Park Res App	900.00	TOTAL	519,609,260.35
Sewer 28-906-670-067-598	92,976.00		
MBTA – Air Rights	4,583.37	PAYMENTS	
Civil Defense	22,015.53	Paid out on Mayor's Warrants	484,414,143.65
Rec Res App	8,337.00	Cash on Hand June 30, 1988	35,195,116.70
Sewer 01-908-890-300-000	720.50		
Water Main 30-408-589-000-780	104,937.66	Total	519,609,260.35

TREASURER'S ANNUAL REPORT OF FUNDS

Dana Childs, Treasurer



Annual Report July 1, 1987 – June 30, 1988

AMBROSE C. DUGGAN SCHOLARSHIP FUND

RECEIPTS

Cash on Hand July 1, 1987	\$3,798.70
Income from Investments	2,214.93
	<hr/>
	\$6,013.63

EXPENDITURES

Scholarships Paid	\$3,000.00
Cash on Hand June 30, 1988	3,013.63
	<hr/>
	\$6,013.63

STATEMENT OF FUND

Investments	\$25,000.00
Cash on Hand	3,013.63
	<hr/>
	\$28,013.63

KOCH SCHOLARSHIP FUND

RECEIPTS

Cash on Hand July 1, 1987	\$488.62
Income from Investments	1,276.13
	<hr/>
	\$1,764.75

EXPENDITURES

Bank Service Fees	\$56.04
Cash on Hand June 30, 1988	1,708.71
	<hr/>
	\$1,764.75

STATEMENT OF FUND

Investments	\$19,892.66
Cash on Hand	1,708.71
	<hr/>
	\$21,601.37

ENSIGN JAMES MULROY SCHOLARSHIP FUND

RECEIPTS

Cash on Hand July 1, 1987	\$284.97
Interest on Investments	184.00
	<hr/>
	\$468.97

EXPENDITURES

Cash on Hand June 30, 1988	\$468.97
	<hr/>
	\$468.97

STATEMENT OF FUND

Investments	\$2,500.00
Cash on Hand	468.97
	<hr/>
	\$2,968.97

PAUL NIGRO SCHOLARSHIP FUND

RECEIPTS

Cash on Hand July 1, 1987	\$396.95
Income from Investments	123.84
	<hr/>
	\$520.79

EXPENDITURES

Scholarships Paid	\$250.00
Cash on Hand June 30, 1988	270.79
	<hr/>
	\$520.79

STATEMENT OF FUND

Investments	\$2,000.00
Cash on Hand	270.79
	<hr/>
	\$2,270.79

BEATRICE PRIEST SCHOLARSHIP FUND

RECEIPTS

Cash on Hand July 1, 1988	\$5,283.68
Income on Investments	4,394.54
	<hr/>
	\$9,678.22

EXPENDITURES

Scholarships Paid	\$3,500.00
Cash on Hand June 30, 1988	6,178.22
	<hr/>
	\$9,678.22

STATEMENT OF FUND

Investments	\$58,350.00
Cash on Hand	6,178.22
	<hr/>
	\$64,528.22

EDWARD RILEY SCHOLARSHIP FUND

RECEIPTS

Cash on Hand July 1, 1987	\$1,080.08
Income on Investments	136.35
	<hr/>
	\$1,216.43

EXPENDITURES

Cash on Hand June 30, 1988	\$1,216.43
	<hr/>
	\$1,216.43

STATEMENT OF FUND

Investments	\$1,506.16
Cash on Hand	1,216.43
	<hr/>
	\$2,722.59

WILLIAM T. RYAN SCHOLARSHIP FUND

RECEIPTS

Cash on Hand July 1, 1987	\$388.42
Income on Investments	277.95
	<hr/>
	\$666.37

EXPENDITURES

To Investment	\$363.41
Bank Service Fees	52.96
To Scholarship	250.00
	<hr/>
	\$666.37

STATEMENT OF FUND

Investments	\$4,263.41
	<hr/>
	\$4,263.41

LORRAINE SHOLLER SCHOLARSHIP FUND

RECEIPTS

Cash on Hand July 1, 1987	-0-
Principal Donation	\$3,273.22
Income on Investments	17.54
	<hr/>
	\$3,290.86

EXPENDITURES

Transfer to Investment	\$3,290.86
Cash on Hand June 30, 1988	-0-
	<hr/>
	\$3,290.86

STATEMENT OF FUND

Investments	\$3,290.86
	<hr/>
	\$3,290.86

PERPETUAL CARE FUND

RECEIPTS

Cash on Hand July 1, 1987	\$86,160.59
Sale of Lots	45,700.00
Income from Securities	120,998.53
	<hr/>
	\$252,859.12

EXPENDITURES

Bank Service Fees	\$3,456.96
Transfer to General Fund	165,657.31
Transfer to Investments	49,125.00
Cash on Hand June 30, 1988	34,619.85
	<hr/>
	\$252,859.12

STATEMENT OF FUND

Investments	\$1,543,014.29
Cash on Hand	34,619.85
	<hr/>
	\$1,577,634.14

DAWES MEMORIAL FUND

RECEIPTS

Cash on Hand July 1, 1987	\$321.87
Income from Investments	137.77
Income from Rentals	180.00
	<hr/>
	\$639.64

EXPENDITURES

Bank Service Fees	\$102.44
Cash on Hand June 30, 1988	537.20
	<hr/>
	\$639.64

STATEMENT OF FUND

Investments	\$2,100.00
Cash on Hand	537.20
	<hr/>
	\$2,637.20

KOCH CLUB CHRISTMAS CHARITY FUND

RECEIPTS

Cash on Hand July 1, 1987	\$337.15
Income from Investments	387.33
Transfer from Investments	5,004.45
	<hr/>
	\$5,728.93

EXPENDITURES

Bank Service Fees	\$57.78
Cash on Hand June 30, 1988	5,671.15
	<hr/>
	\$5,728.93

STATEMENT OF FUND

Investments	\$6,447.04
Cash on Hand	5,671.15
	<hr/>
	\$12,118.19

**RICHARD M. (DEE-DEE) MORRISSEY
CHRISTMAS CHARITY FUND**

RECEIPTS

Cash On Hand July 1, 1987	\$212.01
Income On Investments	214.70
Donations	75.00
	<hr/>
	\$501.71

EXPENDITURES

Transfer to Investments	\$220.70
Cash On Hand June 30, 1988	281.01
	<hr/>
	\$501.71

STATEMENT OF FUND

Investments	\$3,080.41
Cash on Hand	281.01
	<hr/>
	\$3,361.42

ADAMS TEMPLE AND SCHOOL FUND**RECEIPTS**

Cash On Hand July 1, 1987	\$9,267.18
Income From Investments	23,845.48
Income From Rentals	1,200.00
	<hr/>
	\$34,312.66

EXPENDITURES

Administration Expenses	\$2,600.00
Transfer to Woodward Fund	22,100.00
Bank Service Fees	1,052.24
Crypt Maintenance	800.00
Cash On Hand June 30, 1988	7,760.42
	<hr/>
	\$34,312.66

STATEMENT OF FUND

Investments	\$307,156.95
Real Estate	139,500.00
Cash on Hand	7,760.42
	<hr/>
	\$454,417.37

CHARLES FRANCIS ADAMS FUND**RECEIPTS**

Cash On Hand July 1, 1987	\$861.96
Income From Investments	1,741.74
	<hr/>
	\$2,603.70

EXPENDITURES

Transfer to Woodward Fund	\$1,800.00
Bank Service Fees	233.68
Cash On Hand June 30, 1988	570.02
	<hr/>
	\$2,603.70

STATEMENT OF FUND

Investments	\$17,600.71
Cash on Hand	570.02
	<hr/>
	\$18,170.73

ROBERT CHARLES BILLINGS FUND**RECEIPTS**

Cash On Hand July 1, 1987	\$334.94
Income From Investments	4,131.44
Transfer From Investments	23,500.00
	<hr/>
	\$27,966.38

EXPENDITURES

Transfer To Investments	\$23,500.00
Bank Service Fees	302.20
Cash On Hand June 30, 1988	4,164.18
	<hr/>
	\$27,966.38

STATEMENT OF FUND

Investments:	\$63,212.45
South Shore Bank	
Quincy Co-operative Bank	2,700.00
Cash	4,164.18
	<hr/>
	\$70,076.63

LOUISA C. SMITH FUND**RECEIPTS**

Cash On Hand July 1, 1988	\$105.72
Income From Investments	365.26
Income - Coke Machines	286.10
Income - Gifts	600.00
	<hr/>
	\$1,357.08

EXPENDITURES

Expenses - Charitable Gift	\$893.14
Bank Fees	117.87
Cash on Hand June 30, 1988	346.07
	<hr/>
	\$1,357.08

STATEMENT OF FUND

Investments	\$5,831.66
Cash	346.07
	<hr/>
	\$6,177.73

WOODWARD FUND
RECEIPTS

Cash On Hand July 1, 1987	\$6,747.16
Income From Investments	19,996.71
Transfers From	
Adams Temple And School Fund	22,100.50
Transfers From	
Charles Francis Adams Fund	1,800.00
Mortgages	612.33
	<hr/>
	\$51,256.20

EXPENDITURES

Bank Service Fees	\$764.41
Transfers To Woodward School	43,900.00
Cash On Hand June 30, 1988	6,591.79
	<hr/>
	\$51,256.20

STATEMENT OF FUND

Investments	\$195,916.96
Cash On Hand	6,591.79
	<hr/>
	\$202,508.75

QUINCY DETOXIFICATION ACCOUNT

RECEIPTS

Cash On Hand July 1, 1987	\$74,358.69
State Grants	510,185.37
Blue Cross/Blue Shield	532.42
Donations	650.00
Interest On Accounts	3,675.78
Employee Payroll Deductions:	
Federal Withholding	45,274.00
State Withholding	14,838.44
FICA	26,891.34
Health Insurance	6,616.87
Family Court	1,675.00
	<hr/>
	\$684,697.91

EXPENDITURES

Expenses	\$123,706.64
Payroll	366,587.38
Federal Withholding	45,274.00
State Withholding	14,838.44
FICA - Employee	26,891.34
FICA - Employer	26,891.34
Health Insurance - Employee	6,616.87
Health Insurance - Employer	17,695.97
Family Court	1,675.00
Bank Service Fees	553.03
Cash on Hand June 30, 1988	53,967.90
	<hr/>
	\$684,697.91

SERPOSS DENTAL CLINIC
OPERATING ACCOUNT

RECEIPTS

Cash On Hand July 1, 1987	\$759.92
Interest Distribution From Trust	23,650.00
Transfers From Clinic Receipts	38,000.00
Interest On Bank Accounts	207.65
Employee Payroll Deductions:	
Federal Withholding	5,064.00
State Withholding	1,880.30
FICA	2,917.80
	<hr/>
	\$72,479.67

EXPENDITURES

Expenses	\$14,356.78
Administration Expenses	3,950.00
Custodial Services	705.00
Bank Service Fees	96.11
Payroll	39,533.70
Federal Withholding	5,064.00
State Withholding	1,880.30
FICA - Employee	2,917.80
FICA - Employer	2,917.80
Unemployment Tax - Federal	242.04
Unemployment Tax - State	569.00
Cash on Hand June 30, 1988	247.14
	<hr/>
	\$72,479.67

AUDITING DEPARTMENT

Robert E. Foy III, City Auditor



Assets and Liabilities City of Quincy Balance Sheet — General Fund (Fund 01) June 30, 1987

ASSETS		LIABILITIES/FUND BALANCE	
CASH – General Fund	22,125,800.29	Unclaimed Items	176,653.22
CASH – Sporting Licenses for State	52.75	Deposits	45,974.57
Petty Cash	3,775.00		
<u>Outstanding Real Estate & Personal Property Taxes</u>		<u>Deferred Revenue – Real Estate/Personal Property Tax</u>	
Taxes 1988	2,703,624.50	1988	1,296,578.90
Taxes 1987	389,452.94	1984	1,927.84
Taxes 1986	109,311.71	1983	82,335.29
Taxes 1985	27,946.59	1982	107,987.68
Taxes 1984	21,375.53	1981	49,163.07
Taxes 1983	82,335.29	1980	88,239.71
Taxes 1982	107,987.68	1979 & other	549,444.02
Taxes 1981	49,163.07		
Taxes 1980	88,239.71	<u>Provision for abatements & Exemptions</u>	
Taxes 1979 & other	<u>553,622.71</u>	1988	1,407,045.60
	4,133,059.73	1987	1,030,828.09
		1986	166,345.28
		1985	898,036.07
		1984	19,447.69
		1979 & other	4,178.69
<u>Total Real Estate & Personal Property Taxes</u>			
<u>Outstanding Motor Excise Taxes</u>		<u>Deferred Revenues:</u>	
1988	465,436.40	Motor Excise	4,629,377.27
1987	733,032.24	Boat Excise	260,241.75
1986	222,372.44	Utility Lien	69,872.19
1985	221,154.13	Special Assessments	5,327.03
1984	144,740.53	Tax Liens	992,519.00
1983	184,933.97	Tax Possessions	47,574.11
1982	113,857.88	Water	1,158,084.43
1981	91,442.53	Sewer	159,387.04
1980	286,087.92	Departmental	3,875,611.82
1979 & other	2,143,189.23		11,197,994.64
Dealer Plates	<u>23,130.00</u>	Reserve for Encumbrances	11,933,283.53
Total Motor Excise & Dealer Plates	4,629,377.27	Revenue Appropriations 1988 – 1989	107,026,322.00
		Unreserved Fund Balance	11,792,901.82
<u>Outstanding Boat Excise</u>		Premium on TAN	28,851.00
1988	60,814.69	Premium on Bonds	14,327.43
1987	46,389.68	Over/Under Assesment Balance	23,445.58
1986	43,101.98	Due to State – Sporting Licenses	52.75
1985	43,797.30		
1981	47,738.57		
1980	<u>18,399.53</u>		
Total Boat Excise	260,241.75		

ASSETS**LIABILITIES/FUND BALANCE**

Special Assesments:

Unapportioned Special Asses. St/Sewer	3,792.52
Street Betterments	556.79
Sewer Betterments	304.31
Committed Interest	<u>673.41</u>
Total Special Assessments	5,327.03
Tax Liens Receivable	992,519.00
Tax Possessions	47,574.11
Water Liens Receivable	
1988	55,039.78
1987	2,745.69
1986	-0-
1985	-0-
1984	771.07
1983 & Prior	<u>11,315.65</u>
Total Water Liens	69,872.19
Outstanding Water Bills	
Water Rates	1,120,537.66
Water Connections	<u>37,546.77</u>
	1,158,084.43
Outstanding Sewer Bills	
Sewer Use	158,387.04
Sewer Connections	<u>1,000.00</u>
	159,387.04
<u>Outstanding Departmental Bills</u>	
Hospital	3,828,807.70
Veterans	29,354.79
Others	<u>17,449.33</u>
	3,875,611.82
Budgetary Control	107,026,322.00
Due from Hospital	57,824.88
Fund Balance Designated for Unprovided	
Abatements - General Dynamics*	1,817,965.15
Fund Balance Designated for Unprovided	
Abatements - 1987 - 1988	10,071.83
Deferred Revenue - Real Estate/Personal	
Property Taxes	
1987	641,375.15
1986	57,033.57
1985	<u>870,089.48</u>
TOTAL	147,941,364.47

TOTAL

147,941,364.47

* See Auditor's Letter

Non-Revenue (Fund 30)

ASSETS		LIABILITIES/FUND BALANCE	
Cash on Hand	1,593,870.75		
Due from Bond	<u>17,624.00</u>	Appropriations	1,611,494.75
Total	1,611,494.75	Total	<u>1,611,494.75</u>

Deferred Assessments

Assessments Not Due:			
Street Betterments	122,255.75		
Sewer Betterments	<u>18,268.95</u>	Deferred Assessments	<u>140,524.70</u>
Total	<u>140,534.70</u>		<u>140,524.70</u>

Indebtedness (Fund 90)

Bond Indebtedness	31,597,923.00	Inside Debt Limit	
		Hospital – New Equipment	1,000,000.00
		So. West Quincy – Faxon Park Sewer	250,000.00
		Quincy Point Pump & Interceptor	150,000.00
		Sewer Loans	1,135,000.00
		New Police Station	4,400,00.00
		Purchase – Park Land	90,000.00
			7,025,000.00
		Outside Debt Limit	
		Schools	10,020,000.00
		Water	660,000.00
		Parking Garage	820,000.00
		General Dynamics – Tax Abatement	<u>13,072,923.00</u>
Total	31,597,923.00	Total	24,572,923.00
			31,597,923.00

School Lunch Revolving (Fund 22)

CASH	126,741.87	Fund Balance	<u>126,741.87</u>
Total	126,741.87	Total	126,741.87

Highway Improvement Fund (Fund 23 – Chapter 90)

CASH	<u>(2,259.52)</u>	Fund Balance	<u>(2,259.52)</u>
Total	(2,259.52)	Total	(2,259.52)

Community Development Block Grant (Fund 24 – Special Revenue)

CASH	<u>11,321.91</u>	Fund Balance	<u>11,321.91</u>
Total	11,321.91	Total	11,321.91

School Athletics Revolving (Fund 25)

ASSETS		LIABILITIES/FUND BALANCE	
CASH	<u>34,386.68</u>	Fund Balance	<u>34,386.68</u>
Total	34,386.68	Total	34,386.68

School Federal and State Educational Grants (Fund 29 - Special Revenue)

CASH	<u>533,127.16</u>	Fund Balance	<u>533,127.16</u>
Total	533,127.16	Total	533,127.16

Reserve for Appropriation (Fund 26)

CASH - Parking Meter Receipts	76,053.01		
CASH - Sale of Real Estate	191,719.98		
CASH - Mount Wollaston Cemetery	160,970.27		
CASH - Pine Hill Cemetery	407,148.00		
CASH - Sanitary Landfill	25,986.42		
CASH - Park	275.00		
CASH - Recreation	9,704.00		
CASH - City Recovery	40,498.75		
CASH - Health	902.70		
CASH - Sewer Rehab	862,037.29		
CASH - Water Reserve	2,433.80		
CASH - Excess Sale Tax Possessions	11,777.70		
CASH - U.D.A.G. Monarch III	2,417,701.70		
CASH - Sale of Schools	93,094.28		
CASH - City of Quincy U.D.A.G.	<u>486,326.75</u>	Fund Balance	<u>4,786,611.92</u>
Total	4,786,611.92	Total	4,786,611.92

J.T.P.A. (Fund 27 - Special Revenue)

CASH	91,222.06	Fund Balance	91,222.06
Total	91,222.06	Total	91,222.06

Sewer - Capital Projects (Special Revenue - EPA/State (Fund28)

CASH	*(404,536.69)	Fund Balance	(404,536.69)
Total	(404,536.69)	Total	(404,536.69)

*Capital projects (Fund 28) - City of Quincy's share of Fund 28 in the Non - Revenue Fund 30. Bonds for Quincy Point Pump Station and South West Quincy - Faxon Park Interceptor in Fund 30
Total \$850,000.00

City – State Grants (Special Revenue) Fund 82

ASSETS

LIABILITIES/FUND BALANCE

CASH – Secretary Elder Affairs	37,130.68		
CASH – Consumer Protection	3,265.67		
CASH – Hospital Energy Resources	31,255.95		
CASH – Gateway Cities	868.27		
CASH – Library Grants	103,197.49		
CASH – Mass. Art Lottery	27,650.27		
CASH – Energy Grant - Public Works	2.22		
CASH – Right to Know	445.41		
CASH – Election Reimbursement	18,459.18		
CASH – Suicide Prevention - Police	5,695.42		
CASH – Strategic Planning Grant	2,500.00	Fund Balance	230,470.56
Total	230,470.56	Total	230,470.56

City – Capital Projects (Fund 31)

CASH – City Realty Public Works	174,495.84		
CASH – City Realty Planning	10,327.12		
CASH – Capital Outlay - Voc-Technical	1,802.01		
Total	186,624.97	Fund Balance	186,624.97
		Total	186,624.97

Planning – Capital Projects (Fund 34) Special Revenue

CASH – Public Works Economic Development (Garage)	163,756.91		
CASH – U.D.A.G. Demolition (Water Tower)	78,632.00		
CASH – U.D.A.G. Traffic Signal Improvement	250,000.00		
CASH – State Parking Grant	56,064.49		
CASH – Validated Parking	9,320.74	Fund Balance	557,774.14
Total	557,774.14	Total	557,774.14

Enterprise Fund – Hospital (Fund 63)

CASH	3,858,852.70		
CASH – Hospital Fund		Due to General Fund	57,824.88
Depreciation	100,801.68	Fund Balance	3,901,829.50
Total	3,959,654.38	Total	3,959,654.38

Enterprise Fund – Quincy Junior College (Fund 66)

CASH	783,239.45	Fund Balance	783,239.45
Total	783,239.45	Total	783,239.45

Trust – Expendable Income (Fund 82)

CASH	319,995.14	Fund Balance	319,995.14
Total	319,995.14	Total	319,995.14

Agency – (Fund 87)

CASH – Police - Outside Detail	30,964.71		
CASH – Meals Tax to State	551.18		
CASH – Fire Alarm Detail	968.12		
CASH – School Custodial Detail	5,823.95	Due to Employees	45,124.37
CASH – Owner’s Account	62,816.64	Due to State	551.18
CASH – Park Detail	7,367.59	Due to Owner’s Contractors	62,816.64
CASH – Deputy Fees	275.00	Due to Deputy	275.00
CASH – Bid Deposit	8,397.20	Due to City Suppliers	8,397.20
CASH – Insurance Withholdings	821,624.32	Due to Insurance Companies	821,624.32
CASH – Prevention Resources	10,755.00	Due to So. Shore Council on Acholism	10,755.00
Total	949,543.71	Total	949,543.71

School Improvement Fund (Chapter 188 - Fund 86)

CASH	141,496.69	Fund Balance	141,496.69
Total	141,496.69	Total	141,496.69

Library/Directors’ Trusts (Fund 89)

CASH	249,370.44	Fund Balance	249,370.44
Total	249,370.44	Total	249,370.44

BOARD OF ASSESSORS

Elmer K. Fagerlund, Chairman



Annual Report July 1, 1987 - June 30, 1988

The continuing refinement and updating of all assessments of real estate and personal property make up most of the daily routine of the assessing department together with the processing of abatement and exemption applications, automobile excise and boat taxes. The following statistics reflect the extent of the activity of the department in the preparation of valuation totals, abatements and exemptions and financial data relevant to the establishment of the annual tax rate.

To ensure that all real estate property data remains current and accurate and that all new personal property is discovered and that all valuations are consistent with acceptable methodology, the Board of Assessors in fiscal year 1988 embarked on a total citywide inspection, measurement and listing program to be completed during the year 1988, the purpose of which is to implement the City's plan for providing up-to-date valuations of all property for triennial certification by the State as "full and fair" for fiscal year 1990 based upon this verified inventory. Resources for this effort were provided by the administration, and the firm of Real Estate Research Consultants, Inc., of Danvers, MA was engaged to provide the necessary personnel and field work which has progressed satisfactorily and on schedule with the cooperation of the property owners of the City.

405 applications for abatement of fiscal year 1988 real estate and personal property taxes were filed and processed of which 17 were abated, the remainder denied, some of which are now included in the 104 tax appeals pending at the Appellate Tax Board as of June 30, 1988 resulting from the refusal of the Board of Assessors to abate taxes.

A total of 1580 building permits for the calendar year 1986 were reviewed by the Assessors and all new data was entered on assessment records for fiscal year 1988 and are included in the following schedules.

TAX RATE SUMMARY

A. Total amount to be raised	\$111,900,596.37
B. Total Estimated Receipts and Revenue	
from other sources	54,852,723.00
C. Net amount to be raised by taxation	57,047,873.37

D. Classified Tax Levies and Rates

(A) Class	(B) Levy Percent- age	(C) Levy by Class	(D) Val- uation Class	(E) Tax Rates (C) : (D) X 1000
I Residential	59.9849	34,220,109.79	2,800,133,100	12.22
II Open Space				
III Commercial	28.9154	16,495,620.78	736,162,500	22.41
IV Industrial	8.3219	4,747,466.97	211,867,400	22.41
V Pers. Property	2.7778	1,584,675.83	70,722,750	22.41
TOTAL	100%	57,047,873.37	3,818,885,750	

E. Real Property Tax	55,463,197.54
F. Personal Property Tax	1,584,675.83
G. Total Taxes Levied on Property	57,047,873.37

VALUATION

Real Estate	3,748,163,000
Tangible Personal Property	70,722,750
Total Valuation of the City as determined as of January 1, 1987	3,818,885,750
Total Valuation of Motor Vehicles as of December 31, 1987	138,427,900
Total Valuation of Boats as of December 31, 1987	10,463,100
Total Valuation of City including Motor Vehicles and Boats for Fiscal 88	3,967,776,750

TAX RATES

	Residential	Commercial	Industrial
School Rate	3.52	6.46	6.46
General Rate	8.70	15.95	15.95
Total Tax Rate	12.22	22.41	22.41

CITY APPROPRIATIONS

Total Appropriations to be raised by taxation	\$104,085,707.00
Other local expenditures (not requiring appropriations)	
Total of overlay deficits of prior years	377,605.05
Total offsets from Cherry Sheets	413,559.00
State and County Charges	3,830,664.00
Overlay Reserve for tax abatements and statutory exemptions	3,192,966.32
Total amount to be raised	\$111,900,501.37

**ESTIMATED RECEIPTS AND
AVAILABLE FUNDS**

From State	\$38,227,566.00
Local Estimated Receipts	14,500,000.00
Other available funds	2,124,713.00
Total Estimated Receipts and Revenue from other sources	\$54,852,279.00

LOCAL ESTIMATED RECEIPTS

1. Motor Vehicle Excise	\$3,015,000.00
2. Boat Excise	55,000.00
3. Penalties and Interest on Taxes and Excise	550,000.00
4. In Lieu of Taxes	170,000.00
5. Water	4,100,000.00
6. Sewer	570,000.00
7. Hospital	
8. Trash Disposal	
9. Protection of Persons and Properties	1,000,000.00
10. Parks & Rental	70,000.00
11. School (local receipts of School Committee)	70,000.00
12. Libraries	15,000.00
13. Cemeteries	130,000.00
14. Recreation	40,000.00
15. Other Departmental Revenue	115,000.00
16. Licenses and Permits	215,000.00
17. Special Assessments	25,000.00
18. Fines & Forfeits	180,000.00
19. Investment Income	500,000.00
20. Misc. Interest Income	30,000.00
21. General Government	400,000.00
22. Protection Persons & Property	1,000,000.00
23. Parking Violations	320,000.00
24. Benefit Reimbursements	2,800,000.00
TOTAL	\$15,500,000.00

Forty One C

Certain elderly persons 70 years of age and over	716	346,700.00
Forty Two and Forty Three Spouses and minor children of Police Officers and Firefighters killed in line of duty	6	8,316.12
TOTALS	7235	729,068.50

Statutory Exemptions Granted for Fiscal Year 1988 under
Provisions of the following clauses:

	Number of Exemptions	Amount Abated
<u>Seventeen D</u>		
Surviving Spouses and Certain Elderly Persons	548	\$93,375.00
<u>Twenty Two</u>		
Veterans	1292	194,950.00
Twenty Two A	12	3,675.00
Twenty Two B	4	2,100.00
Twenty Two C	2	1,750.00
Twenty Two D		
Twenty Two E	43	19,425.00
<u>Thirty Seven A</u>		
Blind	100	47,500.00
<u>Forty One A</u>		
Deferred Taxes persons 65 years of age and over	12	11,277.38

THOMAS CRANE PUBLIC LIBRARY



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